

**Minutes of the Meeting of Tasburgh Parish Council held remotely via
Go To Meeting on
Tuesday 21st July 7.30pm**

Present

Jill Casson (Chair) Brian Hill, Keith Read, Preston Thomas, Adrienne Watts, Geoff Merchant, and Tina Eagle, Parish Clerk

Also present

County Councillor Alison Thomas, no members of the public were present.

1. Apologies

Apologies were received and accepted from Willie Crawshay, Andrew Patrick and Matthew Read

2. Declaration of interest for items on the agenda and applications for dispensations

None

3. Minutes of the meeting held on Tuesday 16th June 2020

The minutes of the last meeting previously circulated were considered. The minutes were **agreed** as a true record of the proceedings proposed by Keith Read, seconded by Geoff Merchant, all in favour.

4. Minutes of meeting held on Tuesday 7th July 2020

As no planning applications were received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

None

7. Correspondence

a) Parish Partnership Scheme 2020/21

Correspondence previously circulated advising the scheme is now open. Closing date for applications is 4th December. It was **agreed** to look again into obtaining better lighting for the pedestrian island crossing on A140 and ensure that it is looked at during evening hours, proposed by Geoff Merchant, seconded by Keith Read all in favour. **Clerk**

Alison Thomas joined the meeting

b) Highways footpath resurfacing

Email previously circulated confirmed scheduled work to resurface the existing footway on Church road is due to take place February half term 2021.

c) Fly-tipping on Low Road

A report had been received of fly-tipping on the land north of Sweetlands. It was **agreed** to report the incident to the Agents acting on behalf of the Trustees for the land. **Clerk**

d) Overgrown hedging

2020 07

Confirmation had been received that Highways had trimmed back the brambles/nettles along the footpath beside the Heritage field towards the Village Hall until they can get the hedge cut back properly after the bird nesting season.

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was noted that the Trustees had held their first meeting and having completed all of the required Government guidance the hall had once again opened. The Social Club had also adopted a designated direction and procedure for members to follow, which included card purchases only. A new booking secretary had been appointed and work continues on adopting a more efficient online service.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£452.47/£13.20
b) Norfolk Pension Fund	Pension Contribution	£136.46
c) David Bracey	Annual Play Inspection	£180.00
d) Public Sand Gravel & Marl	Yearly rent	£25.00
e) P D Moore	Bus shelter cleaning	£32.00
f) Parish Online	Annual Subscription	£36.00
g) CPRE	Annual Subscription	£36.00
h) Public Works Loan Board	Loan repayment Direct Debit	£272.91

The payments presented were **agreed** proposed by, Adrienne Watts seconded by, Brian Hill all in favour.

i) Quarterly Inspection of accounts and budget comparison

Willie Crawshay had inspected the accounts and confirmed their accuracy. **Clerk** to circulate inspection form. The first quarter budget comparison previously circulated was also noted.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Alison asked to be kept informed on any plans to submit an application to the Parish Partnership Scheme and would encourage Highways to look favourably into the additional lighting on the island pedestrian crossing on the A140.

Most of the work currently being undertaken by NCC is fulfilling government guidelines around Covid-19. Staff working remotely had proved very effect and there had also been some benefits to holding remote meetings, especially for Looked After Children who have engaged better with case workers.

From September most children will return to school in a safe environment, however this may not be possible for children attending the specialist schools in the County.

With the easing of social distancing and access to materials Highways are now continuing with grass cutting and summer resurfacing work. The Highway Engineer is not currently working in the office which may cause a delay to any paperwork sent into the office.

From a District perspective any small business that had not received any financial support due to not paying business rates but have expenses to get a business operating again should contact herself, Michael or the Economic team who can provide details on how to apply for funding.

Alison left the meeting

b) District Councillor Michael Edney
No report available

c) Public Comments
Preston Thomas reported as a member of the Long Stratton Patient Participation Group the practice would be grateful to receive any feedback with regards to the recent service provided during Covid. Comments included a brilliant prescription delivery service and being able to order tablets over the phone.

The meeting was reconvened.

11. Planning

a) Planning Applications

Appl No: 2020/1216 Location: Greenmore Cottage Low Road Tasburgh NR15 1AR

Proposal: Erection of two storey side extension

Jill Casson presented the application to the meeting. The application was to extend to the side of the cottage nearest the garage. A similar extension has already been undertaken to the adjoining cottage. Concerns were raised that there may not be enough parking to the side of the property and visiting car/s may end up parking in front of the property directly on Low Road.

It was **agreed** to recommend approval of the application on the condition that parking does not take place in front of the property directly on Low Road proposed by, Jill Casson seconded by Adrienne Watts all in favour. **Clerk** to respond to South Norfolk Planning.

b) Planning Decisions
None received

c) Planning Appeals
None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held remotely if required on **4th August 2020**. Geoff Merchant, Adrienne Watts and Jill Casson confirmed their attendance and Adrienne Watts **agreed** to take the plans.

12. Consultations

a) LGA New Code of Conduct

It was noted the Local Government Association are consulting on a new Code of Conduct for Councillors. It was **agreed** that the Procedural Group would recommend whether to adopt

South Norfolk District Councils code or the Local Government Association code when made available, proposed by Geoff Merchant, seconded by Keith Read, all in favour. **Clerk**

13. ~~Advisory Committees~~ **Groups**

a) Neighbourhood Planning

The draft minutes and terms of reference previously circulated were considered. It was **agreed** that as minuted the terms of reference would be taken back to the group for approval proposed by Geoff Merchant, seconded by Adrienne Watts all in favour.

14. **Ongoing Projects**

a) Community traffic calming schemes

Willie Crawshay had sent a report as follows:

There is not much prospect of resuming Community speed watch activities anytime soon. It would also be a challenge to generate volunteer enthusiasm when speed monitoring is eventually allowed to resume as the restrictions will be quite onerous.

Consideration to be given to obtaining some speed limit reminder stickers to put on the side of wheelie bins which could be a good way of allowing all parishioners to play a part in reminding motorists of the need to reduce speed. It was **agreed** that the Clerk would try and source some free ones. **Clerk**

15. **Ongoing Items**

a) Covid-19

- i. Consideration was given to preserving the Tasburgh Snake Rock for the future. It was **agreed** that Adrienne Watts would contact the originator to obtain their feedback and approval from Parents. **AW**

b) Tree Planting Scheme

Brian Hill reported that this would be considered at the next Village Hall Trustees Meeting.

16. **New Items**

a) Health & Safety Inspection report

Preston Thomas reported that he had carried out the inspections and noted the following recommendations:

- Grit bins and pedestrian passing places on Church Hill are overgrown with vegetation and need clearing. Preston **agreed** to cut back the overgrown vegetation. **PT**

b) Annual Play Inspection Report

The play area inspection summary previously circulated was considered with the following recommendations:

- Jill Casson had already replaced the grip handles on the seesaw.
- Jill Casson **agreed** to cover the damaged and worn rope of the Multiplay on next site visit.
- Jill Casson **agreed** to infill the worn areas around the Rider, Seesaw and Junior swing.

c) Play area and Outdoor Gym

It was noted that in line with Government guidance and having undertaken a Covid risk assessment of the play area and outdoor gym previously circulated both the areas had re-opened on 4th July.

d) Burrfeld Park

Vegetation had grown considerably over the last few months due to not being able to hold normal work days and some extra grounds maintenance is required. It was **agreed** to obtain a quote to get the overgrown area cut back proposed by Brian Hill, seconded by Geoff Merchant, all in favour. **Clerk**

e) Church Hill traffic

Concerns had been reported with regards to traffic going down Church Hill the wrong way. The Chair advised that this matter had been raised last year whereby a meeting was held with the Highways Engineer who advised there is adequate signage. The matter is an enforcement issue and should be followed up with the Police. It was **agreed** that residents should try and record registration numbers or make of car which can be forwarded onto the local Police Beat Manager.

f) Quarterly reminder

It was noted that the deadline for articles is **Friday 7th August**

17. Items for next month's agenda

Arrangements for Father Christmas visit
Tasburgh snake rock preservation
Burrfeld Park maintenance

18. To confirm date of next meeting, Tuesday 18th August 2020, 7.30pm

The meeting closed at 8.35pm

CHAIR