

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 19th July 2022 7.00pm

Present

Jill Casson, Adrienne Watts, Brian Hill, Geoff Merchant, Preston Thomas, Keith Read and Tina Eagle, Parish Clerk

Also present Two members of the public were present.

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, District Councillor Michael Edney, Willie Crawshaw, Andrew Patrick, and Matthew Read.

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

2. Neighbourhood Planning Consultant presentations

Presentations were received from two Consultants; Collective Community Planning and Rachel Leggett & Associates in response to the brief sent out to progress the Neighbourhood Plan. It was noted that the appointment of a Consultant would be considered under Agenda Item 13(i)

The meeting was reconvened.

3. Declaration of interest for items on the agenda and applications for dispensations

Preston Thomas declared an interest in Agenda item 11a (i) as being a neighbour to the applicant.

4. Minutes of the meeting held on Tuesday 21st June 2022

The minutes of the last meeting previously circulated were considered. A request was made to include 'on Parish Council business' after Keith Read. With this addition it was **agreed** to accept the minutes as a true record of the proceedings proposed by, Geoff Merchant seconded by, Brian Hill all in favour.

5. Minutes of meeting held on Tuesday 5th July 2022

Due to no planning applications received the meeting was cancelled.

6. Urgent Items to be raised through the Chair

None

7. Update on matters arising from the minutes

a) Barclays Bank

The cheque raised to Earths Anchors for £4444.80 was unpaid by Barclays. This was due to the cheque not being signed in accordance with our bank signature mandates.

8. Correspondence

a) Jubilee Trees for Norfolk

Information circulated of the Norfolk County Council initiative.

b) Police attendance

Information to be forwarded to PC Sneddon of any planned events that would require a Police presence.

c) Reclaim the Flood webinar

It was **agreed** that Preston Thomas would attend this online event. **Clerk**

d) Highways Rangers visit

It was noted that work on items identified would commence week beginning 25th July. Items to be reported including photographs should be emailed to the Clerk by 22nd July. **Clerk**

9. Reports on Meetings Attended

a) Village Hall Management Committee

It was noted that a new Trustee had been appointed to represent Tasburgh Scout Group. Trustees continue to focus on the loss of the regular income stream due to the closure of the Playgroup. All households would be updated on the current situation, along with the potential consequences if the situation should continue. A Village Fete is planned for 10th September and other fund raising events are also being considered.

b) South Norfolk Council Shaping the Future Together

Jill Casson attended this recent event. Topics covered included the new Community Infrastructure Fund and the Community Action Fund. Details were also shared on the plans to support the delivery of electric vehicle charging points across the district and that details would be forthcoming for waste food collection service.

c) Poringland Safer Neighbourhood Police Team Meeting

Keith Read attended this online event and again was very disappointed how poorly attended the session especially as invites are extended to seven other parishes. The main focus is on Community and PC Andy Sneddon is keen to attend the walkabout in Tasburgh with a date to be confirmed.

10. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£472.97
b) Norfolk Pension Fund	Pension Contribution	£147.65
c) Earths Anchors Ltd	Noticeboards	£4444.80
d) GeoXphere Ltd	Parish Online	£48.00
e) Public Sand Gravel & Marlpit	Yearly rent	£25.00
f) David Bracey	Annual Play Inspection	£180.00

The payments presented were **agreed** proposed by, Preston Thomas seconded by, Geoff Merchant all in favour.

g) Inspection of accounts & Budget comparison report

Willie Crawshay had inspected the accounts on 11th July with no matters arising. The first quarter budget comparison previously circulated was noted.

h) Internal Auditor

It was **agreed** to appoint Anne Barnes at a cost of £22.00 per hour proposed by, Adrienne Watts seconded by, Keith Read all in favour. **Clerk**

i) Receipts received since last meeting

Norfolk County Council	Parish Partnership 50% Funding	£1675.00
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11. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

- a) County Councillor Alison Thomas
Nothing to report
- b) District Councillor Michael Edney
Nothing to report
- c) Public Comments

The meeting was reconvened.

12. Planning

- a) Planning Applications
 - i) **Appl No: 2022/1252** Location: 2 Church Road Tasburgh NR15 1ND
Proposal: Single storey side extension
Jill Casson had viewed the plans and presented the application to the meeting. With no effect to neighbouring properties, it was **agreed** to support the application proposed by Jill Casson seconded by, Geoff Merchant all in favour.
- b) Planning Decisions
None received
- c) Planning Appeals
None received
- d) Next Planning Meeting
It was **agreed** that the next planning meeting would be held on **2nd August 2022**. Jill Casson, Adrienne Watts, Preston Thomas and Geoff Merchant confirmed their attendance. Preston Thomas **agreed** to take the plans.

13. Advisory Groups

- a) Update on Neighbourhood Plan
It was noted that confirmation had been received the funding application submitted to Locality had been successful. This would enable the appointment of a Consultant to help finalise the Plan.
 - i) Appointment of Neighbourhood Plan Consultant
Following the presentations provided in Agenda item 2, individual scores and comments were discussed for each presentation. Rachel Leggett achieved the highest score and members **agreed** unanimously to proceed with the appointment of Rachel Leggett & Associates proposed by Keith Read seconded by, Brian Hill all in favour. **Clerk**
- b) Traffic Advisory
It was noted that due to low member attendance the July meeting was cancelled and would be re-scheduled to **13th September 2022**.

14. Consultations

None received

15. Ongoing Projects

a) Traffic Calming

i) Community Speed Watch

It was noted that another session recently held on Low Road had recorded 6 speeders.

ii) SAM2

It was noted that still no date had been confirmed for the delivery of the additional SAM2.

The updated location list previously circulated was considered. With minor amendments suggested to the wording the new Low Road locations were **agreed**. The Saxlingham Lane location would be combined in a second list together with site locations for Church Road and Grove Lane. **Clerk**

16. Ongoing Items

a) Burrfeld Park

i) Rowan Tree

It was noted that favourable quotes had been received and further discussions would be had with a local supplier. **BH**

ii) Felled ash tree

It was **agreed** that the example seat previously circulated would be an ideal way to use the felled ash tree. **Clerk/AP**

b) Noticeboards

It was **agreed** to agenda item to next meeting as some quotes are still to be received for the additional posts. **Clerk**

c) Tasburgh Allotment Society

It was noted that the rabbit situation appeared to be under control.

d) Tasburgh Enclosure

It was **agreed** to arrange a meeting with the Norfolk Archaeological Trust Director to discuss the car park proposal further. **Clerk/JC/MR/KR**

17. New Items

a) Health & Safety Inspection Report

Preston Thomas had undertaken the inspections and noted the following recommendations:

- The boardwalk had been treated but the dry weather appeared to have widened the cracks. The support posts that require attention still need to be identified and marked. It was **agreed** to arrange for this to be done as soon as possible. **Clerk/AP/PT**

b) Annual Play Area Inspection Report

The recent Annual Inspection had identified several pieces of play equipment requiring attention. It was **agreed** to obtain quotes for the swing, play area seesaw and new signage for further consideration proposed by, Keith Read seconded by Brian Hill all in favour. It was further **agreed** to consider infilling worn areas in the autumn **Clerk**

c) Quarterly

It was noted that the deadline for articles is **5th August 2022**.

d) Tasburgh Village Hall Fete

It was **agreed** that the Parish Council would have a stand at the forthcoming Village Fete taking place on 10th September to publicise the Neighbourhood Plan project. **Clerk**

18. Items for next month's agenda

As minuted.

19. Date of next meeting

The meeting would be held on **Tuesday 16th August 2022**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 9.20pm

CHAIR