

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: tasburghpc@btinternet.com
Clerk to the Council: Tina Eagle

To members of the Public you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 16th September 2025 7.30pm** at, **Tasburgh Village Main Hall** for the purpose of transacting the following business:

AGENDA

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 19th August 2025**
- 4. To confirm the minutes of the planning meeting held on Tuesday 2nd September 2025**
- 5. Urgent items to be raised through the Chair**
- 6. Update on matters arising from the minutes not covered in Agenda items**
 - a) Tasburgh Village Hall Fete
 - b) District Council Outdoor gym session
 - c) Highways
- 7. Correspondence**
 - a) OP Radium Trigger Plan
 - b) NPT&S Training
 - c) Parishioners email regarding Flordon Hill village gateway
- 8. Reports on meetings/training attended**
 - a) Village Hall Management
- 9. Finance matters**

To consider payment and any late payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£431.83/£19.14
b) Norfolk Pension Fund	Pension contribution	£165.91
c) HMRC	Income tax & NI	£128.13
d) Tasburgh Village Hall	Play area lease	£55.00
e) South Norfolk Council	Annual Dog Bin charge	£564.00
f) Paws Printing & Web	Quarterly printing	£643.82
g) Arthur J Gallagher Ins Brokers Ltd	Annual Insurance renewal	£1914.91

 - h) To confirm Councillor to approve online payments
 - i) Update on National Joint Council Pay Agreement 2025/26
 - j) Update on removal/addition of bank signatories
 - k) To note receipts received since last meeting
- 10. Public participation and exchange of information**
 - a) County Councillor Alison Thomas
 - b) District Councillor Martyn Hooton
 - c) Public Comments
- 11. Planning**
 - a) To consider planning applications received
 - i) Appl No: [2025/2616](#) Location: Watermill House Low Road Tasburgh, NR15 1AR
Proposal: Double garage, gates and estate iron fence

- b) To hear decisions made to planning applications by South Norfolk Council
 - i) Appl No [2025/0150](#) Location: Land East Of Low Road Tasburgh Norfolk
Outline planning permission for 7 No. single storey self-build dwellings and new access road with all matters reserved **REFUSED**
- c) To note any Planning Appeals/Enforcement/Tree Preservation Orders received
- d) Councillors who are available for a planning meeting on **Tuesday 7th October 2025** and to nominate two Councillors responsible for receiving plans before the meeting.

12. Advisory Groups

- a) To receive update on Burrfield Park (BMc)
 - i) To consider quote for additional grounds maintenance cut and agree next steps

13. Consultations/Reviews

14. Ongoing Projects

- a) Traffic Calming
 - i) To receive update on SAM2

15. Ongoing Items

- a) Play area
 - i) Update on repair to tractor.
- b) Update on Major Road Network study (MRN) and cycle link proposal
- c) To receive update on bug hotel
- d) Update on drainage & surface water
- e) Update on Horseshoe Footpath
- f) Update on land known as 'the triangle'
- g) Defibrillator
 - i) To receive quotes for replacement with cabinet and agree next steps
- h) Update on website redevelopment
- i) Armed Forces Covenant
 - i) to consider request from District Council to take part in a case study for Link magazine

16. New Items

- a) Grounds Maintenance Specification
 - i) To consider and agree ground maintenance specification for 2026/27

17. Items for next month's agenda

18. To confirm date of next meeting, 21st October 2025 Tuesday 7.30pm Main Hall

Cina Eagle
Parish Clerk 8th September 2025