

**Minutes of the Meeting of Tasburgh Parish Council held remotely via
Go To Meeting on
Tuesday 16th June 7.30pm**

Present

Jill Casson (Chair) Brian Hill, Keith Read, Preston Thomas, Adrienne Watts, Geoff Merchant, Andrew Patrick, and Tina Eagle, Parish Clerk

Also present

No members of the public were present.

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, Willie Crawshay and Matthew Read.

2. Declaration of interest for items on the agenda and applications for dispensations

Andrew Patrick declared an interest in Item 13b.

3. Minutes of the meeting held on Tuesday 19th May 2020

The minutes of the last meeting previously circulated were considered. The minutes were **agreed** as a true record of the proceedings proposed by Keith Read, seconded by Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 2nd June 2020

As no planning applications were received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

None

7. Correspondence

a) Norwich Western Link

Correspondence previously circulated advising approval of the business case for this project.

8. Reports on Meetings Attended

a) Village Hall Management Committee

Further clarification had been received from Government concerning the use of the skateboard park, and new notices had been put up explaining the rules which should be applied.

The Annual PAT testing for all appliances in the hall had been carried out and the Annual Inspection of the play area equipment recently took place. Currently awaiting the report of any recommendations needed to the skate park. Bookings are being received for the future which will be dependent on confirmation from the Government, when it is safe to open.

In the meantime our groundsman is keeping the playing field well maintained which is certainly being well used.

b) Engaging your Community Training

Jill Casson and Adrienne Watts had attended this well presented remote held training which provided some useful ideas for the future. Handout is available upon request from Adrienne.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£452.47/£13.20
b) Norfolk Pension Fund	Pension Contribution	£136.46
c) Norse Eastern Ltd	Quarterly Printing	£393.00
d) Norse Eastern Ltd	Quarterly Yellow pages	£49.00
e) Norse Eastern Ltd	Quarterly Church news	£45.00
f) Norfolk ALC	Engaging your community training	£108.00

The payments presented were **agreed**, proposed by Keith Read, seconded by Andrew Patrick all in favour.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Sent a report as follows:

The situation with Covid19 changes almost by the hour. It is fair to say that data around cases and deaths within Norfolk demonstrate that we are not experiencing the levels of the virus seen in other parts of the Country. So let's keep safe and distanced as much as possible. Our response continues to be co-ordinated by the LRF (local resilience forum) chaired by the Chief Constable working closely with Health and the County Council senior officers. Highway works are increasing as materials are more readily available and the resurfacing programme continues. The road through Hapton will be closed from July-Oct for significant programmed work which was delayed due to Covid19. This will obviously involve a long detour so avoid if possible.

Primary Schools have reopened for their youngest and oldest pupils. Attendance varies from one school to another. High Schools will not reopen until September at the earliest. Still awaiting advice from Richard Bacon re University charges and policies but will forward on when received.

Work continues to get the high streets open again, to enable people to shop with confidence and get the economy moving. Measures are being put in place in Diss, Wymondham and Harleston first with other towns and villages following. Any local businesses that may be struggling please advise them to contact South Norfolk for help and support.

Confirmation had been received that County Council meetings will probably continue virtually until the May 2021 elections.

b) District Councillor Michael Edney

No report available

c) Public Comments

Preston Thomas noted that the hedge on Valley Road had overgrown onto the footpath. Jill Casson advised that due to the restrictions placed by the Wildlife & Countryside Act hedges should not be cut back until the end of the bird nesting season. It was **agreed** this would be looked at again in August.

The meeting was reconvened.

11. Planning

a) Planning Applications

Appl No: 2020/0993 Location: Foundry Plant Centre Ipswich Road Tasburgh NR15 1NS
Proposal: Erection of rear extension to coffee shop /café and kitchen area.

As a site visit was unable to take place, documents had been previously circulated to all members and Jill Casson presented the application to the meeting.

It was **agreed** to recommend approval of the application proposed by Keith Read, seconded, Geoff Merchant all in favour. Clerk to respond to South Norfolk Planning.

b) Planning Decisions

None received

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held remotely if required on **7th July 2020**. Adrienne Watts and Keith Read confirmed their attendance and Jill Casson **agreed** to take the plans.

12. Advisory Committees

a) Neighbourhood Planning Committee

Adrienne Watts reported that due to Covid19 meetings had temporarily been put on hold. An update newsletter had been sent out to members and a zoom meeting is scheduled to discuss and identify a work programme. It was **agreed** that as no budget had been allocated for the Clerk to undertake the administration of the Committee a bank of no more than 30 hours at a cost of £13.68 per hour would be allocated to help with this task proposed by Keith Read, seconded Geoff Merchant all in favour.

13. Ongoing Projects

a) Community Traffic Schemes

Geoff Merchant confirmed he would continue to undertake the charging of the SAMS battery.

b) Lower Tasburgh Village Sign

Andrew Patrick advised that due to Covid-19 the work to rebuild the base was unable to start in March as initially planned and advised that the best time to undertake the work would again be March 2021. It was **agreed** to agenda the item for further discussion February 2021.

14. Ongoing Items

a) Covid-19

While restrictions are now beginning to lift the advice from NALC to local councils is that council meetings should still only be taking place remotely, through online or telephone conferencing facilities.

b) 2020/21 Action Plan

The document had been previously circulated and it was **agreed** that no further additions would be required.

c) Online Banking

It was noted that telephone wait times for Barclays Bank still remain long. It was **agreed** that the Clerk would continue to phone and the matter would be put on as an agenda item for further consideration when information had been received.

15. New Items

a) Tasburgh United Charities

The Trustees had identified a number of changes which need to be made to the constitution previously circulated to make it more up to date. It was **agreed** to accept the recommendations to i) merge the four Charities into 1 single fund proposed by Adrienne Watts, seconded Preston Thomas all in favour, and ii) allow for the application of income as in the suggested updated wording proposed by Brian Hill, seconded Adrienne Watts all in favour. Clerk to send confirmation of acceptance to the secretary.

b) Tree Planting Scheme

The proposal details previously circulated were considered. It was suggested there could be other areas in the Parish that could be considered and be looked into e.g. replacing the dead trees around the village hall, or the addition of some in the churchyard. Details could also be incorporated into the Environmental Policy of the Neighbourhood Plan. It was **agreed** to agenda the item for further consideration at the July meeting. Clerk to find out whether the tree planting scheme can be made available to individuals within the community.

16. Items for next month's agenda

17. To consider whether to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 to discuss the following employment matter:-

No members of the public were present.

18. Clerk's Appraisal

The Clerks appraisal was noted and approved. It was **agreed** that the Clerk keep a timesheet of hours undertaken on individual tasks which will be monitored on a quarterly basis, proposed by Adrienne Watts, seconded Keith Read all in favour.

19. To confirm date of next meeting, Tuesday 21st July 2020, 7.30pm

The meeting closed at 8.20pm

CHAIR