

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: tasburghpc@btinternet.com
Clerk to the Council: Tina Eagle

To members of the Public you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 17th October 2023**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

AGENDA

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 19th September 2023**
- 4. To confirm the minutes of the planning meeting held on Tuesday 3rd October 2023**
- 5. Urgent items to be raised through the Chair**

6. Update on matters arising from the minutes not covered in Agenda items

- a) H M Land Registry
- b) Defibrillator sign for Village Hall
- c) Hi-vis jackets
- d) Adult fitness sign
- e) Highway matters

7. Correspondence

- a) Parish & Town Council Summit – 9th November 2023
- b) Community Action Norfolk AGM – 19th October 2023

8. Reports on meetings/training attended

- a) Village Hall Management Committee (MB)
- b) Tasburgh Allotment Society (KR/JC)

9. Finance matters

To consider payment and late payment of the following

| | | |
|------------------------------|-------------------------|----------------|
| a) Tina Eagle | Clerk's Salary/expenses | £438.05/£37.50 |
| b) Norfolk Pension Fund | Pension contribution | £155.29 |
| c) HMRC | Income tax | £68.00 |
| d) Eastern Tree Care | Tree services | £650.00 |
| e) P D Moore | Bus shelter cleaning | £35.00 |
| f) Community Heartbeat Trust | Wall Sign | £29.94 |

- g) To receive quarterly Inspection of Accounts
- h) To receive 2nd Quarter budget comparison
- i) To note receipts received since last meeting
- j) To receive update on transfer to online banking and setting up of signatories

10. Public participation and exchange of information

- a) County Councillor Alison Thomas
- b) District Councillor Martyn Hooton
- c) Public Comments

11. Planning

- a) To consider planning applications received
- b) To hear decisions made to planning applications by South Norfolk Council
 - i) **Appl No [2023/2405](#)** Location: Church View Barn Church Road Tasburgh Norfolk NR15
1ND Proposal: Variation of condition 2 of 2021/0190 - Revised internal layout:
Removal/Variation of Condition (S73 / S19) **APPROVED WITH CONDITIONS**
- c) To note any Planning Appeals / Tree Preservation Orders received
- d) Councillors who are available for a planning meeting on **Tuesday 7th November 2023** and to nominate Councillor/s responsible for receiving plans before the meeting.

12. Advisory Groups

- a) Neighbourhood Plan Group (AW)
- b) Burrfield Park
 - i) To receive update regarding Health & Safety signage
 - ii) To receive update on community bench and agree next steps

13. Consultations

14. 2024/25 Budget Planning

- a) To agree Fees and Services for 2024/2025
- b) To consider 'wish list' of precept projects for price research (inclusion to be agreed in December)

15. Ongoing Projects

- a) Traffic Calming
 - i) To receive update on SAM2 data
 - ii) To receive update on RSCF bid for village gateway signs

16. Ongoing Items

- a) Play area
 - i) To receive update on repair to tractor
 - ii) To receive update on play area equipment funding and agree next steps
- b) To receive update on Major Road Network study (MRN) and cycle link proposal

17. New Items

- a) Reminder for Quarterly articles
- b) Defibrillator
 - i) To consider replacement of defibrillator pads and agree next steps.
- c) To receive quarterly Health & Inspection report (PT)
- d) To consider Allotment rent review for September 2024
- e) Welcome Pack
 - i) To consider putting information onto website and agree next steps
- f) To review Data Protection Policy, Privacy Statement and Information Audit

18. Items for next month's agenda

19. To confirm date of next meeting, 21st November 2023 Tuesday 7.30pm Main Hall

Tina Eagle
Parish Clerk 10th October 2023