

**Minutes of the Meeting of Tasburgh Parish Council held remotely via
Zoom on
Tuesday 20th April 2021 7.30pm**

Present

Jill Casson (Chair) Adrienne Watts, Brian Hill, Keith Read, Geoff Merchant, Andrew Patrick, Willie Crawshay, Preston Thomas, Matthew Read, and Tina Eagle, Parish Clerk

Also present

1 member of the public

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas and District Councillor Michael Edney.

2. Declaration of interest for items on the agenda and applications for dispensations

Geoff Merchant and Preston Thomas declared an interest in Agenda item 16c as being related to a member of the organisation and being nominated for the training.

3. Minutes of the meeting held on Tuesday 16th March 2021

The minutes of the last meeting previously circulated were considered. An amendment was requested to Agenda item 10c final paragraph to change 'replaced' with 'repaired' With this amendment it was **agreed** to accept the minutes as a true record of the proceedings proposed by, Geoff Merchant seconded by, Brian Hill all in favour.

4. Minutes of meeting held on Tuesday 6th April 2021

It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Adrienne Watts all in favour.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) Online Banking

Further information is still required from Barclays before this matter can progress further.

7. Correspondence

a) 1 million trees for Norfolk

Correspondence had been previously circulated and shared with Tasburgh Village Hall Management Committee. It was **agreed** to publicise the information wider and Agenda item for next month for possible ideas. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the main hall had been redecorated during the Easter period together with the opening of the rear porch. Unfortunately the Administrator/Treasurer post still remains vacant.

b) District Council Planning Enforcement Training

Unfortunately Jill was unable to attend this training. Handouts have previously been circulated on the launch of the District Council's new Enforcement Strategy which will include regular monthly updates.

c) Freedom of Information Training

The Clerk attended this informative training which covered how to deal with a FOI request including the necessary process and timescale that needs to be followed.

d) Police Public Meeting

Keith Read attended this quarterly meeting which sadly was very poorly attended. Keith was able to raise items of concern relating to parking on the pavement within the village, speeding and the weight limit along Saxlingham Lane. PC Locke recommended following a recent visit to Saxlingham Lane that additional weight limit signage was required. It was **agreed** this would be discussed under Agenda item 14a. It was advised that any vehicles driving/ parking dangerously, or abusing a 7.5 ton weight limit should be reported direct to PC Sherry Locke on 101 ext4162 with registration numbers to enable the matter to be followed up. It was **agreed** this meeting would be regularly attended by a member of the Council.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£463.71/£14.39
b) Norfolk Pension Fund	Pension Contribution	£139.95
c) Tasburgh Village Hall	Outside area maintenance	£100.00
d) Tasburgh Village Hall	Grass cutting maintenance	£600.00
e) Tasburgh PCC	Grass cutting maintenance	£600.00
f) Norfolk Ass of Local Councils	Freedom of Information training	£72.00
g) P D Moore	Bus shelter cleaning	£33.00

The payments presented were **agreed** proposed by, Adrienne Watts seconded by, Geoff Merchant all in favour.

h) 4th Quarter Budget Comparison

The 4th quarter budget comparison was **agreed** proposed by Keith Read, seconded by Preston Thomas all in favour.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

No report available

b) District Councillor Michael Edney

No report available

c) Public Comments

A member of the public wished to raise concerns on behalf of another resident who was unable to attend the meeting. They appreciated Alison was not available for comment and that some questions had already been discussed under Agenda item 8D. Clarification was requested on whether the request for pedestrian white road markings had been agreed. It was noted that the matter is still with Highways but it would be chased again.

Concerns were raised with regards to the lack of weight restrictions signage on the Hempnall roundabout and that the weight limit sign to the entrance of Low Road is not visible. It was

agreed that Highways would be made aware. Geoff Merchant clarified that weight limits cover geographical areas, not specific roads.

A member of the public queried when the 30mph repeater signs are located on Low Road has the matter of enforcement been discussed with the Police. Once the signs are in place it was agreed this would be raised at a future Police meeting.

Since the roundabout there is certainly more farm traffic travelling along Low Road which can be very intimidating for pedestrians walking along Low Road due to their size. Would the Council consider approaching the landowner to ask that contractors consider pedestrians? It was advised that if a pedestrian considers any vehicle/s are driving inappropriately details of the registration number/photograph should be forwarded to PC Sherry Locke for them to investigate on 101 ext. 4162.

The member of the public reported that the AA and RAC are re-routing traffic along Low Road and enquired if the Parish Council would contact the Sat Nav companies to request this matter is looked into again. It was **agreed** this would be considered under Agenda item 14a

Brian Hill raised his concerns about a post he had seen on a local social media site with regards to an instance that took place on the swings at the Village Hall playing field. It was noted that any concerns any member of the public had, should be raised directly to the Parish Council.

The meeting was reconvened

11. Planning

a) Planning Applications

i) **App No:2021/0753** Location: Foundry Plant Centre Ipswich Road Tasburgh NR15 1NS
Proposal: Variation of condition 2 of planning permission 2020/0186 to allow for an amended design. Jill Casson had viewed the plans. A variation of a previous application received 18 months ago to slightly increase the storage area at the back of the building. It was **agreed** to recommend approval proposed by, Jill Casson seconded by Andrew Patrick all in favour.

b) Planning Decisions

i) **Appl No: 2021/0190** Location: Church View Barn, Church Road Tasburgh NR15 1ND.
Proposal: Erection of single storey extension and 2 bay garage /car port. Additional 4 no. rooflights to existing roof, 1 no. flue and weather vane. Re-build and extend 2m high brick boundary wall. Location: Church View Barn, Church Road Tasburgh NR15 1ND.

APPROVED WITH CONDITIONS

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **4th May 2021**. Jill Casson, Adrienne Watts, Geoff Merchant confirmed their attendance and Preston Thomas **agreed** to take the plans.

12. Consultations

a) Long Stratton Neighbourhood Plan – South Norfolk Council consultation (Reg 16)

It was **agreed** to submit comments confirming that the Parish Council are looking forward to working with them on their community aspirations to progress cycle infrastructure which extends to Tasburgh. **Clerk**

13. Advisory Groups

a) Neighbourhood Plan

Adrienne Watts advised that the Neighbourhood Plan Group had met on 6th April and the minutes had been circulated. The group are currently in the process of putting together a draft business questionnaire for circulation and are looking to hold a community event on 19th September to publicise the work of the group.

b) Procedural Advisory Group

Brian Hill reported that the Procedural Group had met on 9th April. It was **agreed** to accept the recommendations made to Standing Orders, Financial Regulations and Financial Risk Assessment as outlined in the circulated minutes proposed by Brian Hill, seconded by Keith Read all in favour.

14. Ongoing Projects

a) Community traffic calming schemes including SAMS2

It was noted that exact details of the proposal and costings from Highways with regards to the additional 30mph repeater signs on Low Road and pedestrian road lines approaching the Grange and on the double bends on Grove Lane are still being awaited.

As previously discussed under Agenda Item 10c Tasburgh is already within an area covered by 7.5 weight limit signs and providing all entrances are covered that is satisfactory. It was **agreed** to ensure that all signs are clearly visible and to report any missing signs to the Clerk who can forward to Highways for action. **All/Clerk**

It was **agreed** to contact Google and TomTom requesting they check whether Low Road is part of their re-routing calculations and if so for it be removed proposed by, Matthew Read seconded by Willie Crawshay all in favour. **Clerk**

It was **agreed** to drop off more 30mph wheelie bin stickers to those properties along Low Road not currently displaying them proposed by, Willie Crawshay seconded by, Geoff Merchant all in favour. **WC/Clerk**

It was noted that there had been a notable dip in enthusiasm within the Community Speed Watch Group partly Covid related. Willie would try and organise some sessions.

i) Monthly report of Low Road incidents for evidence log

Details had been previously circulated of the recent incidents reported in March which had been added to the evidence log.

b) Repairs to Upper Village sign

It was reported the repairs to the base of the sign had been completed. It was noted that the oak post may have sustained damage due to being constantly wet and will need to be coated with wood preservative and the decorative bracket would need restoring within the next few years. **Clerk**

15. Ongoing Items

a) Covid-19

i) Tasburgh Community Snake Rock

Brian Hill reported that the originators of the project had confirmed the location for the display board on the Village Green. A photograph had been taken of its exact location to accompany the Street Licence application which would be forwarded to Highways for approval. **Clerk**

ii) Return of face to face meetings

The Government are still not intending to extend meeting remotely. The Main Hall has been provisionally booked for Council meetings in May and June. A Covid Risk Assessment will be undertaken on the Hall in preparation. The Government's 'Call for evidence' is currently out for consultation on how remote meetings have been used for those who wish to comment.

b) Community Emergency Plan

It was noted that the plan would be updated with the recently received key holder contact details for the Village Hall. **Clerk**

c) Multi-play equipment repair

It was noted that contractors have reported they are very busy and have requested an extension of time to submit quotes. It was **agreed** to Agenda item for next meeting. **Clerk**

d) Marl Pit Land Registration

It was suggested to register both the land in Marl Pit Lane and Burrfield Park together to save on Land Registry costs. It was **agreed** to estimate a value of less than 80k for both pieces of land on the application and complete the application together with the application fee of £30.00 as proposed by, Keith Read seconded by Andrew Patrick all in favour. **Clerk**

e) Platinum Jubilee

It was **agreed** that any suggestions to mark this event raised at Annual Meeting of the Parish would be considered for the next meeting. **Clerk**

16. New Items

a) Quarterly Health & Safety Report

Preston Thomas had undertaken the inspections and noted the following recommendations:

- Random checks on the boardwalk show some level of rot in some of the posts. It was noted that money had already been previously ear-marked for this eventuality. It was **agreed** that quotes would be obtained proposed by, Geoff Merchant, seconded by, Preston Thomas all in favour. **Clerk**
- Post number 2 on Horseshoe footpath is broke and will need repairing. Matthew Read and Keith Read **agreed** to undertake the repair **MR/KR**

b) Community Right to Bid renewals

It was **agreed** to re-submit the circulated Community Right to Bid renewals for Tasburgh Village Hall & Playing field, the Play Area, Chestnut Road, Tasburgh Heritage Field, the Pear Tree Open Space and the Countryman Public House proposed by, Keith Read seconded by Willie Crawshay all in favour. **Clerk**

c) Training

It was **agreed** that Preston Thomas would attend the NPT&S training 'Understanding the Planning System' on 12th May 7.15-9.00pm at a cost of £44.00 proposed by, Keith Read seconded by, Adrienne Watts, 5 in favour, 2 abstentions. **Clerk**

d) Quarterly & Church News

A reminder that the deadline for articles is **7th May**

17. Items for next month's agenda

Platinum Jubilee

18. To note date of Annual Parish Meeting –Tuesday 27th April 2021 to be held remotely via Zoom

19. To consider whether to exclude members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 to discuss the Clerk's appraisal.

There were no members of the public present

20. The Council considered and **agreed** the Clerk's appraisal.

21. To confirm date of next meeting, Tuesday 18th May 2021, 7.30pm

The meeting closed at 9.05pm

CHAIR