

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 18th July 2023 7.30pm

Present

Jill Casson, Matthew Read, Preston Thomas, Andrew Patrick, Keith Read, Brian McGuire, Adrienne Watts, Willie Crawshay and Tina Eagle, Parish Clerk

Also present District Councillor Martyn Hooton and 2 members of the public.

1. Apologies

Apologies were received and approved from County Councillor Alison Thomas, and Martin Bull due to unexpected commitments.

2. Declaration of interest for items on the agenda and applications for dispensations

Matthew Read declared an interest in agenda item 16d as being a committee member for the club.

3. Minutes of the meeting held on Tuesday 20th June 2023

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 4th July 2023

Due to no planning applications received the meeting was cancelled

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) Henry Preston Road Parking

Jill Casson and Keith Read attended a very positive meeting with the Head and a School Governor who are committed to finding ways to reduce inconsiderate parking around school at pick up and drop off times. A newsletter would be sent out to all Parents from the School Council requesting that Parents park considerately. If further incidents occur residents are to raise these direct with the Head.

b) H M Land Registry

No further update.

c) Highway matters

The pedestrian footpath down to the Village Hall alongside the Heritage field had been given a partial trim. No further update on Grove Lane obstructions.

d) Norfolk Biodiversity Awards

Jill Casson and a member from Burrfield Park Advisory Group had attended the award ceremony. Despite not being award winners the evening was enjoyable and interesting to meet other like-minded groups.

e) Horseshoe Footpath repairs

It was noted that the fence posts had been purchased. However, due to the overgrown vegetation on the fence side it was **agreed** to agenda item for progressing in the Autumn **Clerk**

7. Correspondence

a) Letter of thanks

Letter from Tasburgh Keep Fit Club circulated was noted.

b) Parish Partnership Scheme 2024/25

Information previously circulated was considered. It was **agreed** this would be considered further in Agenda item 14a (ii)

c) Church Hill

It was **agreed** to forward correspondence received onto the Highway Engineer to respond direct to parishioner. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee

Not available.

b) Police Priority Meeting

Keith Read attended this online session noting another poor attendance. The same priorities remain as previous with the addition of burglary and non-domestic.

c) National Grid Norwich-Tilbury consultation briefing

Jill Casson attended this online session and advised that the briefing was a summary of the route and reasons for it. It was also noted that campaigners had also attended the public information event held earlier in the day at the Village Hall.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary	£437.85
b) Norfolk Pension Fund	Pension Contribution	£155.29
c) HMRC	Income Tax	£68.20
d) Public Sand Gravel & Marlpit Charity	Yearly rent	£25.00
e) David Bracey	Annual Play Inspection	£180.00
f) Norfolk Parish Training & Support	Understanding Planning Training	£96.00
g) GeoXphere Ltd	Annual subscription	£54.00

A late payment was received from:

P & I H Brown & Sons	Stakes for Burrfield Park & Horseshoe footpath	£177.96
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The payments presented were **agreed** proposed by, Matthew Read seconded by, Preston Thomas, all in favour.

h) 1st Quarter Inspection of accounts and 1st Quarter budget comparison

Willie Crawshay had inspected the accounts on 10th July with no matters arising. The first quarter budget comparison previously circulated was noted.

i) Online banking

Options were considered to switching to online payments. It was **agreed** this should be progressed proposed by, Willie Crawshay seconded by, Matthew Read and further **agreed** to open an account with Lloyds Bank proposed by Willie Crawshay seconded by Matthew Read all in favour **Clerk**

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

No report available.

b) District Councillor Martyn Hooton

Advised that John Fuller, leader of the District Council had urged MP's to reconsider an off-shore route following information made available on the National Grid Norwich-Tilbury proposal.

c) Public Comments

A member of the public reported that a moth morning is due to be held at the end of August at Burrfeld Park. They also noted that they had attended the National Grid's Norwich to Tilbury public information event held at the Village Hall but hadn't experienced any campaigners as previously reported.

Jill Casson advised that she had been made aware of stones from driveways encroaching onto paths. It was **agreed** to include an article in the next Quarterly. **JC**

The meeting was reconvened.

11. Planning

a) Planning Applications

- i) [Appl No 2023/1753](#) Location: Wayside Garage Low Road Tasburgh NR15 1AR
Proposal: Variation of condition 2 of 2018/2717 – increase in width to gain additional bedroom including internal alterations to Plot 2 and reduction in size of rear bi-fold doors to both Plots 2 and 3.

Jill Casson and Adrienne Watts presented the application to members. It was **agreed** to make no comments proposed by, Jill Casson seconded by, Preston Thomas all in favour.

b) Planning Decisions

- i) **Appl No 2023/1164** Location: Foundry Plant Centre Ipswich Road Tasburgh NR15 1NS
Proposal: Creation of a surface water attenuation basin and associated change of land use.
APPROVED WITH CONDITIONS

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **1st August 2023**. Jill Casson, Preston Thomas and Adrienne Watts confirmed their attendance and Adrienne Watts and Brian McGuire **agreed** to take the plans.

12. Advisory Groups

a) Update on Neighbourhood Plan

It was unanimously **agreed** to approve and sign-off the previously circulated documents proposed by, Adrienne Watts seconded by, Keith Read all in favour. The documents would be passed to South Norfolk District Council for further consultation on their part, then

independent examination, then modifications, then referendum, finally followed by adoption by South Norfolk Council.

13. Consultations

a) National Grid Norwich-Tilbury

It was **agreed** to submit individual comments on the consultation. Closing date 21st August 2023.

i) Request from Mulbarton Parish Council

It was **agreed** to thank the Council for their invitation however there was no interest in joining forces with them regarding this matter. **Clerk**

14. Ongoing Projects

a) Traffic Calming

i) SAM2

It was noted that the data from both machines had been downloaded and would be publicised in due course. **Clerk**

ii) Traffic calming

The Highway Engineer had suggested the possibility of installing a vehicle activated sign (VAS) for Low Road. Members felt another flashing sign was not going to stop the volume or speed of traffic using Low Road and did not see it as a physical traffic calming measure. It was **agreed** to still pursue a site meeting with the Highway Engineer to discuss possible options and agree next steps **Clerk/MR/WC**

Discussion was held with regards to the regular use of very large agricultural vehicles using Low Road by contract farmers. It was **agreed** to raise these concerns with farmer concerned proposed by, Preston Thomas seconded by, Keith Read all in favour. **Clerk**

It was further more **agreed** to continue to follow up with Google and Tom Tom to ensure that Low Road is removed as a through route from Sat Navs proposed by, Matthew Read seconded by, Andrew Patrick all in favour. **Clerk**

15. Ongoing Items

a) Burrfeld Park

i) Gully filtration

It was noted this had now been completed.

ii) Stakes for dead hedge

It was confirmed these had been delivered and work to repair the dead-hedge and seat would be undertaken in due course.

iii) Recommended tree work

No response had been received from contractor from previous correspondence sent.

b) Norfolk Archaeological Trust (NAT)

No further update

c) Play area repairs

Repairs to the rotten tractor steps and play area gate remain outstanding.

i) Annual Play Inspection report

The recent Annual Inspection report had been previously circulated and the following recommendations were to be actioned:

- Move picnic benches away from play area. Inform Social Club. **Clerk**
- Cover timber post and raise basket swing height. Contact NGF Play to rectify. **Clerk**
- Remove reference to age on Adult Fitness signage - action to be confirmed.
- Check the use of weed killer around the rock. Check with the Village Hall. **Clerk**
- Check with the Inspector whether an underground inspection is required on the swings in the fenced area **Clerk**

ii) Replacement equipment and matting

It was **agreed** to ascertain how much matting is required to cover the areas identified in the Inspection report. To then obtain quotes for matting, play area equipment, play area gate assemble all costs and submit a grant application proposed by, Willie Crawshay seconded by, Keith Read all in favour. **PT/JC/Clerk**

d) Tasburgh – Long Stratton cycle link
No further update currently available.

e) Tasburgh Allotment Society

It was noted that the nosing on the allotment step had been repaired. There had been a recent break-in to one of the allotment sheds which had been reported to the Police.

16. New Items

a) Health & Safety Inspections

The report had been previously circulated and the following recommendations noted:

- Grit bins on Church Hill are overgrown with vegetation. It was **agreed** to add to Rangers next visit. **Clerk**
- Horseshoe footpath overgrown with vegetation. Action previously **agreed** under agenda item 6e
- Upper pedestrian passing place on Church Hill needs clearing.
- Millennium Time capsule soil needs adding around the base.
- 6 of the boardwalk posts need additional support.

b) Quarterly reminder

Deadline for articles is 4th August 2023

c) Tasburgh Village Hall Summer Fete

It was **agreed** to have a stand at the Village Hall fete to publicise the work of Burrfield Park if coverage for the stand can be confirmed. **Clerk**

It was **agreed** to consider agenda item 16e before 16d to allow Matthew Read to leave the meeting

Matthew Read left the meeting

d) Tasburgh United Football Club

The grant application and supporting documentation previously circulated was considered. It was **agreed** to award £500.00 towards the costs of goal posts to Tasburgh United Football Club from the grant fund proposed by, Willie Crawshay seconded by, Keith Read all in favour. **Clerk.**

e) Website Accessibility Statement

It was noted that checks had been undertaken on the pages of the website, errors had been amended and the statement updated accordingly.

17. Items for next month's agenda

18. Date of next meeting

The meeting would be held on **Tuesday 15th August 2023**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 8.50pm

CHAIR