

**Minutes of the Meeting of Tasburgh Parish Council held remotely via  
Zoom on  
Tuesday 20<sup>th</sup> October 7.30pm**

**Present**

Jill Casson (Chair) Adrienne Watts, Brian Hill, Keith Read, Geoff Merchant, Willie Crawshay, Matthew Read, Preston Thomas and Tina Eagle, Parish Clerk

**Also present**

County Councillor Alison Thomas and District Councillor Michael Edney, no members of the public were present.

**1. Apologies**

Apologies were received and accepted from Andrew Patrick.

**2. Declaration of interest for items on the agenda and applications for dispensations**

None

**3. Minutes of the meeting held on Tuesday 15<sup>th</sup> September 2020**

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Adrienne Watts, all in favour.

**4. Minutes of meeting held on Tuesday 6<sup>th</sup> October 2020**

As no planning applications were received the meeting was cancelled.

**5. Urgent Items to be raised through the Chair**

None

**6. Update on matters arising from the minutes**

a) Public, Sand Gravel & Marlpit Charity

The area on Marlpit Lane that required fencing whilst not yet undertaken is in hand. It was noted that maps of the area had now been provided. It was **agreed** to undertake a Land Registry search of £3 and registration of the land if required which would cost £40 proposed by Matthew Read, seconded by, Geoff Merchant all in favour. **Clerk**

**7. Correspondence**

a) CPRE

Details of CPRE's draft response to the Government's White Paper: Planning for the Future

**8. Reports on Meetings Attended**

a) Village Hall Management Committee

A virtual Annual Meeting was held on Wednesday 14<sup>th</sup> October. The Trustees were appointed, with the main positions remaining the same. Concern was expressed on the future management of the Village Hall, as the Treasurer had given notice that they would be standing down at the next AGM, this view was also shared by other Trustees.

It was agreed that trying to encourage younger members to become involved was very difficult. There would be an attempt to use social media to try to promote further awareness of the need. There were still places for members of the public to be elected as Trustees. It was felt that, if this fails, then there would be no other choice than to review all options to enable the Village Hall to continue to function.

It was agreed to consider being included with the grass cutting contract for the main field, which the Parish Council organise, the final choice being decided by the Trustees.

The bookings are down at the moment, due to the restrictions placed by Covid-19, but regular users are continuing, the Playgroup and Social Club have been complimented on the way they are managing the restrictions.

## 9. Finance

### It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£523.21/£27.59
b) Norfolk Pension Fund	Pension Contribution	£139.95
c) P D Moore	Bus Shelter Cleaning	£32.00
d) <del>Tasburgh Village Hall</del>	<del>Play equipment lease</del>	<del>£50.00</del>
e) K Isaaks	Wheelie bin stickers	£475.00

It was noted that the payment to Tasburgh Village Hall on the Agenda had previously been authorised and paid in September meeting and would be disregarded. The rest of the payments presented were **agreed** proposed by, Keith Read seconded by, Preston Thomas all in favour.

### f) Receipt/s received since last lasting

It was noted the following had been received:

South Norfolk District Council 2 <sup>nd</sup> precept payment	£10850.41
South Norfolk District Council Neighbourhood Plan Funding	£ 3610.00

### g) 2<sup>nd</sup> Quarter budget comparison

The 2<sup>nd</sup> quarter budget comparison was noted. It was reported that the quarterly payments of £94.20 for the hire of the village hall for monthly meetings continues to be paid. As meetings are now being held remotely it was **agreed** so as not to impact the Village Hall financially a total of £250.00 would be paid for the current financial year proposed by, Geoff Merchant seconded by, Preston Thomas all in favour. **Clerk**

It was **agreed** to transfer £240.00 for the purchase of the wheelie bin stickers and £250.00 for the SAMS bluetooth conversion from the unallocated projects budget proposed by Jill Casson, seconded by, Keith Read all in favour. **Clerk**

### h) Quarterly Inspection of Accounts

A copy of the report had been previously circulated. Willie Crawshay confirmed the accounts had been inspected and found them to be in order with no matters to report.

## 10. Public Participation and Exchange of Information

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

### a) County Councillor Alison Thomas

Alison Thomas noted that the draft recommendations' on the Divisional Boundaries Review is currently out for consultation. This will not now take place in 2021 but 2025. The Long Stratton

division now includes Topcroft, and Newton Flotman although Wacton had been removed. Tasburgh, remains within the Long Stratton division.

The Long Stratton bypass proposal went through Cabinet recently. A Steering Group had been set up to take it through to fruition with the intention of submitting a planning application later in the year or beginning 2021. Archaeological work continues at Stratton St Michael.

There had been a massive improvement to the numbers of Looked After Children (LAC) reduced from 1200 to now below 1000. Each child on average costs 50k per year to look after which is a significant saving and a really good outcome for those children who have been able to remain within the family setting.

b) District Councillor Michael Edney

Michael Edney reported he had been unaware that the rules of the member ward funding changed in 2019. He confirmed that the funding would still be available for the wheelie bin stickers; however it had flagged up discussions to what groups they can support. The Scrutiny Committee is due to meet to discuss this matter further.

It was **agreed** to receive a report on Burrfield Park from Brian Hill under Agenda Item 17e

c) Public Comments

None

*The meeting was reconvened.*

## 11. Planning

a) Planning Applications

None received

b) Planning Decisions

i) **Appl: 2020/1421** Location: Rookery House, Saxlingham Lane, Tasburgh NR15 1LP

Proposal: Erection of one-and-a-half storey extension to rear and associated works

**APPROVED WITH CONDITIONS**

ii) **Appl: 2020/1438** Location: 8 Curson Road Tasburgh NR15 1NH

Proposal: Extension and associated alterations

**APPROVED WITH CONDITIONS**

iii) **Appl:2020/1503** Location: The Old Rectory Church Hill Tasburgh NR151NB

Proposal: Installation of through floor lift

**APPROVED WITH CONDITIONS**

iv) **Appl:2020/1594** Location: 41 Church Road Tasburgh NR15 1ND

Proposal: Proposed single storey rear extension and external alterations

**APPROVED WITH CONDITIONS**

v) **Appl:2020/1894** Works to TPO trees Location: Wildlife Amenity Area Low Road Tasburgh

**APPROVED WITH CONDITIONS**

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **3<sup>rd</sup> November 2020**. Jill Casson, Brian Hill, Geoff Merchant and Preston Thomas confirmed their attendance and Adrienne Watts **agreed** to take the plans.

## 12. Consultations

### a) Divisional Boundaries Review for Norfolk County Council

The consultation was noted and as previously reported by Alison Thomas under Agenda item 10a, Tasburgh would remain within the Long Stratton ward. No comments would be submitted.

### b) Government's Planning White Paper 'Planning for the future'

Document/s previously circulated for consideration. Jill Casson noted the two essential areas for consideration relate to Growth & Renewal where it is supposed that most public participation will take place at the local plan stage. There is then a presumption in favour of approval for developments that meet the criteria laid down in the local plans. From experience most people do not respond to local plans or get involved in the planning process until a development is on their doorstep. By then they have lost the chance to comment making the planning process no longer democratic.

More emphasis is put on making the planning process faster and 'more democratic' making everything more digitally available. This would exclude those in our communities who do not have access to digital technology and those who live in rural areas where broadband is poor. All **agreed** to forward a summary of the comments as above and to share a link to the consultation on facebook. **Clerk**

Adrienne Watts noted possible changes to the Neighbourhood Plan programme which might make the process more simplified.

## 13. Advisory Groups

### a) Neighbourhood Plan

The minutes of the meeting held on 6<sup>th</sup> October previously circulated were noted. It was **agreed** to co-opt Jane Hope, to the group, proposed by Jill Casson, seconded by, Keith Read all in favour.

It was **agreed** to approve £49.00 from the Neighbourhood Plan funding budget for the printing of the initial consultation flyer for inclusion in the next Quarterly proposed by Geoff Merchant, seconded by Keith Read, all in favour.

*Alison Thomas disconnected from the meeting*

### b) Procedural

The group had met remotely on 15<sup>th</sup> October. It was **agreed** to accept the recommendations made to the Lone Working Policy and Bullying & Harassment Policy as proposed by Brian Hill, seconded by, Preston Thomas all in favour. **Clerk**

## 14. Ongoing Projects

### a) Community traffic calming schemes

#### i) Update on Community Speed Watch & SAMS

It was noted that the conversion to the SAMS machine to bluetooth is still ongoing and will only connect to android and laptop devices.

ii) Draft letter

The draft letter previously circulated was approved for distribution along with the 30mph wheelie bin stickers. These would be delivered along with the next Quarterly to those residents in Church Road by Jill Casson and Willie Crawshay, Grove Lane Brian Hill, Saxlingham Lane Keith Read, and Low Road Matthew Read. **Clerk**

Discussion was held with regards to advertising on wheelie bins and what the District Council's policy was on this subject.

*Standing orders were suspended to allow Michael to respond.*

Michael Edney advised that the District Council would have no issue to road safety stickers being placed on wheelie bins.

*The meeting was reconvened*

The temporary closure of Low Road from 2<sup>nd</sup>-8<sup>th</sup> November was noted. The Street Inspector had been contacted with regards to the possibility of the ford becoming impassable due to the water level becoming higher.

## 15. Ongoing Items

a) Covid-19

It was noted that the recommendation remains unchanged and that meetings should continue to be held remotely until next May.

i) Tasburgh community snake rock

It was noted that no ideas on how to preserve the rocks had been forthcoming from the group and the rocks remain with Brian Hill. It was **agreed** to encourage the group to put forward some ideas for consideration proposed by Brian Hill, seconded by Willie Crawshay, all in favour. Agenda item for November meeting.

*Michael Edney disconnected from the meeting*

b) Repair to play area equipment

From the 5 invitations to quote for this work, two quotes were presented for consideration. It was **agreed** that as the costings received were expensive, further quotes should be sourced for comparison proposed by Matthew Read, seconded by Keith Read all in favour. Agenda item for November meeting. **Clerk**

## 16. 2021/22 Budget Planning

a) Fees and Services

It was **agreed** that the fees charged for the Quarterly would remain unchanged proposed by Matthew Read, seconded by, Geoff Merchant all in favour.

It was also **agreed** that the Father Christmas outfit would no longer be made available for hire, proposed by Geoff Merchant, seconded by, Matthew Read all in favour.

- b) 'Wish list' of precept projects  
To be an Agenda item for November meeting

## 17. New Items

a) Hastings Road Trailer

Concerns had been raised with regards to the parking of a trailer on Hastings Road. It would appear it is being done deliberately and as such is considered an obstruction of the Highway and should be reported to the Local Safer Neighbourhood Police team. **Clerk**

b) Health & Inspection report

Preston Thomas had undertaken the inspections and noted the following recommendations:

- The lid of the grit bin on Chestnut Road had broken again and is full of water. **PT**
- The remnants of posters need removing from both bus shelters. **Clerk**
- Village sign in Upper Tasburgh had crack/s appearing in mortar of base. **Clerk**
- Noticeboard on Henry Preston Road needs cleaning. **JC**

c) Quarterly articles

A reminder that the deadline for articles is 6<sup>th</sup> November which will include letter from Father Christmas **JC**

d) Cycle route

It was **agreed** to contact the neighbouring Parish Councils of Long Stratton and Tharston and open up initial discussions again on possible cycle routes, proposed by Brian Hill, seconded by Matthew Read, all in favour. **Clerk**

e) Burrfeld Park

It was noted that approval had now been received from the District Council to undertake the work to the Oak and Ash that are protected by tree preservation orders. With the recent winds a branch had broken off the Oak that requires felling to 3 meters.

It was **agreed** to proceed with the quote received by Eastern Tree Care for £850.00 to undertake the necessary work required and enter into an ongoing agreement with the contractor that they will agree to undertake emergency tree care at Burrfeld when required proposed by Geoff Merchant, seconded by Matthew Read all in favour. **Clerk**

Burrfeld Park report was noted. It was **agreed** that the additional replacement sign for Burrfeld and a second information board on the history of Burrfeld would be an Agenda item for November meeting. **Clerk**

f) Village Sign

Keith Read suggested that the Low Road Village sign was looking tired and could do with repainting so when the base is repaired it looks as new. It was **agreed** to seek to obtain quotes for the repainting of the sign proposed by Geoff Merchant, seconded by Keith Read, all in favour. **Clerk**

g) Training

Details of forthcoming training had previously been circulated.

**18. Items for next month's agenda**

As previously minuted

**19. To confirm date of next meeting, Tuesday 17<sup>th</sup> November 2020, 7.30pm**

The meeting closed at 8.52pm

**CHAIR**