

# Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 15<sup>th</sup> February 2022 7.30pm

## Present

Jill Casson, Matthew Read, Willie Crawshay, Preston Thomas, Brian Hill, Adrienne Watts, Geoff Merchant, Keith Read, Andrew Patrick and Tina Eagle, Parish Clerk

**Also present** District Councillor Michael Edney, 1 member of the public was also present.

## 1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas.

## 2. Declaration of interest for items on the agenda and applications for dispensations

Keith Read, item 9d as being a recipient of the payment.

## 3. Minutes of the meeting held on Tuesday 18<sup>th</sup> January 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Matthew Read seconded by, Andrew Patrick all in favour.

## 4. Minutes of meeting held on Tuesday 1<sup>st</sup> February 2022

Due to no planning applications received the meeting was cancelled.

## 5. Urgent Items to be raised through the Chair

None

## 6. Update on matters arising from the minutes

### a) Tasburgh village Hall Fire Extinguisher Training

It was noted that Preston Thomas would now attend this training with the Clerk/Chair as reserves.

### b) Overgrown hedging

It was confirmed that letters had been sent out.

### c) Unveiling ceremony of Tasburgh Rock Snake, presentation and village signs blessing

It was **agreed** to send a letter of thanks to Revd Austin and the resident from Flordon. Thanks were also extended to Andrew Patrick for the exceptional quality and workmanship of the display board. The second memorial token was passed over to Andrew to complete the project. **Clerk**

### d) Request for higher internet speeds

It was noted that no response to the requested confirmation to publish residents contact details had been received.

## 7. Correspondence

### a) Long Stratton Bypass project – Walking cycling & horse riding assessment

Preston Thomas reported that the summary report previously circulated had confirmed that following the feedback he provided at the workshop it had been proposed that improvements to walking and cycling connections from Long Stratton to Tasburgh would now be looked into.

### b) Queens Jubilee Safety Advisory Workshop

Online workshop for those holding events scheduled 24<sup>th</sup> February 10.15am.

## 8. Reports on Meetings Attended

### a) Village Hall Management Committee

Brian Hill advised he was unable to attend the last meeting but was aware that there had been some mis-communication with regards to the Platinum Jubilee celebrations. It was noted however that several events had been planned to take place over the bank holiday weekend organised by the Social Club.

### b) Neighbourhood Plan Networking Meeting

Jill Casson and Adrienne Watts had attended this online event on 9<sup>th</sup> January along with 12 other parish representatives. It was noted that information on what funding options would be made to Locality going forward is still to be announced.

## 9. Finance

**It was resolved to pay the following:**

a) Tina Eagle	Salary/Expenses	£463.71
b) Norfolk Pension Fund	Pension Contribution	£142.30
c) NGF Play Ltd	Multi play area	£4768.85
d) Keith Read	Visor and wooden posts	£54.60
e) Information Commissioner	Registration Fee	£40.00
f) Public Works Loan Board	Loan Repayment (DD)	£272.91

A late payment was also received from

P D Moore	Bus shelter cleaning	£33.00
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The payments presented were **agreed** proposed by, Willie Crawshay seconded by, Andrew Patrick all in favour.

### g) Ear-marking traffic calming funds

It was **agreed** to ear-mark any remaining funds at the end of the financial year to future traffic calming initiatives, proposed by, Keith Read seconded by, Preston Thomas all in favour.

**Clerk**

### h) Village noticeboards

It was **agreed** to accept the quote provided by Earth Anchors to supply four village noticeboards with Parish Council header in gold lettering, proposed by Matthew Read seconded by, Andrew Patrick all in favour. **Clerk**

## 10. Public Participation and Exchange of Information

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

### a) County Councillor Alison Thomas

Alison had advised there was nothing new to report on.

### b) District Councillor Michael Edney

Reported that a case officer is still to be assigned to Appl No: 2022/0087 and confirmed he would be attending the Planning meeting being held on 1<sup>st</sup> March 2022. Michael **agreed** to provide Community Infrastructure Levy (CIL) information on the development as requested by Keith Read.

### c) Public Comments

The member of the public requested if there was information available on road closures for Platinum Jubilee events being held. It was noted that information is currently available from Highways. Michael Edney advised there would be information circulated with regards to available grants that can also be applied for.

Willie Crawshay also enquired whether Council meetings could be held earlier than 7.30pm. It was agreed that any earlier may disadvantage some Councillors in not being able to attend.

*The meeting was reconvened.*

## 11. Planning

### a) Planning Applications

**Appl No: 2018/0111** Location: Land East Of The A140 Long Stratton Norfolk

Proposal: Land East of the A140: Hybrid Application on 131.7 hectares of land to the east of the A140 seeking outline planning permission for 1275 no. dwellings, 8 hectares of employment land for uses within Classes B1, B2 and B8, 2-hectare primary school site, community facilities site, associated infrastructure and public open space. Together with application for full permission for a bypass including roundabouts and junctions.

ii) **Appl No: 2018/0112** Location: Land West Of The A140 Long Stratton Norfolk

Proposal: Land West of the A140: Hybrid Application on 40.8 hectares of land to the west of the A140 seeking outline planning permission for 387 no. dwellings and 1.5 hectares of Class B1 employment land, associated infrastructure and public open space. Together with application for full planning permission for a western relief road (including a roundabout access at the north to the A140 and a priority junction access to Swan Lane at the south) and with phase 1 housing consisting of 213 no. dwellings, associated infrastructure and public open space.

It was **agreed** these applications had been discussed at some length and no further comments would be added.

iii) **Appl No: 2022/0063** Location: Land Adjacent to Howard Low Road Tasburgh Norfolk

Proposal: New chalet bungalow

Preston Thomas and Adrienne Watts had viewed the plans and visited the location. It was acknowledged that the application is located on a reasonable sized site and the design is a mirror image of one of the adjacent properties. It was however **agreed** to object to the application due to concerns raised with regards to the change of street scene and in light of recent flooding in the area further concerns with regards to drainage proposed by, Geoff Merchant seconded by, Matthew Read all in favour. **Clerk**

### b) Planning Decisions

None received

### c) Planning Appeals

None received.

### d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **1<sup>st</sup> March 2022**. Jill Casson, Preston Thomas, Adrienne Watts, Brian Hill, Andrew Patrick, Matthew Read, and Keith Read confirmed their attendance. Preston Thomas **agreed** to take any additional plans.

## 12. Advisory Groups

### a) Neighbourhood Plan

The draft minutes held on 1<sup>st</sup> February 2022 had been previously circulated. It was **agreed** to accept the recommendation to release funds from the Neighbourhood Plan budget of approximately £150.00 for publicity material for the forthcoming Community Drop-in event, proposed by, Keith Read seconded by, Preston Thomas all in favour. All were encouraged to attend the event taking place on 13<sup>th</sup> March 10-12pm at the Village Hall.

It was **agreed** to find out the cost of hiring a consultant and the timeframe to escalate the completion of the Neighbourhood Plan to also include information on what CIL would be available with or without a plan in place with regards to Church Road development Appl: 2022/0087, proposed by Keith Read seconded by Geoff Merchant all in favour.  
**Clerk/Adrienne Watts**

To help Councillors understand the process, and what is left to do on the Neighbourhood Plan it was **agreed** to include the Locality Project Planner for the next meeting. **Clerk**

b) Traffic Advisory Group

The draft minutes previously circulated of the meeting held on 25<sup>th</sup> January 2022 made the following recommendation: to collate the SAM2 data in a more organised way to provide more factual evidence. It was noted that items for the next Rangers visit should include unblocking the culverts near Burrfield Park and removing the rotting leaves blocking drainage along Saxlingham Lane. **Clerk**

### 13. Consultations

None

### 14. Ongoing Projects

a) Traffic Calming

i) Community Speed Watch

All 8 volunteer forms had been updated and dates are currently being looked at to schedule some sessions now that daylight hours are drawing out. It was **agreed** that Willie Crawshay would attend the Road Safety Conference taking place online 19<sup>th</sup> April 2022.

ii) Additional SAM2 locations

It was reported that confirmation from Norfolk County Council in respect of the proposed new site locations on Low Road is still being waited on. The SAM2 data had been downloaded from Church Road and would be circulated in due course. It was also noted that we have a new temporary Beat Manager.

*Michael Edney left the meeting*

### 15. Ongoing Items

a) Playarea

i) Basket Swing

It was **agreed** to accept the quote provided by NGF Play Ltd for £2,135.83 plus VAT and guarantee details to be confirmed proposed by, Willie Crawshay seconded by, Geoff Merchant all in favour. **Clerk**

b) Burrfield Park

i) Draft boardwalk specification

The draft specification previously circulated was considered with the following amendments suggested:

- Bullet point 4, after 'wood preservative' add 'Probor 10 or equivalent'
- Additional bullet point 'protect area either side of the boardwalk for overspray'

With these amendments the boardwalk specification was approved for use. **Clerk**

ii) Overhanging Tree

It was noted that confirmation is still being awaited on from the contractor to when the work can be undertaken.

c) Tasburgh Allotment Society

It was reported that for the moment the allotments were rabbit free.

**16. New Items**

a) Annual Parish Meeting

It was **agreed** that the theme for the Annual Parish Meeting on 26<sup>th</sup> April 2022 would focus on the Neighbourhood Plan.

b) Clerk's Appraisal

Matthew Read and Keith Read **agreed** to undertake the Clerk's Appraisal. **Clerk**

c) Public Sand, Gravel & Marl Pit Charity

It was **agreed** that the meeting would be held on the rise of the Parish Council meeting scheduled on **17<sup>th</sup> May 2022**.

d) Public Spaces

It was **agreed** that a formal request to the owner would be made proposed by Jill Casson, seconded by Matthew Read all in favour. **Clerk**

e) Parochial Church Council grant request

It was **agreed** that an additional noticeboard would be purchased from Earth Anchor to replace the one recently damaged at a cost of £800.00 and the funding would be taken from CIL, proposed by Keith Read, seconded by Geoff Merchant all in favour. Colour of noticeboard and sign-writing to be confirmed. **Clerk/ WC**

f) Printer

The Clerk advised the Council's printer had been troublesome for a while and having gone through all the steps to resolve the problem would still not print. It was **agreed** that a replacement laser jet should be purchased up to a cost of £300.00 proposed by Matthew Read, seconded by Geoff Merchant all in favour. **Clerk**

**17. Items for next month's agenda**

**18. To confirm date of next meeting, Tuesday 15<sup>th</sup> March 2022, 7.30pm Main Hall**

The meeting closed at 9.00pm

**CHAIR**