

**Minutes of the Meeting of Tasburgh Parish Council held
on Tuesday 15th July 2025 in Tasburgh Village Main Hall at 7.30pm**

Present

Brian McGuire (Chair), Keith Read, Adrienne Watts, Preston Thomas, Andrew Patrick, Willie Crawshay, Jackie Trenavin and Tina Eagle, Parish Clerk

Also present 1 member of the public

1. Apologies

Apologies were received and accepted from Jill Casson, Matt Read, County Councillor Alison Thomas and District Councillor Martyn Hooton. It was noted that Keith Read would join the meeting later.

2. Declaration of interest for items on the agenda and applications for dispensations

Brian McGuire declared an interest in agenda item 11a (ii) as the application relates to his next-door neighbour.

3. Minutes of the meeting held on Tuesday 17th June 2025

The minutes of the last meeting were previously circulated. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Adrienne Watts all in favour.

4. Minutes of meeting held on Tuesday 1st July 2025

Meeting was cancelled as no planning applications were received.

5. Urgent Items to be raised through the Chair

a) Demolition of South Norfolk House

It was **agreed** to support the objection of the demolition of South Norfolk House, proposed by Adrienne Watts, seconded by Preston Thomas, 2 abstentions proposal carried forward. **Clerk**

b) Request from parishioner to change 30mph to 20mph on Henry Preston Road

Details outlining specific information of the request from parishioner had been previously circulated for consideration.

The meeting was suspended to allow a member of the public to speak.

The member of the public asked for the Council to support his request to change the 30mph to 20mph to include more permanent road safety measures i.e. yellow lines, zig-zag markings and speed humps.

The meeting was reconvened.

It was **agreed** to submit a request to Highways requesting a change to the speed limit to 20mph and additional more permanent road safety measures and await their response, proposed by Willie Crawshay seconded by Brian McGuire all in favour. **Clerk**

6. Update on matters arising from the minutes

a) Environment Agency

A reply had been received to confirm that channel maintenance work would be undertaken between Hempnall and Newton Flotman once the summer vegetation had died down.

b) Highways

Confirmation received that the drain surround damage on Low Road had been programmed in for repair. The overgrown verges reported on Flordon Hill would only be cut back if they are causing an obstruction.

c) Mindful Village

It was noted that due to the recent training Tasburgh village had achieved 'Mindful' status. A group photograph is being organised by the District Council which would be included in the next Quarterly, together with information on being a Mindful Village

Clerk/BMc/JT

Keith Read joined the meeting.

7. Correspondence

a) Local Government Reorganisation – [options appraisal report](#)

Previously circulated, with no further action required.

b) Parish Partnership Scheme 2026/27

Previously circulated, it was **agreed** to agenda item for next meeting. **Clerk**

c) CPRE Norfolk Anti Mega Solar Alliance

Previously circulated. It was **agreed** not to join the Alliance.

d) Armed Forces Covenant

It was **agreed** to sign the Armed Forces Covenant for Parish Councils and appoint Andrew Patrick as an Armed Forces Champion proposed by Keith Read seconded by Willie Crawshay all in favour. **Clerk**

e) Climate Change & Sustainability workshops

It was **agreed** to complete the survey indicating our interest in the workshops with interest from Andrew Patrick, Jackie Trenavin, Brian McGuire and previously by Jill Casson in attending. **Clerk**

f) Funding to Support Bus Shelter Installations Across Norfolk

Previously circulated, with no further action required.

8. Reports on Meetings Attended

a) Village Hall Management Committee

No report was available. It was **agreed** to request a report for future meetings. **Clerk**

b) East Pye Solar Consultation event 10th July

Brian McGuire attended the Long Stratton event. There was a considerable amount of documentation and maps in relation to the project available to view. The project team were available to answer questions and explain/discuss the Scheme.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary	£431.83
b) Norfolk Pension Fund	Pension Contribution	£165.91
c) HMRC	Income tax & NI	£128.13

d) Public Sand Gravel & Marlpit Charity	Annual rent	£25.00
e) D M Bracey	Annual Play Inspection	£180.00
f) GeoXsphere Ltd	Parish online subscription	£54.00

The payments presented were **agreed**, proposed by, Willie Crawshay seconded by Preston Thomas all in favour.

g) Approval online payments

It was **agreed** that Jill Casson would approve the online payments.

h) 1st Quarter Inspection of Accounts & Budget Comparison

The 1st Quarter Budget Comparison previously circulated was noted with no matters arising. Preston Thomas had inspected the accounts on 9th July which were all completed and in order.

i) Bank signatories

It was **agreed** to arrange for Jackie Trenavin to be set up as an additional online bank signatory. **Clerk/JT**

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

No report available.

b) District Councillor Martyn Hooton

Nothing to report.

c) Public Comments

A member of the public read out a reply they had received from MP Ben Goldsborough confirming he had written to Highways in relation to changing the speed limit and requesting more permanent road safety measures on Henry Preston Road. The member of the public thanked the Council for agreeing to similarly contacting Highways in relation to his request and would keep the Council updated of any future progress and correspondence.

Member of the public left the meeting.

Keith Read enquired on behalf of a resident if an article could be published in the Quarterly reminding organisers of firework displays to give residents notice of when such events are due to be held.

The meeting was reconvened.

It was **agreed** to include article in the next Quarterly. **BMc/Clerk**

11. Planning

a) Planning Applications

i) Appl No: [2025/0150](#) Location: Land East of Low Road Tasburgh Norfolk

Proposal: Outline planning permission for 7 No. dwellings and new access road with all rights reserved. Having reviewed the application against the policies in the Neighbourhood Plan it was **agreed** to refuse the application on the grounds of Settlement Limits; Housing Location; Environment; Housing Mix and Access and Connectivity.

- ii) Appl No: [2025/1777](#) Location: 14 Curson Road Tasburgh Norfolk NR15 1NH
Proposal: Single storey side extension to form double garage, front utility room extension and replacement canopy porch with oak porch. It was **agreed** to support the application.

- b) Planning Decisions
None received.

- c) Planning Appeals/ Enforcement/Tree Preservation Orders

- i) Suspected planning enforcement offence

It was noted that a new Case Officer had been appointed.

- d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **5th August 2025**. Adrienne Watts, Brian McGuire and Keith Read confirmed their attendance. and Adrienne Watts and Brian McGuire **agreed** to take the plans.

12. Advisory Groups

- a) Burrfield Park

It was noted that a representative from the Norfolk Wildlife Trust would be visiting the park on 28th July 2025 with members from the Advisory Group to look at ways of improving this community facility.

13. Consultations

- a) East Pye Solar Phase Two

This was noted and **agreed** that no comments would be submitted proposed by Willie Crawshay seconded by Brian McGuire all in favour.

14. Ongoing Projects

- a) Traffic Calming

The data had been successfully downloaded from both SAM2 machines and previously circulated. It was **agreed** to highlight the recent data downloaded from Low Road to our Beat Manger which indicated that 30% of vehicles recorded in the period 9/6/25 to 7/7/25 were exceeding the 30mph speed limit. **Clerk**

15. Ongoing Items

- a) Play area

- i) Annual Inspection Report

The recent Annual Inspection report had been previously circulated. Some minor low risk recommendations had already been undertaken i.e. bolt tightening. The remaining recommendations are as follows:

- Infill reseed/worn areas when weather allows.
- With weed removed from tractor step further investigation is now required **PT/AP**
- Monitor 2 bay-swing in fenced area **PT**

b) Major Road Network Study (MRN) and cycle link proposal

It was noted that Alison Thomas has a briefing with the team dealing with this and would provide an update in due course. **AT**

c) Bug Hotel

It was noted that this project is still in progress. **AP**

d) Community Emergency Plan

It was noted the fitting of the lock is in progress. **AP**

e) Drainage & surface water

It was noted that no update has been received from the Lead Local Flood Agency.

f) Horseshoe Footpath

It was noted that invitations to receive quotes for this work are on hold for the time being.
Clerk

g) Land known as 'the triangle'

It was noted this is currently in hand. **Clerk**

h) Defibrillator

A new quote from Community Heartbeat Trust had been circulated giving a choice of several defibrillators. It was **agreed** to obtain some further advice as to which defibrillator would be best for our needs from our Community First Responder before placing any order proposed by Preston Thomas seconded by Keith Read all in favour. **Clerk**

16. New Items

a) Tasburgh Village Fete

It was **agreed** to have a stand at this year's fete. Brian McGuire, Andrew Patrick, Jackie Trenavin **agreed** to man the stand, and Andrew Patrick agreed to set up the gazebo.
Clerk/BMc/AP/JT

b) Health & Safety Inspections

The report had been previously circulated, and the following recommendation noted:

- Church Hill grit bin – vegetation needs trimming back.

c) Quarterly

It was noted that the closing date for articles is **1st August 2025**.

d) IT Policy

The draft policy previously circulated was **agreed** to be adopted subject to minor amendments. **Clerk**

17. Items for next month's agenda

18. To confirm date of next meeting, Tuesday 19th August 7.30pm

The meeting closed at 8.51pm

CHAIR