

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 27th September 2022 7.30pm

Present

Jill Casson, Adrienne Watts, Matthew Read, Preston Thomas, and Tina Eagle, Parish Clerk

Also present County Councillor Alison Thomas and 2 members of the public.

The meeting had been rescheduled from 20th September to ensure we complied with the Protocol guidance regarding the death of the Her Majesty Queen Elizabeth II. A minute silence was observed prior to starting the meeting.

1. Apologies

Apologies were received and accepted from Willie Crawshay, Geoff Merchant, Brian Hill, Andrew Patrick, Keith Read and District Councillor Michael Edney

2. Declaration of interest for items on the agenda and applications for dispensations

Jill Casson, agenda item 15c as an allotment holder, and Preston Thomas agenda item 11b(i) as a neighbour of applicant.

3. Minutes of the meeting held on Tuesday 16th August 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Adrienne Watts all in favour.

4. Minutes of meeting held on Tuesday 6th September 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** that as those present were not in attendance this would be agenda item for next meeting. **Clerk**

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) HM Land Registry application

It was **agreed** to send a letter of thanks to the Secretary, Tasburgh United Charities for helping put together the large amount of the additional information that had been requested by H M Land Registry. **Clerk**

b) Reclaim the Streets

It was noted that on further investigation this initiative needed to be community led and not by the Parish Council.

c) Highway matters

It was noted that Highways had confirmed they would follow up the obstructions on Grove Lane. No response as yet had been received regarding the request for No Entry road marking for top of Church Hill. **Clerk**

7. Correspondence

Various items relating to Operation London Bridge

8. Reports on Meetings Attended

a) Village Hall Management Committee

No report was available. It was noted that the Parish Council had a stand at the Village Fete which had been well attended. It was **agreed** to send a polite request to the Village Hall Management Committee not to place advertising boards up against the Snake Rock Display.
Clerk

b) Newton Flotman Parish Council

It was noted that both meetings had been re-scheduled for November 2022.

c) Norfolk Archaeological Trust

Report previously circulated. It was **agreed** to obtain exact measurements and position of the car park together with all associated costs including those from NAT for further consideration.
JC/KR/Clerk

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£472.97/46.50
b) Norfolk Pension Fund	Pension Contribution	£147.65
c) Tasburgh Village Hall	Play area lease	£50.00
d) Ben Goodfellow	Items for Land Registration	£10.00
e) Arthur J Gallagher	Annual Insurance renewal	£1390.47
f) Andrew Patrick	Noticeboard posts	£150.00

The payments presented were **agreed** proposed by, Matthew Read seconded by, Preston Thomas all in favour.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Cabinet are expected to consider Side Road Orders and the necessary land agreements to be progressed on the Long Stratton Bypass. The forthcoming budget will face many challenges with the Council having to look at reducing service levels. Library buses and post 16 travel are currently being looked at. Alison suggested it is worth checking with the bus companies direct when looking at post 16 bus passes.

On a District level, South Norfolk have a discretionary hardship fund so if there are members of the community who are really struggling please get them to contact the Help Hub for support and advice 01508 533933.

The Council offices in Long Stratton will no longer be used from 4th November 2022. There are however plans for a satellite office to be based in Diss.

b) District Councillor Michael Edney

As above

c) Public Comments

A member of the public enquired about the Reclaim the Streets initiative publicised by Norfolk County Council. It was **agreed** to diarise/publicise information earlier next year.

A member of the public enquired about the car park proposals on the Tasburgh Enclosure. Matthew Read provided further information.

The meeting was reconvened.

11. Planning

a) Planning Applications

None received

b) Planning Decisions

i) **Appl No: 2022/1252** Location: 2 Church Road Tasburgh NR15 1ND

Proposal: Single storey side extension

APPROVED WITH CONDITIONS

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **4th October 2022**. Jill Casson, Adrienne Watts and Preston Thomas confirmed their attendance. Adrienne Watts **agreed** to take the plans.

12. Advisory Groups

a) Update on Neighbourhood Plan

Draft minutes were previously circulated from meeting held on 6th September. Further to this funding for technical support had been requested from AECOM for Design Code work and a Housing Needs Assessment. It was **agreed** that a update on funding would be provided by the end of the year. **AW**

b) Traffic Advisory

Draft minutes were previously circulated from meeting held on 13th September. It was noted that Agenda item 8 would be considered at next meeting when Willie Crawshay and Geoff Merchant would both be in attendance.

Alison Thomas joined the meeting

The meeting was suspended to allow her to deliver her report (Agenda item 10a)

The meeting was reconvened.

13. Consultations

i) Norwich Western Link

It was **agreed** that no comment would be submitted.

14. Ongoing Projects

a) Traffic Calming

i) Community Speed Watch

The Camera Partnership van visited Low Road on the morning of 19th August. Only 1 offence was recorded at 46mph. They had agreed to return on a different day/time. PC Andy Sneddon had confirmed he was now trained on the Pro Laser and had recently attended Low Road on 13th September to conduct speed checks. One person was spoken too on the manner of their driving and there were no other issues to report on this occasion.

ii) SAM2

Andrew Patrick had been given instructions on the process of charging and moving the machine from one location to another and would undertake this for Low Road. Geoff Merchant would continue relocating the machine for Upper Tasburgh.

15. Ongoing Items

a) Burrfeld Park

i) Boardwalk

It was **agreed** to agenda item for October meeting. **Clerk/AP**

ii) Gully filtration

It was **agreed** to agenda item for October meeting. **Clerk/AP**

b) Noticeboards

Thanks were extended to Andrew Patrick for his work in removing and installing all the new noticeboards. It was **agreed** to pay £100.00 towards his labour costs proposed by Matthew Read, seconded by Preston Thomas all in favour. **Clerk**

c) Tasburgh Allotment Society

i) Grant funding application

The grant application and supporting documentation previously circulated was considered. It was **agreed** to award £150.00 towards the cost of repairs to replace the gate post, proposed by, Matthew Read seconded by Adrienne Watts, 1 abstention all in favour. It was **agreed** that the Village Hall Management Committee should apply for a grant for the work required to the remove the overgrown vegetation around the perimeter themselves. **Clerk**

d) Play area

i) Play area repairs

It was agreed to **agenda** item to next meeting to allow further time for quotations to be received. **Clerk**

ii) New signage and seesaw

It was **agreed** to order the replacement signage from Bartlett's for £26.00 + VAT proposed by Preston Thomas seconded by Matthew Read, all in favour. **Clerk**

Due to the enlarged gaps on the seesaw it was **agreed** to take the equipment out of action proposed by, Matthew Read seconded by, Adrienne Watts all in favour. **Clerk**

Agenda item to next meeting to allow further time for quotations to be received. **Clerk**

e) Community Emergency Plan

The new template previously circulated had been updated with information from the old version. Information relating to those who were First Aid trained still needs to be added and how this could be acquired. It was suggested to put a request on the facebook page. **Clerk**

f) Parish Partnership Scheme ~~2022/23~~ 2023/24

It was **agreed** to agenda item for October meeting. **Clerk**

g) Christmas visit

It was **agreed** to agenda item for October meeting. **Clerk**

16. New Items

a) Grounds Maintenance 2023/24

Documents had been previously circulated for consideration. It was **agreed** that the specification for the Verges, Burrfield Park, Horseshoe Footpath and the Churchyard required no updating. **Clerk**

b) Civility & Respect Pledge

It was **agreed** to sign up to the pledge proposed by, Matthew Read seconded by, Preston Thomas all in favour. **Clerk**

c) Training

It was **agreed** for the Clerk to attend the NPT&S Local Elections 2023 training at a cost of £36.00 proposed by, Matthew Read seconded by, Adrienne Watts all in favour. **Clerk**

17. Items for next month's agenda

As minuted.

18. Date of next meeting

The meeting would be held on **Tuesday 18th October 2022**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 8.30pm

CHAIR