

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 20th June 2023 7.30pm

Present

Jill Casson, Matthew Read, Preston Thomas, Martin Bull, Keith Read, Brian McGuire, Adrienne Watts, Willie Crawshay and Tina Eagle, Parish Clerk

Also present County Councillor Alison Thomas, District Councillor Martyn Hooton and 3 members of the public.

Prior to the start of the meeting a fire drill took place.

1. Apologies

Apologies were received and approved from Andrew Patrick due to family commitments.

2. Declaration of interest for items on the agenda and applications for dispensations

Martin Bull declared an interest in agenda item 6a as concerned resident and Preston Thomas agenda item 9 as recipient of late payment.

3. Minutes of the meeting held on Tuesday 16th May 2023

The minutes of the last meeting previously circulated were considered. A request was made to add 'on 16th & 17th September' to agenda item 18a, and amend '21st June' to '15th June' on agenda item 26d. With these amendments it was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 6th June 2023

It was **agreed** to accept the minutes as a true recording of the proceedings proposed by, Adrienne Watts seconded by, Preston Thomas all in favour.

5. Urgent Items to be raised through the Chair

A request from Long Stratton Town Council had been received to consider a bid put forward for South Norfolk House to be used as a community building by the wider community. The proposal document had been previously circulated. It was unanimously **agreed** to support the plan proposed by, Keith Read seconded by, Matthew Read all in favour. **Clerk**

6. Update on matters arising from the minutes

a) Henry Preston Road Parking

It was noted that the situation remained the same. A meeting would be scheduled with the Headteacher to discuss the matter further. **JC/KR**

b) H M Land Registry

No further update.

c) Highway matters

Although not confirmed by Highways the encroachment onto Church Hill had been rectified. The Highway Engineer is aware of the current situation on Grove Lane obstructions and is working on resolving the matter.

d) Norfolk Biodiversity Awards

It was noted that Burrfield Park had been nominated for an award. Jill Casson and another member of Burrfield Park Advisory Group would attend the award ceremony taking place on 21st June 2023.

e) Horseshoe Footpath

It was **agreed** that Matthew Read and Andrew Patrick would look at the posts/fencing and report back findings to next meeting. **MR/AP**

f) A140 bus shelter graffiti

This had now been satisfactorily removed.

g) Play area repairs

The nettles under the log climber had been taken back and the play area gate would be covered under agenda item 15c

7. Correspondence

a) Refurbishment of existing Bramford to Norwich overhead line

Information previously circulated. No further action would be taken.

b) Gigaclear Broadband

Information previously circulated was considered. It was **agreed** no further action would be taken.

c) Issuu

Information previously circulated was considered. It was **agreed** that the publishing limit of five Quarterly publications was adequate.

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the recent AGM was very well attended. Graham Pates was elected as Chair with Martin Bull as Vice Chair. Bookings continue to improve and quotes are currently being obtained to replace the CCTV. Martin wished to extend his thanks to both Dave Moore and Brian Hill for their good leadership when in office.

b) Cycling & Walking in 2023

Jill Casson and Preston Thomas had attended this webinar. It was noted that it covered a lot of information from a previous meeting attended therefore no further updates.

c) Councillors walkabout and Induction training

Thanks were extended to those who attended the recent Councillors walkabout. Martin and Brian had both attended the first session of their Induction Training which they found interesting and the trainer to be very knowledgeable.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary	£438.05/19.85
b) Norfolk Pension Fund	Pension Contribution	£155.29
c) HMRC	Income Tax	£68.00
d) Paws Print & Web	Quarterly printing	£643.82
e) NGF Play Ltd	Adult rider seat	£160.20
f) Norfolk Parish Training & Support	Induction Training	£88.00

g) P D Moore	Bus shelter cleaning	£38.00
h) Tasburgh Keep Fit Club	Charity Funds	£100.00

An additional late payment was approved for
Preston Thomas Allen keys & clips for play area £8.95

The payments presented were **agreed** proposed by, Adrienne Watts seconded by, Keith Read, all in favour.

i) Internal auditor appointment

Quotes and recommendations were currently in the process of being obtained. It was **agreed** to agenda item for August meeting. **Clerk**

j) Online banking

It was **agreed** to agenda item to next meeting to complete proposal. **Clerk**

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Alison re-iterated that the Highway Engineer had sent numerous correspondences regarding the obstructions on Grove Lane and is currently in the process of setting up a meeting with other colleagues to progress this matter further. It is unfortunate that this is taking time to resolve and confirmed she would raise again with the Engineer. **AT**

Alison updated members on the Road Safety Community Fund that is due to come to South Norfolk and suggested members should consider if there are any traffic calming initiatives for Low Road that could be applied for. The closing date for applications is November 2023.

It is hoped that work to the Long Stratton Bypass would start in the New Year and when this becomes a reality then discussions to progress the cycle path initiative to connect Tasburgh to Long Stratton can move forward.

b) District Councillor Martyn Hooton

Martyn extended his thanks for being invited to attend the walkabout which he found most useful. He is aware that Tasburgh is currently struggling with a Community Speed Watch group and hopes to be able to share some information from another parish that he is due to visit. He continues to undertake various training sessions and had been appointed Vice Chair of the Waste & Recycling Committee.

c) Public Comments

A member of the public raised their concerns with regards to the overgrown nettles/brambles along the footpath to the Village Hall. It was **agreed** to contact Highways and request these are trimmed back **Clerk**

A member of the public wished to feed back that the last Quarterly only showed the Coronation pictures in black and white which was disappointing. It was noted that the Quarterly is only printed in black and white with a colour cover.

Matthew Read reported that the recent verge cutting outside Watermill development on Low Rd had also cut away the saplings that were recently planted to strengthen the existing

hedge. Residents had asked if it could be taken off the schedule and they would maintain it themselves. It was **agreed** to contact Highways with this request. **Clerk**

Preston Thomas advised that one of the old 30mph repeater signs is totally hidden by vegetation. It was **agreed** to take a photo and report online to Highways **Clerk/JC**

The meeting was reconvened.

One member of the public left the meeting.

11. Planning

a) Planning Applications

i) **Appl: 2023/1567** Location: Church View Barn Church Road Tasburgh NR15 1ND
Proposal: Variation of condition 2 of 2022/0611 – revised internal layout. Jill Casson presented the application to members. It was **agreed** to support the application proposed by, Willie Crawshay seconded by, Martin Bull all in favour.

ii) **Appl: 2023/1568** Location Church View Barn Church Road Tasburgh NR15 1ND
Proposal: Garage/cart lodge building, summer/pool house and swimming pool. Jill Casson presented the application to members. It was **agreed** to support the application proposed by, Willie Crawshay seconded by, Martin Bull all in favour.

b) Planning Decisions

i) **Appl No: 2023/0141** Location: Old Hall Farm Church Road Tasburgh NR15 1ND Proposal: Removal of flat roof extension and construction of single storey rear extension.

APPROVED WITH CONDITIONS

ii) **Appl No: 2023/0801** Location: 7 Everson Close Tasburgh NR15 1LL
Proposal: Two storey side extension and associated internal

APPROVED WITH CONDITIONS

iii) **Appl No: 2023/1096** Location: Pilgrims Cottage Low Road Tasburgh NR15 1LT
Proposal: Internal and external alterations. Two storey rear extension.

APPROVED WITH CONDITIONS

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **4th July 2023**. Jill Casson, Adrienne Watts and Martin Bull confirmed their attendance and Adrienne Watts **agreed** to take the plans.

12. Advisory Groups

a) Update on Neighbourhood Plan

Minutes from the meeting held on 6th June had been previously circulated. In addition to these it was reported that work to include feedback from the recent consultation is near completion. The Neighbourhood Plan is due to come back to the next meeting for signing off. There is still no news on future funding from Locality. Although this has not affected the group for this stage of work as funds are still available from the District Council grant.

13. Consultations

a) Green Spaces in Greater Norwich

No comments would be submitted.

b) Long Stratton Local Cycling & Walking Plan

2023 06

Members were encouraged to complete the online survey. Closing date for comments 13th July 2023.

14. Ongoing Projects

a) Traffic Calming

i) SAM2

It was noted that the data from both machines had been downloaded and would be publicised in due course.

ii) Traffic calming ideas

Discussion took place on traffic calming measures for Low Road in relation to applying for the forthcoming Parish Partnership Scheme and the Road Safety Community Fund previously discussed by Alison Thomas.

Standing Orders were suspended to allow Alison Thomas to contribute to the discussion

Discussion on the different types of traffic calming measures were considered. Alison suggested meeting with the Highway Engineer to discuss possible options before proceeding further.

The meeting was reconvened

It was **agreed** to arrange a meeting with the Engineer to discuss possible options and agree next steps **Clerk/MR/WC**

15. Ongoing Items

a) Burfield Park

i) Gully filtration

As the item remained outstanding it was **agreed** that in the interim period wire netting would be placed over the gully to keep back the debris **BMc**

ii) Stakes for dead hedge

It was noted that the height of the stakes required was 2m and not 3m as reported. It was **agreed** to purchase 12 posts plus the wood to repair the broken seat up to the value of £170.00 proposed by, Willie Crawshay seconded by Preston Thomas all in favour. **KR**

iii) Site visit for recommended tree work

It was **agreed** to send correspondence to the contractor advising of the current financial constraints proposed by, Brian McGuire seconded by Matthew Read, 5 in favour, 1 against proposal carried **BMc/Clerk**

b) Norfolk Archaeological Trust (NAT)

No further update

c) Play area repairs

It was noted that the adult rider seat had been replaced. The repairs to the tractor and gate remain outstanding. **AP/JC**

i) Replacement swing

It was noted that quotes had been obtained for the replacement swing. It was **agreed** that as the Annual Play Inspection was scheduled to take place later in the week it would be sensible

agenda item when full report of recommendations is made available before proceeding further proposed by Keith Read seconded by, Matthew Read all in favour. **Clerk**

ii) Replacement matting

As above, agenda item when Annual Play Inspection report is available **Clerk**

d) Tasburgh – Long Stratton cycle link

No further update currently available.

16. New Items

a) Training

It was **agreed** that Martin Bull and Brian McGuire would attend the online Understanding Planning training taking place on 20th July 2023 at a joint cost of £96.00, proposed by Keith Read seconded by, Matthew Read all in favour.

17. Items for next month's agenda

18. Date of next meeting

The meeting would be held on **Tuesday 18th July 2023**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 8.59pm

CHAIR