

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 16th November 2021 7.30pm

Present

Jill Casson, Willie Crawshay, Keith Read, Preston Thomas, Brian Hill, Adrienne Watts, Geoff Merchant and Tina Eagle, Parish Clerk

Also present District Councillor Michael Edney. No members of the public were present.

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, Andrew Patrick and Matthew Read

2. Declaration of interest for items on the agenda and applications for dispensations

3. Minutes of the meeting held on Tuesday 19th October 2021

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Brian Hill all in favour.

4. Minutes of meeting held on Tuesday 2nd November 2021

Due to no planning applications being received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None received

6. Update on matters arising from the minutes

a) Church Hill Hedge

It was noted this had now been cut back.

b) Norfolk Archaeological Trust

Meeting is still to be scheduled.

c) Parish Partnership Scheme 2022/23

The application had been submitted and will be informed in March 2022 if the bid had been successful.

d) Burrfeld Park

Work had been satisfactorily completed.

e) Church Road pedestrian

Confirmation had been received that the work had been ordered and should be completed mid/late December.

f) Replacement noticeboards

Costings will be available for December meeting when precept projects are due to be considered.

7. Correspondence

a) Norfolk Strategic Flood Alliance Strategy

Information regarding the formally adopted Strategy that aims to work more collaboratively to improve response to flooding.

b) Flood Advisory Committee

After careful consideration to this request it was agreed this would overlap with the work of Norfolk Strategic Flood Alliance and the Council's Community Emergency Plan. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the Village Hall website is now live and it is hoped that it will make it easier for users when making bookings. A recent successful Quiz night was jointly held with the Village Hall and the Scouts. £700 was raised which will be shared equally. The position of Caretaker is still vacant and there are still openings for Trustees to serve on the Committee. Enquiries had been looked into the option of mains drainage, unfortunately the estimated costs are considered to be too high.

b) Community Police Forum

Keith Read had attended this quarterly online session on 29th October. An update was provided on the 5 geographical areas that the Beat Managers cover. Priorities are around Street Safe and Operation Winchester which covers anti-social behaviour. It was noted that police representatives would try to attend Parish Council meetings if they are able.

Michael Edney joined the meeting

c) Long Stratton Bypass – workshop for non-motorised users

Preston Thomas had attended this online workshop on 2nd November. It was surprising to learn that the project had to improve the facilities inside a 5km radius. No consideration had been given for any non-motorist users north or south of the bypass and no suggestion that cyclists or pedestrians from the north had any improved safe way of accessing the cycle routes adjacent to the bypass. It was **agreed** that Preston would respond to the workshop questionnaire proposed by Keith Read, seconded by Adrienne Watts all in favour. **PT**

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£463.71
b) Norfolk Pension Fund	Pension Contribution	£142.30
c) Gary Thurston	Grounds maintenance	£200.00
d) Andrew Patrick	Village sign base	£1585.00

A late payment was also received by
J R Vincent-Bunn Burrfield Park hedge cutting £76.80

The payments presented were **agreed** proposed by Brian Hill, seconded by, Adrienne Watts all in favour.

e) Re-issue of cheque to Bartlett signs

It was noted that cheque no: 102102 for £98.40 authorised for payment on 21st September 2021 had not been received by the recipient. The cheque had been stopped with the bank and re-issued on cheque no: 102114.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Nothing to report

b) District Councillor Michael Edney

Michael reported that discussions remain ongoing with regards to accommodation review and no decision would be made until January 2022.

c) Public Comments

None

The meeting was reconvened.

11. Planning

a) Planning Applications

i) **Appl No:2021/2286** Location: The Old Chapel, Church Hill Tasburgh NR15 1NB
Proposal: Variation of condition 2 of 2018/1954 - reconstruct the front wall at the site and raise the ridge height of the existing roof Application Type: Removal/Variation of Condition (S73 / S19)

Preston Thomas and Adrienne Watts had viewed the plans and presented the application to the meeting. The proposal was to raise the roof very modestly and to reconstruct the front wall which was bowing. It was **agreed** to support the application subject to the front wall being replaced just as it is proposed by Preston Thomas seconded by Adrienne Watts all in favour.

Clerk

b) Planning Decisions

None

c) Planning Appeals

None

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **7th December 2021**. Jill Casson, Adrienne Watts, Preston Thomas and Geoff Merchant confirmed their attendance. Adrienne Watts **agreed** to take the plans.

12. Advisory Groups

a) Neighbourhood Plan

The draft minutes of the meeting held on 2nd November previously circulated were noted with the following recommendations made:

- To agree the period of the Neighbourhood Plan to run until 2038 to tie in with Greater Norwich Local Plan end date.
- To co-opt Paul Williams onto the Neighbourhood Plan Advisory Group **Clerk**

It was **agreed** to accept the above recommendations proposed by Adrienne Watts, seconded by, Willie Crawshay all in favour.

13. Consultations

None

14. Ongoing Projects

a) Community Speed Watch and SAM2

It was reported that a successful speed watch session had been held in October on Low Road. Holding early morning sessions are most effective, however as winter approaches fewer sessions will be held but it is hoped to schedule in some more sessions. Confirmation had been received from PC Sherry Locke that letters had been forwarded to the companies of those HGV's vehicles abusing the weight limit on Low Road recently brought to her attention.

b) Update on additional 30mph repeater signs

With the 30mph repeater signs now located on Low Road it was **agreed** the locations for the placement of the SAM2 would be an Agenda item for next meeting. **Clerk**

It was **agreed** to still pursue the implementation of 20mph on Low Road proposed by Geoff Merchant seconded by Keith Read all in favour and further **agreed** to contact Hempnall Parish Council on how they obtained 20mph on the bends proposed by Willie Crawshay seconded by Keith Read all in favour. **Clerk**

15. Budget Planning

a) Re-occurring expenditure for 2022/23

It was **agreed** to approve the draft re-occurring expenditure budget as presented, together with minor amendments and the inclusion of the grounds maintenance sums as agreed below.

b) Maintenance Contracts 2022

The maintenance contract quotes previously circulated were reviewed. It was **agreed** to accept the quote for £2992.00 and appoint Guardian Garden to undertake the verge contract, Burrfield Park, Horseshoe Way footpath and Churchyard contracts for the 2022 season. **Clerk**

16. Ongoing Items

a) Tasburgh Community Rock Snake

This item and 16b would be considered as one item. It was **agreed** that a ceremony would be held in the New Year to unveil the rock snake display board and present the Covid Memorial plaque. The Deputy Lieutenant had confirmed they are able to attend to present the plaque to the community.

b) Covid Memorial Token

As above

c) Playarea

i) Repairs to Senior Multi-play equipment

It was noted that the contractor had confirmed that orders are now coming through and they are expecting to hear that this order would be with them in December.

Preston Thomas noted that the play inspection training recommends that in the event of an emergency a notice is displayed that provides the exact location of the play area. It was **agreed** to obtain a quote for signage from Bartletts proposed by Preston Thomas, seconded by Willie Crawshay all in favour. **Clerk**

d) Burrfield Park

i) Update on boardwalk

It was noted that the meeting had to be rescheduled.

ii) Overhanging tree

It was **agreed** to obtain quotes to remove the overhanging tree proposed by Brian Hill, seconded by Preston Thomas all in favour. **Clerk**

e) Tasburgh Allotment Society

No further update was available

f) Cycle path proposal with Long Stratton Town Council

It was noted that discussions are still in the process of confirming a suitable date/time to hold this meeting. Preston Thomas had confirmed his interest in attending the meeting. **Clerk**

g) Horseshoe Footpath

Of the 5 quotes sought to replace the broken posts only one contractor provided a quote of £200.00. It was **agreed** to complete the work internally proposed by Keith Read, seconded by, Willie Crawshay all in favour. **PT/KR/MR**

h) Tasburgh United Charities

It was **agreed** to re-appoint Geoff Merchant and Keith Read as Trustees for a further four year term back dated to the expiry of their previous appointment in May 2021, proposed by Brian Hill seconded by, Preston Thomas all in favour. **Clerk**

i) Low Road Village Sign

i) Unveiling of village sign

Rev'd Austin had **agreed** to perform a blessing on the sign which could take place Saturday 4th December at 2pm. It was noted there should be marshals in hi-vis jackets to cover the nearby road junctions for pedestrian safety **Clerk/KR**

17. New Items

a) Queens Jubilee June 2022

Jill Casson and Keith Read **agreed** to be part of the Village Hall working group to help progress ideas for these forthcoming celebrations. **Clerk**

b) 2022 Meeting dates

It was **agreed** that the Parish Council would continue to meet on the third Tuesday of the month, with planning meetings scheduled for the first Tuesday, apart from the December meeting which would be rescheduled a week earlier to December 13th 2022, proposed by Keith Read, seconded by Brian Hill, all in favour. **Clerk**

18. Items for next month's agenda

As previously minuted

19. To confirm date of next meeting, Tuesday 14th December 2021, 7.30pm Main Hall

It was **agreed** to hold the next meeting again in the Main Hall and continue to review on a monthly basis.

The meeting closed at 8.55pm

CHAIR