

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 16th August 2022 7.30pm

Present

Jill Casson, Adrienne Watts, Brian Hill, Matthew Read, Andrew Patrick, Preston Thomas, Keith Read and Tina Eagle, Parish Clerk

Also present

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, Willie Crawshay, and Geoff Merchant.

2. Declaration of interest for items on the agenda and applications for dispensations

None

3. Minutes of the meeting held on Tuesday 19th July 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 2nd August 2022

Due to no planning applications received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) HM Land Registry application

It was noted that further additional information had been requested for the first registration of Burrfield Park. **Clerk**

b) Tasburgh Enclosure

It was noted that a meeting had been scheduled for 8th September to discuss the car park proposals further. An update would be provided at next meeting. **JC/KR**

c) Footpath fencing Grove Lane

The landowner had undertaken a site visit and was disappointed to find the damage had been caused by vandalism. They confirmed the fencing would be repaired as soon as possible.

7. Correspondence

a) Parish Partnership Scheme 2023/24

It was **agreed** to give some consideration to possible schemes and agenda item for September meeting. **Clerk**

b) Countryside Voice Summer edition magazine

Reading material circulated.

c) Broadland & South Norfolk Town & Council Forum 15th September

Members to email Clerk if able to attend.

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was noted that the meeting had been rescheduled to a later date so there was very little to report. The recent publicity circulated had generated interest with a new Trustee coming forward.

b) Reclaim the Flood webinar

Preston attended this session of which a report had been previously circulated.

c) Police Walkabout

A very productive walk was held around the village with PC Sneddon. Various local issues were discussed with several members of the public including speeding, HGV's using Low Road, and motorists ignoring the one-way system on Church Hill. It was **agreed** that the Camera Safety Team would carry out speed enforcement in the village and PC Sneddon hoped to follow this up by attending one of the Community Speed watch sessions.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£472.97/189.99
b) Norfolk Pension Fund	Pension Contribution	£147.65
c) Public Works Loan Board	Loan Repayment	£272.93
d) Westcotec Ltd	SAM2	£4020.00
e) PKF Littlejohn LLP	External Audit	£240.00
f) P D Moore	Bus shelter cleaning	£25.00

A late invoice was received from:

Geoff Merchant	SAM2 paddlocks	£18.00
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The payments presented were **agreed** proposed by, Matthew Read seconded by, Brian Hill all in favour.

g) External Audit

It was noted that the external audit had been completed with no matters to report. It was **agreed** to continue as part of the SAAA central external auditor appointment arrangements for the next 5 years and not opt out.

h) Receipt/s received since last meeting

Groundworks UK	Neighbourhood Plan funding	£9720.00
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10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

No report available

b) District Councillor Michael Edney

No report available

c) Public Comments

Matthew Read spoke of a Norfolk County Council initiative 'Reclaim the Streets' It was **agreed** to apply for Low Road to be considered. **Clerk**

Brian Hill reported that there were obstructions on the Highway along Grove Lane bends. It was **agreed** to forward information onto the Highways Engineer. **Clerk**

The meeting was reconvened.

11. Planning

a) Planning Applications

i) **Appl No: 2022/1537** Location: Seeonee Tasburgh NR15 1AR

Proposal: Single storey side extension

Preston Thomas had viewed the plans, consulted with the applicant and presented the application to the meeting. It was **agreed** to support the application proposed by Preston Thomas seconded by, Andrew Patrick all in favour.

ii) **Appl No: 2022/0063** Location: Land adjacent to Howard, Low Road Tasburgh

Proposal: Amended plans for new chalet bungalow

Preston Thomas had viewed the amended plans and presented the application to the meeting. It was **agreed** to support the application proposed by, Preston Thomas seconded by Andrew Patrick all in favour.

b) Planning Decisions

i) **Appl No: 2022/0087** Location: Land North of Church Road Tasburgh

Proposal: Proposed 34 no. affordable dwellings including vehicular means of access from Church Road additional car parking and pedestrian access for use by Tasburgh Primary School

REFUSED

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **6th September 2022**. Jill Casson, Adrienne Watts and Andrew Patrick confirmed their attendance. Jill Casson **agreed** to take the plans.

12. Advisory Groups

a) Update on Neighbourhood Plan

The group had met on 2nd August minutes previously circulated and the following recommendation was made:

i) Agreement from R Leggett & Associates

It was **agreed** to approve the agreement from R Leggett & Associates as previously circulated proposed by, Adrienne Watts seconded by, Matthew Read all in favour. The agreement was duly signed and dated by the Chair, Clerk and one other Councillor. **Clerk**

It was noted that a Inception meeting and Workshop Day are currently being organised for the group to meet with Rachel and the team for September.

b) Traffic Advisory

Nothing to report

13. Consultations

i) South Norfolk Council Taximeter (Table of Fares)

It was **agreed** that no comment would be submitted.

14. Ongoing Projects

a) Traffic Calming

i) Community Speed Watch

Sessions are still being concentrated in Low Road with another due to be held in the next few days.

ii) SAM2

It was noted that the second SAM2 would be permanently located on Low Road. It was **agreed** that Andrew Patrick would take on the monthly charging and re-locating of this machine with one other, still to be confirmed. Geoff Merchant had confirmed he would continue the monthly charging and re-location of SAM2 for Upper Tasburgh. **AP/GM**
The circulated location list for Upper Tasburgh unit was approved.

It was **agreed** to request No Entry signage be painted on the Highway outside the Old Rectory, proposed by, Keith Read seconded by, Andrew Patrick all in favour. **Clerk**

15. Ongoing Items

a) Burrfeld Park

i) Rowan Tree

It was **agreed** to accept the quote of £35.00 received from Foundry Plant for the Rowan tree and £20.00 for the tree guard proposed by, Brian Hill seconded by, Keith Read all in favour.
BH

ii) Boardwalk

It was **agreed** to purchase 12 concrete posts £100.00 to support the rotten wooden posts identified, and labour costing £200.00 proposed by, Brian Hill seconded by, Keith Read all in favour. Discussion took place on gully filtration; it was **agreed** to agenda item for September meeting **Clerk/ AP**

b) Noticeboards

It was noted that the wall mounted noticeboards would be replaced in time for the Village Fete. Quotes were considered for replacement posts for the remaining two noticeboards. It was **agreed** to purchase 4 concrete posts at £120.00 proposed by, Keith Read seconded by, Preston Thomas all in favour. **AP**

c) Tasburgh Allotment Society

It was noted that the gate to the allotments would not open. Andrew Patrick confirmed he would take a look and undertake a repair if possible. **AP**

d) Play area

Two quotes were considered for the 2 Bay 2 Flat swing and one to replace the badly cracked beam and seats on the seesaw. It was **agreed** to agenda item for September meeting to obtain additional quotes. **Clerk**

e) Newton Flotman Parish Council

It was **agreed** that Adrienne Watts would attend their September meeting and Jill Casson would meet with other neighbouring Chairs to discuss issues of common concern in the area.

Clerk

16. New Items

a) Community Emergency Plan

It was **agreed** to transfer the existing information held into the newly updated Norfolk ALC template proposed by Keith Read, seconded by Adrienne Watts all in favour. **Clerk**

b) Renewal of play area lease

Item was noted for information only.

17. Items for next month's agenda

As minuted.

18. Date of next meeting

The meeting would be held on **Tuesday 20th September 2022**, 7.30pm, Tasburgh Village Main Hall.

Jill Casson and Preston Thomas gave their apologies for the next meeting.

The meeting closed at 8.45pm

CHAIR