

**Minutes of the Meeting of Tasburgh Parish Council held.
on Tuesday 19th August 2025 in Tasburgh Village Main Hall at 7.30pm**

Present

Brian McGuire (Chair), Jill Casson, Keith Read, Adrienne Watts, Preston Thomas, Andrew Patrick, Jackie Trenavin, Matt Read and Tina Eagle, Parish Clerk

Also, present County Councillor Alison Thomas and 8 members of the public.

1. Apologies

Apologies were received and accepted from Willie Crawshay.

2. Declaration of interest for items on the agenda and applications for dispensations

None

3. Minutes of the meeting held on Tuesday 15th July 2025

The minutes of the last meeting were previously circulated. It was agreed to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 5th August 2025

Meeting was cancelled as no planning applications were received.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) Tasburgh Village Hall Fete

It was confirmed that a stand for the Parish Council to attend the summer fete scheduled 14th September 2025 had been booked. Andrew Patrick confirmed he had the display boards which he would set up on the day. **AP**

b) Highways

It was confirmed that a response had been received in relation to the Council's request to support the speed limit reduction on Henry Preston Road previously circulated to all members. It was noted that the response reflected that emailed to the parishioner and would be considered further under agenda item 7c.

c) Key safe

The lock had been fitted, and code had been given to those identified in the community emergency plan.

7. Correspondence

a) Request from Hempnall Parish Council

Previously circulated, with no further action required.

b) 2025 Community Biodiversity Awards

Previously circulated, with no further action required.

c) Request for a 20mph school zone

Details of parishioner's request had been previously circulated.

The meeting was suspended to allow the public and those Councillor/s present to contribute to the discussion proposed by Brian McGuire seconded by Keith Read, all in favour.

Key points of the meeting raised are summarised as follows:

- Highways are supportive of a reduced speed limit however any changes need to be externally funded and supported by evidence.
- 20mph is not enforceable.
- It was noted that no accidents had been reported in the last 37 years.
- Member of the public feels that 30mph is considered too fast for the estate.
- A member of the public reported that speeding is not just during school time.
- Concerns from member of the public that when cars are parked at the entrance on either side of Henry Preston Road it is difficult for residents to access Church Road. This has resulted in avoiding going out during school pick up/drop off times.
- The answer to the above concern might require something different i.e. double yellow lines, which has been previously done but took 2-3 years to come to fruition.
- Funding from members budget is already allocated but County Councillor is willing to contribute £500 towards the cost to install traffic counter at location from her remaining members' budget. This will determine if traffic calming measures are required to obtain compliant for a 20mph speed limit.
- Need support from all residents on the Henry Preston Road estate.
- Members of the public were supportive of gathering the necessary evidence that is required by Highways. It was noted that this will take time.
- Consider moving SAM2 (Speed Awareness Machine) onto the 30mph repeater sign on Henry Preston Road by village noticeboard to help with additional data collection. This would provide more data but needs approval from Highways.
- Members of the public were encouraged to undertake more research into other traffic calming measures i.e. speed bumps as not all residents will be supportive of them, and they will require additional street lighting.

Thanks were extended to those members of the public in attendance for their contribution.

The meeting was reconvened.

It was **agreed** to request approval from Highways to locate the SAM2 machine to the 30mph repeater sign located on Henry Preston Road near the village noticeboard and when required undertake a traffic survey at a cost of £500.00 paid by County Councillors members budget, proposed by Brian McGuire seconded by Preston Thomas all in favour. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee
No report was available.

b) Tasburgh Allotment Society
The minutes from the recent meeting had been previously circulated.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary	£431.63
b) Norfolk Pension Fund	Pension Contribution	£165.91

A late payment was also received from P Baker	Petrol for Burrfield strimmer	£12.50
---	-------------------------------	--------

f) Approval online payments
It was **agreed** that Jill Casson would approve the online payments.

h) Removal/addition of online bank signatories
It was noted that the forms had been printed and required completing/signing by the individuals before being returned to Barclays for authorisation.

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

Alison reported that the Long Stratton bypass is now open. The Southern end is still closed but should be open any day. Further details on its progress can be found <https://www.longstrattoncouncil.info/bypass-info>

Keith Read expressed his regret regarding the decision to demolish South Norfolk House. Alison Thomas explained that, due to the substantial repairs needed, retaining the building was no longer a feasible option.

No report available.

A member of the public reported that they often wait for up to 10 minutes when they are turning right onto A140 from Church Road and enquired whether there are any plans to make accessing the A140 easier. Alison Thomas suggested that once work on the Long Stratton bypass had been completely finished it could be looked at again to see if accessing the A140 at this location still remains a problem.

Matt Read noticed that one of the seats on the village playfield had raised bolts on it which the Trustees might not be aware of. It was **agreed** to let them know. **Clerk**

Alison Thomas left the meeting along with 6 members of the public.

The meeting was reconvened.

11. Planning

a) Planning Applications

i) Appl No [2025/2260](#) Location Foundry Plant Centre Ipswich Road Tasburgh NR15 1NS
Proposal: Erection of solar panels on existing earth mound. It was **agreed** to support the application proposed by Adrienne Watts seconded by Andrew Patrick all in favour.

b) Planning Decisions

i) Appl No: [2025/1368](#) Location: The Beeches, Church Hill, NR15 1NB
Proposal: Replacement of current sash windows with new engineered timber sash windows.

APPROVED WITH CONDITIONS

ii) Appl No: [2025/1784](#) Location: 19 Church Road, Tasburgh, NR15 1DN
Proposal: T1 Sycamore: reduce stem overhanging No 7 Everson Close, leaving a pollard head at the same height as the stem over number 5 around 7m in height – current height 14m

APPROVED WITH CONDITIONS

iii) Appl No: [2025/2261](#) Location : Land Adjacent To Howard Low Road Tasburgh
Proposal: Details of conditions 7, 10 & 11 of 2022/0063 - (7) details of materials used in the construction of the external surfaces, (10) details of the no-dig method of construction within the root protection area of the tree subject of Tree Preservation Order ref. SN0572 & (11) full details of the means of surface water drainage

APPROVED WITH CONDITIONS

c) Planning Appeals/ Enforcement/Tree Preservation Orders

i) Suspected planning enforcement offence

It was noted that a new Case Officer had been appointed. Three case officers and still the matter is not settled. It was **agreed** to raise our concerns regarding the length of time this case has taken to resolve. **Clerk**

d) Amended Planning Appl No [2025/0150](#) Location: Land East Of Low Road Tasburgh Norfolk
Notification had been received advising the application had been **REFUSED**

e) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **2nd September 2025**. Brian McGuire, Adrienne Watts and Preston Thomas confirmed their attendance. Brian McGuire **agreed** to take the plans.

12. Advisory Groups

a) Burrfeld Park

It was reported that a representative of the Norfolk Wildlife Trust had met with members of the advisory group to discuss possible ideas for the group to consider.

It was **agreed** to obtain a quote from the contractor for the annual additional November cut. Brian McGuire **agreed** to cut the inside of the hedge and Keith Read **agreed** to organise the cut to the outside of the hedge. **Clerk/BMc/KR**

b) Procedural Group

The minutes of the meeting held 31st July had been circulated. It was **agreed** to approve the recommendations put forward proposed by Keith Read seconded by Preston Thomas all in favour as follows:

- Asset Register and re-renewal insurance questionnaire reviewed and approved.
- Updated Financial Regulations to be adopted as circulated.
- Standing Orders (new version) to be adopted as circulated.

13. Consultations

- a) South Norfolk Council Licensing Act 2003: [Statement of Policy Review](#)
Noted, no comments would be submitted.
- b) Public consultation on draft [South Norfolk Landscape Susceptibility](#)
Noted, Jill Casson and Brian McGuire had viewed the document and were unable to add any additional value to it therefore no comments would be submitted.

14. Ongoing Projects

- a) [Traffic Calming](#)
 - i) Update on SAM2
Data had been downloaded, circulated and recent data on Church Road reviewed. Tom Goodrum, Beat Manager had also confirmed the Safety Camera Partnership team had agreed to conduct speed checks on Low Road.

15. Ongoing Items

- a) [Play area](#)
 - i) [Tractor Repair](#)
It was **agreed** to put together a specification to send out to contractors to quote to replace the complete section of one of the side-stepped ramps of the tractor. **Clerk/AP**
 - ii) [District Council Outdoor Gym session](#)
It was **agreed** to accept the invitation from South Norfolk District Council to host a pilot outdoor gym session which would take place on 1st September 2025. **Clerk**
- b) [Major Road Network Study \(MRN\) and cycle link proposal](#)
No further update available.
- c) [Bug Hotel](#)
It was noted that work had begun on the bug hotel, and it would be completed shortly.
- d) [Drainage & surface water](#)
It was reported that the grips on Grove Lane had been cleared again of vegetation. Should anyone wish to undertake taking this task on a more permanent basis to please come forward. Andrew Patrick confirmed he would continue to keep the grips on Low Road clear from vegetation.
- e) [Horseshoe Footpath](#)
Still on hold
- f) [Land known as 'the triangle'](#)
Still ongoing with no further updates.
- g) [Defibrillator](#)
 - i) [The Circuit](#)
It was noted that the defibrillator had been registered on the national system.

ii) Replacement defibrillator

Details of the recommendations provided by the East of Anglian Ambulance Service had previously been circulated. It was **agreed** to obtain a further quote for a fully automatic defibrillator suitable for children and adults, equipped with adult and paediatric pads, featuring Bluetooth connectivity. To also include an outdoor cabinet and installation costs, proposed by Keith Read seconded by Adrienne Watts all in favour. **Clerk/BMc**

16. New Items

a) Parish Partnership Scheme 2026/27

It was **agreed** no further action was required for now, noting the deadline for applications is 1st December 2025.

b) PC website

It was **agreed** to engage S Jackman Training & Website Development to redevelop the existing Wix site to a paid version including register of domain name. **Clerk**

17. Items for next month's agenda

18. To confirm date of next meeting, Tuesday 16th September 2025 7.30pm

The meeting closed at 9.07pm

CHAIR