

# Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 19<sup>th</sup> March 2024 7.30pm

## Present

Jill Casson, Keith Read, Willie Crawshay, Matthew Read, Brian McGuire, Martin Bull, Preston Thomas, Adrienne Watts, and Tina Eagle, Parish Clerk

**Also present** 3 members of the public.

## 1. Apologies

Apologies were received and approved from Andrew Patrick due to family holiday and County Councillor Alison Thomas and District Councillor Martyn Hooton.

## 2. Declaration of interest for items on the agenda and applications for dispensations

Matthew Read declared an interest in Agenda item 11a(ii)

## 3. Minutes of the meeting held on Tuesday 20<sup>th</sup> February 2024

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Matthew Read all in favour.

## 4. Minutes of meeting held on Tuesday 5<sup>th</sup> March 2024

Due to no planning applications received the meeting was cancelled.

## 5. Urgent Items to be raised through the Chair

None

## 6. Update on matters arising from the minutes

### a) H M Land Registry

No further update available.

### b) Online Welcome Pack

Page is still being updated with information.

### c) Highway matters

Work to jet and clear all highways drainage apparatus on Grove Lane had been undertaken.

### d) Horseshoe footpath posts

It was noted that the posts had been purchased.

### e) D-Day 80 event 6<sup>th</sup> June 2024

Confirmation had been received that the bell-ringers would be keen to take part in 6<sup>th</sup> June event. It was noted they also ring for other churches elsewhere but can accommodate this as they did for the Coronation.

### f) Portrait of His Majesty the King

It was noted this had been ordered and awaiting delivery.

### g) Public Sand Grave & Marl Pits Charity

The mandate forms had been completed for new signatories Willie Crawshay and Jill Casson and returned to Barclays for processing.



j) Financial Regulations

It was **agreed** to add the additional Charity clause as previously circulated proposed by Matthew Read seconded by Preston Thomas all in favour. **Clerk**

**10. Public Participation and Exchange of Information**

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

a) County Councillor Alison Thomas

Nothing to report

b) District Councillor Martyn Hooton

Summary of report received as follows:

Community Action Fund rules and forms would be available in the next few weeks.

The date for the Long Stratton Bypass work would commence 9<sup>th</sup> April with a completion date of October 2025. Utility companies had already begun to organise diversions and side road Orders had been confirmed with no challenges received.

c) Public Comments

A member of the public advised they had a new member interested in joining the Burrfield Park Advisory Group.

A member of the public enquired when Highways would be cutting back the verges on Grove Lane. It was noted that this is undertaken once a year unless visibility or the Highway is obscured.

A member of the public asked if there were further updates on the obstructions on Grove Lane. It was noted there was nothing further to report.

A member of the public advised that the Village Hall Trustees would be interested in applying for funds from the Clean Up and Bloom Grant. It was noted they needed to submit a proposal which would be considered at a future meeting.

Matthew Read noted that road closure notices had been issued by Giga Clear for installation work to continue on Grove Lane, Saxlingham Lane and Quaker Lane but no mention of Low Road.

*The meeting was reconvened.*

It was **agreed** to request what plans are in place for current arrangements on Low Road from Giga Clear proposed by Matthew Read seconded by, Adrienne Watts all in favour. **Clerk**

**11. Planning**

a) Planning Applications

i) **Appl** [2024/0669](#) Location: 5 Curson Road Tasburgh Norfolk NR15 1NH

Proposal: Single storey rear extension. Jill Casson and Preston Thomas had viewed the plans. It was **agreed** to support the application proposed by, Jill Casson seconded by Keith Read all in favour.

ii) **Appl** [2024/0704](#) Location: 4 Curson Road Tasburgh Norfolk NR15 1NH

Proposal: First floor side extension. Jill Casson and Preston Thomas had viewed the plans.

It was **agreed** to support the application proposed by, Jill Casson seconded by Willie Crawshay, 5 in favour 1 abstention.

b) Planning Decisions

i) **Appl 2023/0670** Location: The Old Rectory Church Hill Tasburgh Norfolk NR15 1NB  
Proposal: Rear extension. Partial demolition and reconstruction of outbuildings,  
first floor extension, new garden shed and external landscaping

**Approved with Conditions**

ii) **Appl 2024/0218** Location: Rannoch House Valley Road Tasburgh Norfolk NR15 1NG  
Proposal: Detached garage to front of dwelling

**Approved with Conditions**

c) Planning Appeals / Tree Preservation Orders

None received.

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **2<sup>nd</sup> April 2024**. Brian McGuire, Adrienne Watts and Preston Thomas confirmed their attendance. Brian McGuire agreed to take the plans.

## 12. Advisory Groups

a) Neighbourhood Plan

It was noted that the date for the referendum had been set for **2<sup>nd</sup> May 2024**. Publicity was expected shortly and those eligible to vote would receive formal notice from the District Council. Congratulations were extended to the Advisory Group and the Consultants involved in bringing this plan to fruition.

b) Burrfeld Park

It was reported that due to the recent weather some areas of the park were again under water.

## 13. Consultations

Street lighting changes

It was **agreed** to submit comments highlighting concerns regarding the proposed reduction in street lighting along A140 between Newton Flotman through Tasburgh to the Hempnall Roundabout. **JC**

## 14. Ongoing Projects

a) Traffic Calming

i) SAM2

It was noted that both SAM2 machines had been moved to new locations, the data had been downloaded and would be circulated in due course. **Clerk**

## 15. Ongoing Items

a) Play area

i) Basket swing

It was noted that this had been undertaken but still required minor adjustments. **KR/AP**

ii) Play area equipment quotes and funding

Preston Thomas **agreed** to help complete the Community Action Fund application form.  
**PT/JC/Clerk**

iii) Repairs to tractor steps, see-saw seats and gate  
Still awaiting date from the Men's Shed to undertake this work.

b) Major Road Network Study (MRN) and cycle link proposal

The report from the November workshop had been previously circulated. Preston Thomas provided the following summary taken from the report for Tasburgh:

- No recommendation to improve access onto the A140 from Church Road as the traffic flow is less than 5% of the flow on the A140.
- Recommendation that the proposed cycle route could be formed using existing PROW's including a Toucan crossing.
- Recommendation to improve the existing two bus stops and crossing facility on the A140 by Church Road.

c) Grant Awarding Policy

Agenda item for next meeting **Clerk**

d) Heritage field dog bin

It was **agreed** to contact the District Council to find out the process to re-locate one of the less used dog bins to the fence on the Enclosure. It was noted that NAT had given permission for the bin to be attached to the fence. **Clerk**

## 16. New Items

a) Clerk's Appraisal

This had been undertaken and the completed appraisal form circulated to all.

b) Complaints Policy and form

With no amendments required it was **agreed** to adopt both documents as circulated proposed by, Keith Read seconded by Adrienne Watts all in favour.

## 17. Items for next month's agenda

Grant awarding policy

## 18. Date of next meeting

The meeting would be held on **Tuesday 16<sup>th</sup> April 2024**, 7.30pm, Tasburgh Village Main Hall.

## 19. Date of Annual Parish Meeting

The meeting would be held on **Tuesday 23<sup>rd</sup> April, 7.30pm**, Tasburgh Village Main Hall.

The meeting closed at 8.36pm

**CHAIR**