

**TASBURGH PARISH COUNCIL**  
**17 Alder Close, Poringland, Norwich, NR14 7LY**  
**Tel: 01508 494569 Email: [tasburghpc@btinternet.com](mailto:tasburghpc@btinternet.com)**  
**Clerk to the Council: Tina Eagle**

**To members of the Public** you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 16<sup>th</sup> January 2024** 7.30pm at, **Tasburgh Village Main Hall** for the purpose of transacting the following business:

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## **AGENDA**

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 12<sup>th</sup> December 2023**
- 4. To confirm the minutes of the planning meeting held on Tuesday 2<sup>nd</sup> January 2024**
- 5. Urgent items to be raised through the Chair**
- 6. Update on matters arising from the minutes not covered in Agenda items**
  - a) H M Land Registry
  - b) Online residents [Welcome Pack](#)
  - c) Adult fitness sign
  - d) Highway matters
  - e) Future Father Christmas visit
  - f) Grove Lane and Low Road flooding
- 7. Correspondence**
  - a) National Grid Post Consultation update
  - b) Clerk & Councils Direct
- 8. Reports on meetings/training attended**
  - a) Village Hall Management Committee (MB)
  - b) Tasburgh Allotment Society (KR/JC)
  - c) Chair's Networking (JC)
- 9. Finance matters**

To consider payment and late payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£464.52
b) Norfolk Pension Fund	Pension contribution	£165.45
c) HMRC	Income tax & NI	£74.60
d) Bartlett Signs	Adult fitness sign	£50.40

  - e) To receive 3rd quarter budget comparison
  - f) To receive quarterly Inspection of Accounts
  - g) To receive update on online banking
- 10. Public participation and exchange of information**
  - a) County Councillor Alison Thomas
  - b) District Councillor Martyn Hooton
  - c) Public Comments

## **11. Planning**

- a) To consider planning applications received
  - i) [Appl No 2023/3636](#) Location: Riverside Cottage Marlpit Lane Tasburgh NR15 1NP  
Proposal: Replacement front porch, two-storey front extension with single storey side extension and conversion of the existing outbuildings to create annexe.
- b) To hear decisions made to planning applications by South Norfolk Council
- c) To note any Planning Appeals / Tree Preservation Orders received
- d) Councillors who are available for a planning meeting on **Tuesday 6<sup>th</sup> February 2024** and to nominate two Councillors responsible for receiving plans before the meeting.

## **12. Advisory Groups**

- a) To receive update Neighbourhood Plan Group (AW)
- b) To receive update on Burrfield Park (BMc)

## **13. Consultations/Reviews**

## **14. 2024/25 Budget Planning**

- a) To agree budget and precept for 2024/25

## **15. Ongoing Projects**

- a) Traffic Calming
  - i) To receive update on SAM2 data

## **16. Ongoing Items**

- a) Play area
  - i) To receive update on raising height of swing basket (KR)
  - ii) To receive update on play area equipment quotes and funding
  - iii) To consider additional repair needed to tractor steps and agree next steps
- b) To receive update on Major Road Network study (MRN) and cycle link proposal
- c) Biodiversity Duty
  - i) To consider draft action plan and agree next steps
- d) Horseshoe Footpath
  - i) To consider broken footpath posts and agree next steps
- e) Future Chair role

## **17. New Items**

- a) To receive quarterly Health & Safety Inspection report (PT)
- b) Reminder for Quarterly articles
- c) To consider topic, format and additional invitees for Annual Parish Meeting
- d) To consider options for Clean Up & Bloom grant
- e) To review grant policy and application form

## **18. Items for next month's agenda**

## **19. To confirm date of next meeting, 20<sup>th</sup> February 2024 Tuesday 7.30pm Main Hall**

*Cina Eagle*  
Parish Clerk 9<sup>th</sup> January 2024