

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: tasburghpc@btinternet.com
Clerk to the Council: Tina Eagle

To members of the Public you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 15th August 2023**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

AGENDA

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 18th July 2023**
- 4. To confirm the minutes of the planning meeting held on Tuesday 1st August 2023**
- 5. Urgent items to be raised through the Chair**
- 6. Update on matters arising from the minutes not covered in Agenda items**
 - a) H M Land Registry
 - b) Church Hill pedestrian passing places
 - c) Highway matters
 - d) Tasburgh Village Hall Fete
- 7. Correspondence**
- 8. Reports on meetings/training attended**
 - a) Village Hall Management Committee (MB)
 - b) Understanding Planning Training 20th July (MB) & (BMc)
 - c) Chairs Networking meeting 28th July (JC)
 - d) Tasburgh Allotment Society (JC)
- 9. Finance matters**

To consider payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£438.05
b) Norfolk Pension Fund	Pension contribution	£155.29
c) HMRC	Income tax	£68.00
d) Tasburgh United Football Club	Grant funding	£500.00
e) Compass Point Planning & Rural Con	Basic conditions statement	£360.00

 - f) To consider payment of late invoices received
 - g) To note completion of external audit
 - h) 2023/24 Internal Auditor appointment
 - i) To receive update on transfer to online banking and agree signatories
 - j) To consider updating of Financial Regulations and Internal Control
- 10. Public participation and exchange of information**
 - a) County Councillor Alison Thomas
 - b) District Councillor Martyn Hooton
 - c) Public Comments

11. Planning

- a) To consider planning applications received
- b) To hear decisions made to planning applications by South Norfolk Council
 - i) **Appl No 2023/1567** Location: Church View Barn Church Road Tasburgh Norfolk NR15
1ND Proposal: Variation of condition 2 of 2022/0611 - Revised internal layout
APPROVED WITH CONDITIONS
- c) To note any Planning Appeals / Tree Preservation Orders received
 - i) **Appl No 2023/2154** Works to TPO trees Location: Pilgrims Cottage Low Road Tasburgh Norfolk NR15 1LT Proposal : (T1) Sycamore - crown reduction of approx 3m from height of approx 15m, crown raise to 3.5-4m. Remove deadwood and clean (Exempt)
- d) Councillors who are available for a planning meeting on **Tuesday 5th September 2023** and to nominate Councillor/s responsible for receiving plans before the meeting.

12. Advisory Groups

- a) Neighbourhood Plan Group (AW)
- b) Burrfield Park
 - i) To receive update regarding recommended tree work from recent inspection
 - ii) To receive update on repair to seat and dead-hedge
 - iii) To receive quote for additional grounds maintenance and agree next steps
 - iv) Community bench

13. Consultations

- a) Formal Consultation South Norfolk: Public Spaces Protection Order - Vehicle Related Anti-social Behaviour

14. Ongoing Projects

- a) Traffic Calming
 - i) To receive update on SAM2 data
 - ii) To receive update on traffic calming meeting with Highway Engineer and agree next steps.

15. Ongoing Items

- a) Play area
 - i) To receive quote for underground inspection and agree next steps
 - ii) To receive update on replacement equipment and matting and agree next steps
 - iii) To receive update on repair to tractor
- b) To receive update on Tasburgh – Long Stratton cycle link proposal

16. New Items

- a) To agree asset register and pre-renewal insurance questionnaire
- b) To consider and agree updates to Community Emergency Plan
- c) To consider grant application received from Tasburgh Short Mat Bowls Club and agree next step
- d) To consider [Pride in Place](#) community funding and agree next steps

17. Items for next month's agenda

18. To confirm date of next meeting, 19th September 2023 Tuesday 7.30pm Main Hall

Cina Eagle
Parish Clerk 8th August 2023