

# Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 21<sup>st</sup> February 2023 7.30pm

## Present

Jill Casson, Adrienne Watts, Geoff Merchant, Brian Hill, and Tina Eagle, Parish Clerk

**Also present** County Councillor Alison Thomas, and 2 members of the public

## 1. Apologies

Apologies were received and accepted from Keith Read, Matthew Read, Andrew Patrick and Preston Thomas

## 2. Declaration of interest for items on the agenda and applications for dispensations

Brian Hill declared an interest in Agenda item 16d as a Trustee of the Village Hall.

## 3. Minutes of the meeting held on Tuesday 17<sup>th</sup> January 2023

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Adrienne Watts seconded by, Brian Hill all in favour.

## 4. Minutes of meeting held on Tuesday 7<sup>th</sup> February 2023

Due to no planning applications received the meeting was cancelled.

## 5. Urgent Items to be raised through the Chair

None

## 6. Update on matters arising from the minutes

### a) Highway matters

It was noted the obstructions on Grove Lane continue to be followed up by Highways.

### b) Community Emergency Plan

Details had now been shared on social media.

### c) H M Land Registry

A new first time application had been completed. A few queries needed checking before being passed onto HM Land Registry. **Clerk**

### d) First Buses

Details provided of intermittent service had been forwarded onto the Passenger Transport Manager.

### e) Henry Preston Road parking

It was noted that a site visit had been undertaken by PC Andy Sneddon.

## 7. Correspondence

### a) LGA Code of Conduct

It was **agreed** this would be an agenda item for March meeting. **Clerk**

### b) Rural Cost of Living Survey

Details previously circulated.

### c) East Anglia Green Energy Enablement (GREEN) Project newsletter

2023 02

Details previously circulated.

## 8. Reports on Meetings Attended

a) Village Hall Management Committee  
It was noted there was little to report.

b) South Norfolk Village Clusters Housing Allocations Plan Reg 19 pre-submission  
Jill Casson had attended this online session and advised there were some small changes which would be discussed under Agenda item 13c

c) Preparing for 2023 Elections Training  
The handouts from this training had been circulated for information. Councillors were reminded that if they wished to stand again their nomination papers need to be submitted in hand by **4pm 4<sup>th</sup> April 2023**.

## 9. Finance

**It was resolved to pay the following:**

a) Tina Eagle	Salary	£506.05
b) Norfolk Pension Fund	Pension Contribution	£157.97
c) Information Commissioner	Registration Fee	£40.00
d) Eastern Tree Care	Tree Inspection	£560.00
e) P D Moore	Bus shelter cleaning	£35.00

A late invoice was received from  
Bartlett Signs                      Memorial Plaque                      £108.00

It was **agreed** that the payment for Eastern Tree Care would be considered under Agenda item 15a (iii)

The remaining payments presented were **agreed** proposed by, Adrienne Watts seconded by, Geoff Merchant all in favour.

## 10. Public Participation and Exchange of Information

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

a) County Councillor Alison Thomas

Advised that the Highway Engineer is aware and dealing with the Grove Lane obstructions. The Long Stratton bypass is out for consultation on the revised elements and the side-road orders had been processed. Alison confirmed there would be a rise in Norfolk County Council element of council tax, however due to a better return on their investments District level council tax is due to remain frozen. It was noted that the dental practice is due to re-open in due course.

b) District Councillor Michael Edney  
No report was available

c) Public Comments

A member of the public advised they are still to receive feedback from the school in relation to the parking on Henry Preston Road. There had been a further instance of a child being hit by a scooter, thankfully not seriously but photographs were circulated to show the parking problems during school times. A member of the public also suggested that a Police presence in the morning during drop-off time is also necessary. Jill Casson advised PC Sneddon had

shared information regarding the use of e-scooters which had been previously circulated. It was suggested to keep the Council informed of any further updates or incidents which can be passed onto the Police.

Willie Crawshay reported his concerns that the brick wall recently erected on Church Hill is too close to the carriageway. It was **agreed** to check conditions of the planning application with Planning Officer. **Clerk**

*The meeting was reconvened.*

*Alison Thomas left the meeting*

## 11. Planning

### a) Planning Applications

i) **Appl 2023/0140** Location: Old Hall Farm Church Road Tasburgh Norfolk NR15 1ND  
Proposal: Removal of flat roof extension and construction of single storey rear extension

ii) **Appl 2023/0141 Appl Type:** Listed Building Consent

Location: Old Hall Farm Church Road Tasburgh Norfolk NR15 1ND

Proposal: Removal of flat roof extension and construction of single storey rear extension

Jill Casson presented the application to the meeting. It was **agreed** to support the application proposed by Adrienne Watts seconded by, Brian Hill all in favour.

iii) **Appl 2018/0111** Location: Land East Of The A140 Long Stratton Norfolk

Proposal: Land East of the A140: Hybrid Application on 131.7 hectares of land to the east of the A140 seeking outline planning permission for 1275 no. dwellings, 8 hectares of employment land for uses within Classes B1, B2 and B8, 2-hectare primary school site, community facilities site, associated infrastructure and public open space. Together with application for full permission for a bypass including roundabouts and junctions.

It was **agreed** no further comments would be submitted.

iv) **Appl 2018/0112** Location: Land West Of The A140 Long Stratton Norfolk

Proposal: Land West of the A140: Hybrid Application on 40.8 hectares of land to the west of the A140 seeking outline planning permission for 387 no. dwellings and 1.5 hectares of Class B1 employment land, associated infrastructure and public open space. Together with application for full planning permission for a western relief road (including a roundabout access at the north to the A140 and a priority junction access to Swan Lane at the south) and with phase 1 housing consisting of 213 no. dwellings, associated infrastructure and public open space.

It was **agreed** no further comments would be submitted.

### b) Planning Decisions

i) **Appl Number 2022/2351** Location : Mistletoe Cottage Marlpit Lane NR15 1NP

Proposal: Installation of a pentice board above the south facing, first floor gable end window to prevent water ingress. **APPROVED WITH CONDITIONS**

ii) **Appl Number 2022/2350** Location: 7 Valley Road Tasburgh

Proposal: Two storey rear extensions and alterations **APPROVED WITH CONDITIONS**

### c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **7<sup>th</sup> March 2023**. Geoff Merchant, Jill Casson and Adrienne Watts confirmed their attendance and Adrienne Watts **agreed** to take the plans.

## 12. Advisory Groups

a) Update on Neighbourhood Plan

The draft minutes of the meeting held 7<sup>th</sup> February had been previously circulated. It was noted that the draft plan had been circulated and would be considered under Agenda item 18a.

b) Update on Traffic Advisory Group

The minutes of the meeting held on the 24<sup>th</sup> January had been previously circulated. It was reported that the group would be temporarily disbanded for the time-being.

## 13. Consultations

a) The National Planning Policy Framework Consultation

It was **agreed** no comments would be submitted.

b) Greater Norwich Local Plan Consultation

It was **agreed** no comments would be submitted.

c) South Norfolk Village Clusters Housing Allocations Plan (Reg.19 Draft)

It was noted there was a reduction in the number of dwellings from 30 to 25 in relation to TAS1: Land North of Church Road. Remaining proposals seemed to have been taken from comments made in relation to the recently refused planning application. It was noted that a continuous vehicular link to Henry Preston Road was recommended. It was **agreed** no comments would be submitted.

## 14. Ongoing Projects

a) Traffic Calming

SAM2

Details of the data downloaded from Saxlingham Lane were previously circulated. It was agreed that the placement of the bracket could be better utilised in another location. Geoff Merchant **agreed** to remove the bracket and find an alternative location along Church Road/Grove Lane for consideration and approval by Highways. It was noted that the post on Grove Lane is bent so the machine is at an angle and needed reporting to Highways.

**GM/Clerk**

## 15. Ongoing Items

a) Burrfeld Park

i) Gully filtration

It was **agreed** to agenda item to next meeting **Clerk/AP**

ii) Memorial plaque for Rowan tree

This had been received and shown to those in attendance. Consideration was given to the suggested tree surround; details previously circulated. It was **agreed** to purchase the galvanised option costing £95.00 proposed by, Brian Hill seconded by, Adrienne Watts all in favour. Andrew Patrick had confirmed he would fix the plaque to the surround at no cost.

**Clerk/AP**

iii) Re-inspection of trees

It was **agreed** that several items in the report required further information and additional detailed explanation/s before payment could be authorised proposed by, Geoff Merchant seconded by, Adrienne Watts all in favour. **Clerk**

b) Norfolk Archaeological Trust (NAT)

Exact measurements had been taken and would be forwarded onto the Trust to enable costings in relation to grazing and bod paving to be acquired. The Trust are facing problems with owners not keeping dogs on leads which have escalated of late. Measures are currently being looked into; one of which could be to ban dogs on their sites.

c) Tasburgh Allotment Society

Work had been undertaken to the hedges around the boundary and the posts are due to be shortly replaced which will allow the fencing to be increased.

d) Tasburgh – Long Stratton cycle link

It was noted that a very successful meeting had been held with representatives from Norfolk County Council, Long Stratton Parish Council in relation to extending cycling/walking routes between the two villages. It was also confirmed there would be an online survey and various public consultation events after the May elections; more information to follow.

e) Play area lease

The amended play area lease was **agreed** and signed by the Chair. **Clerk**

## 16. New Items

a) Annual Parish Meeting

It was **agreed** that the theme for the Annual Parish Meeting would be what the new Council needed to focus on in the next four years. **Clerk**

b) Clerk's Appraisal

It was **agreed** that Keith Read and Adrienne Watts would undertake the Clerk's Appraisal. **Clerk/KR/AW**

c) Public Sand, Gravel & Marl Pit Charity

It was **agreed** that the meeting would be held on the rise of the Parish Council meeting scheduled on **16<sup>th</sup> May 2023**.

d) Village Hall request

It was **agreed** that if and when the Main Hall is required for the use of the Short Bowls Mat Club alternative room options for future meetings would be considered. **Clerk**

e) King's Coronation 6<sup>th</sup>-8<sup>th</sup> May

It was **agreed** to forward on the Lord Lieutenant's letter onto the Village Hall. **Clerk**

## 17. Items for next month's agenda

As minuted

**18. To receive a proposal to close the meeting for agenda item 18a that under the Public Bodies (Admission to Meetings) Act 1960 that the meeting should be closed to the press and public due to the confidential nature of the document** proposed by, Jill Casson seconded by Adrienne Watts, all in favour.

a) Neighbourhood Plan pre-submission draft consultation (Reg 14)

It was noted that not all present had received a copy of the draft plan. It was **agreed** to call a meeting to be held on 7<sup>th</sup> March 2023 to enable the document to be read and signed-off prior to the consultation being held on 23<sup>rd</sup> March 2023

**19. Date of next meeting**

The meeting would be held on **Tuesday 21<sup>st</sup> March 2023**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 9.00pm

**CHAIR**