

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 17th January 2023 7.30pm

Present

Jill Casson, Adrienne Watts, Preston Thomas, Keith Read, Brian Hill, and Tina Eagle, Parish Clerk

Also present District Councillor Michael Edney
1 member of the public

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, Geoff Merchant, Willie Crawshay, Matthew Read and Andrew Patrick.

2. Declaration of interest for items on the agenda and applications for dispensations

None

3. Minutes of the meeting held on Tuesday 13th December 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Brian Hill all in favour.

4. Minutes of meeting held on Tuesday 3rd January 2023

Due to no planning applications received the meeting was cancelled as applications were being considered under Agenda item 11a

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) Highway matters

It was noted the obstructions on Grove Lane continue to be followed up by Highways.

b) Community Emergency Plan

Details had been published in the Quarterly but still needed to be shared on facebook. **Clerk**

c) H M Land Registry

A new first time application is currently being completed. **Clerk**

7. Correspondence

a) Henry Preston Road

Parishioner email previously circulated was referred to. It was **agreed** this would be considered under agenda item 10c to allow the member of the public present to take part in the discussion.

b) South Norfolk Village Clusters Housing Allocations Plan Reg 19 pre-submission briefing

No one was available to attend the briefing at Thorpe Lodge on 26th January 2023 at 6pm. Jill Casson **agreed** to attend the session being held remotely. **JC**

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the new online booking system is progressing well with several more bookings confirmed. The fund-raising team are currently looking at organising a combined Quiz night in conjunction with the Scouts.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary	£821.05
b) Norfolk Pension Fund	Pension Contribution	£157.97
c) Land Registry	Registration Fee	£30.00
d) Mrs R H Leggett	Neighbourhood consultancy fee	£1096.20

The payments presented were **agreed** proposed by, Keith Read seconded by, Preston Thomas all in favour.

e) 3rd Quarter Budget Comparison

The budget comparison previously circulated was presented and **agreed**, proposed by, Keith Read seconded by Brian Hill all in favour.

f) Quarterly Inspection of Accounts

Willie Crawshay had inspected the accounts with no matters to report. A copy of the report previously circulated was **agreed** proposed by, Keith Read seconded by, Preston Thomas all in favour.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Report received as follows; County Deals would be discussed at County Council with a view to progressing but still some disquiet therefore proposals may change.

Children's Services had made significant improvement since their last Ofsted inspection rising out of "requires improvement" to "good overall". A very pleasing result to improving outcomes for vulnerable children.

Long Stratton Bypass revised application is now in. A consultation will follow on those elements that have changed but the existing comments from the first submission would still stand.

b) District Councillor Michael Edney

Reported the County Council had agreed, in principle, a new County Deal, to transfer funding and powers to this area – known as devolution. Cabinet are due to meet to discuss this further and will be subject to a public consultation.

c) Public Comments

A member of the public raised their concerns with regards to inconsiderate and dangerous car parking at school drop off and pick up times along Henry Preston Road Driveways are being blocked and residents being verbally abused when ask for cars to be moved. The school is being very pro-active and appreciates there is no magic wand but wondered if there was more that could be done. Keith Read suggested Councillors could meet with new Headmaster to discuss situation and request that our Police Beat Manager view the situation at peak times. It was also noted that Highways had not re-instated the road markings outside the school.

Michael Edney joined the meeting and provided his report.

The meeting was reconvened.

In relation to Agenda item 10c, it was **agreed** that the suggestions discussed would be undertaken proposed by Keith Read seconded by Preston Thomas all in favour. **Clerk/KR/JC**

11. Planning

a) Planning Applications

i) **Appl 2022/2360** Location: 7 Valley Road Tasburgh NR15 1NG

Proposal: Two storey rear extension and alterations.

Preston Thomas had viewed the plans, consulted with the applicant and presented the application to the meeting. It was **agreed** to support the application proposed by Preston Thomas seconded by, Adrienne Watts all in favour.

ii) **Appl 2022/2351** Location: Mistletoe Cottage Marlpit Lane Tasburgh NR15 1NP

Proposal: Installation of a pentice board above the south facing, first floor gable end window to prevent water ingress.

Preston Thomas had viewed the plans and presented the application to the meeting. It was **agreed** to support the application proposed by Preston Thomas seconded by, Keith Read all in favour

b) Planning Decisions

None received

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **7th February 2023**. Preston Thomas, Jill Casson and Adrienne Watts confirmed their attendance. Preston Thomas and Adrienne Watts **agreed** to take the plans.

12. Advisory Groups

a) Update on Neighbourhood Plan

Draft minutes from meeting held on 3rd January had been previously circulated. Further to these it was confirmed that a first draft of the Neighbourhood Plan document for Council to review may be available for the next meeting. A Consultation Exhibition on the pre-submission Neighbourhood Plan (Reg14) is also scheduled 23rd March 2023 2-8pm in the Club Room, Tasburgh Village Hall.

13. Consultations

a) Police Budget 2023/24

Details previously circulated for those who wished to respond.

b) The National Planning Policy Framework

It was **agreed** that as the closing date is 2nd March to agenda item for next meeting to consider whether the Parish Council want to submit a response. **Clerk**

Michael Edney left the meeting

14. 2023/24 Budget Planning

2023 01

a) Budget & Precept 2023/24

The draft budget previously circulated was referred to. The amendments made as previously discussed and agreed were highlighted. It was **agreed** to accept the budget and the precept of £24,674.00 proposed by, Preston Thomas seconded by Adrienne Watts all in favour.

15. Ongoing Projects

a) Traffic Calming

SAM2

The data from both machines had been downloaded. It was **agreed** to agenda item for next meeting to enable the data from Saxlingham Lane to be reviewed and consider whether the machine needs to be re-located. **Clerk**

16. Ongoing Items

a) Burrfeld Park

i) Gully filtration

It was **agreed** to agenda item to next meeting. **Clerk/AP**

ii) Memorial plaque for Rowan tree

A template of the wording and sizing for the plaque was circulated for consideration. It was **agreed** to order a chemically etched stainless steel plaque from Bartlett's using the template as circulated proposed by, Keith Read seconded by Preston Thomas all in favour. **Clerk**

iii) Re-inspection of trees

Eastern Tree Care had confirmed they would provide availability of when the inspection can be undertaken.

b) Norfolk Archaeological Trust (NAT)

Information had been received in relation to planning, but there are still financial costings required in relation to bod paving and annual grazing. Keith Read and Jill Casson **agreed** to undertake a site visit and measure up the area which would provide an exact cost for the annual shortfall in grazing. **KR/JC**

c) Play area consultation

The swing had been taken down as agreed. Details of the three responses received were previously circulated. It was to be noted that all matters relating to health & safety and play area inspections are carried out in accordance with regulations. It was **agreed** to agenda item for further consideration after May Elections had taken place. **Clerk**

d) Tasburgh Allotment Society

Nothing further to report.

e) Cycle link

The meeting scheduled in January with NCC Officers, County and Parish Cllrs to discuss the current and future work on active travel connectivity between Tasburgh and Long Stratton had to be re-scheduled to February. Dates are currently being confirmed. **Clerk/AT**

17. New Items

a) Health & Safety Inspections

Preston Thomas reported the inspections had been carried out with the following recommendations:

- Small amount of graffiti in Norwich bound bus shelter

- Nosing on top allotment step had been knocked off and needed replacing **AP**
- Boardwalk boards are showing signs of rot – to obtain quotes **Clerk**

b) Quarterly

It was noted that the deadline for articles was 3 February 2023. Distributors had also been found to undertake the deliveries for Chestnut Road, Oak Close, Everson Road and Close.

c) Play area lease

The updated play lease area previously circulated was reviewed. It was noted that a lease for only one year could hinder funding applications for grants to replace equipment in the future. It was **agreed** that the lease should be amended and extended to 10 years proposed by, Keith Read seconded by Preston Thomas all in favour. **Clerk**

d) Annual Parish Meeting

Suggestions put forward included Neighbourhood Plan, inviting Police Beat Manager, and Director of NAT. Councillors were asked to consider ideas for the theme and format for the event for further consideration in February meeting.

18. Items for next month's agenda

As minuted

19. Date of next meeting

The meeting would be held on **Tuesday 21st February 2023**, 7.30pm, Tasburgh Village Main Hall.

The meeting closed at 8.50pm

CHAIR