

TASBURGH PARISH COUNCIL

POLICY REGARDING CONSULTATION ON PLANNING APPLICATIONS

Background

Tasburgh Parish Council is mindful that it has an important role in relation to planning applications. It is a consultee in the planning process. Responses to those applications must be within a specified time frame, usually 21 days. There is a need for transparency in this process. This policy is written to explain how the council will deal with planning applications so enabling both council members and the public to involve themselves effectively with that process.

Responses to planning applications

Planning Applications are accessed via the District Council's Planning Portal. It is the role of the Parish Clerk to monitor the weekly applications and decisions lists of the Portal and bring to Council's attention any planning application requiring parish response. There is a 21-day deadline for responses.

Dealing with applications at Parish Council meetings

Where possible, the Parish Council will consider planning applications at its meetings and those applications will be detailed on the agenda. In the event of them being received after the closure of the agenda they will be considered at the next scheduled Planning meeting. Two nominated Councillors, one of whom will be given a copy of the plans along with the Planning Application Checklist and Material Planning Considerations with a view to reporting back their recommendations to either the Parish Council or Planning Meeting.

The Parish Council will consider applications in line with the District Council's Planning Policy guidelines and 'material considerations' which includes, but is not limited to:

amenity, appearance of the development, conservation, design, effect on wildlife, highway safety, historic buildings, loss of light or privacy, noise, overshadowing of your home, traffic and parking issues, loss of sunlight.

Issues which cannot be taken into account are civil matters and include: boundary disputes, construction noise, effect on property values, loss of view, private rights

Dealing with applications outside of the Parish Council meeting

The Parish Council has set up a Planning Meeting with a quorum of at (three appointed members of the Parish Council who meet on a monthly basis if there are Planning applications to consider. Details of which will be published on an Agenda.

In some circumstances the Council may ask for an extension to the standard consultation period to allow for the Parish Council to submit comments.

It is noted that the District Council Planning Committee has the final say on all applications, and the Parish Council is only one of many consultees. Parishioners can write to the District Council with their views on planning applications.

Policy adopted September 2018

Policy review date September 2021