

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: tasburghpc@btinternet.com
Clerk to the Council: Tina Eagle

To members of the Public you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 21st November 2023**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

AGENDA

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 17th October 2023**
- 4. To confirm the minutes of the planning meeting held on Tuesday 7th November 2023**
- 5. Urgent items to be raised through the Chair**
- 6. Update on matters arising from the minutes not covered in Agenda items**
 - a) H M Land Registry
 - b) Defibrillator pads
 - c) Online residents Welcome Pack
 - d) Adult fitness sign
 - e) Highway matters
- 7. Correspondence**
 - a) Clerks & Councils Direct
 - b) The Department for Health £1 million Defibrillator Fund
 - c) Pride in Place Community Grant
 - d) Take Action Against Localised Flooding CPRE Conference
- 8. Reports on meetings/training attended**
 - a) Village Hall Management Committee (MB)
 - b) Tasburgh Allotment Society (KR/JC)
 - c) Police Priorities Setting Meeting 25th October 2023 (KR)
 - d) Parish & Town Council Summit 9th November 2023 (TE)
- 9. Finance matters**

To consider payment and late payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£437.85
b) Norfolk Pension Fund	Pension contribution	£155.29
c) HMRC	Income tax	£68.20
d) Community Heartbeat Trust Ltd	Defibrillator pads	£56.34
e) Tasburgh Short Mat Bowls Club	Grant	£500.00

 - f) Update on National Joint Council Salary Award 2023/24
 - g) Update on online banking
 - i) To consider removing/adding additional banking signatories and agree next steps
- 10. Public participation and exchange of information**
 - a) County Councillor Alison Thomas
 - b) District Councillor Martyn Hooton

- c) Public Comments

11. Planning

- a) To consider planning applications received
- b) To hear decisions made to planning applications by South Norfolk Council
 - i) **Appl Number: 2021/2771** Location: Lustre Coatings Ipswich Road Tasburgh NR15
1NS Proposal: 3 No. workshop extensions including extraction units, chimneys and associated housing, 18 No. storage containers and LPG tanks (retrospective)
APPROVED with Conditions
- c) To note any Planning Appeals / Tree Preservation Orders received
- d) Councillors who are available for a planning meeting on **Tuesday 5th December 2023** and to nominate Councillor/s responsible for receiving plans before the meeting.

12. Advisory Groups

- a) Neighbourhood Plan Group (AW)
- b) Burrfield Park
 - i) To receive update on Health & Safety signs and additional grounds maintenance

13. Consultations/Reviews

- a) The Greater Norwich Local Plan Proposed Main Modifications 6th December 2023
- b) Review of Polling Districts and Places 2023-24

14. 2024/25 Budget Planning

- a) To consider draft reoccurring expenditure for 2024/25
- b) To agree maintenance contracts for 2024 season (Burrfield Park; Verges; Horseshoe Footpath, and Churchyard)

15. Ongoing Projects

- a) Traffic Calming
 - i) To receive update on SAM2 data
 - ii) To receive update on RSCF bid for village gateway signs

16. Ongoing Items

- a) Play area
 - i) To receive update on re-turfing undertaken by working group
 - ii) To receive update on play area equipment quotes and funding
- b) To receive update on Major Road Network study (MRN) and cycle link proposal

17. New Items

- a) To consider and agree 2024 meeting dates and room
- b) To receive report on Saxlingham Lane verge and agree next steps (KR)
- c) To review Social media policy
- d) To review Press and Media policy
- e) To consider Biodiversity Duty and agree next steps
- f) To consider Tasburgh Village Hall Annual Fire Safety Refresher Questionnaire

18. Items for next month's agenda

19. To confirm date of next meeting, 12th December 2023 Tuesday 7.30pm Main Hall

Cina Eagle
Parish Clerk 14th November 2023