

**Minutes of the Meeting of Tasburgh Parish Council held remotely via
Zoom on
Tuesday 16th March 2021 7.30pm**

Present

Jill Casson (Chair) Adrienne Watts, Brian Hill, Geoff Merchant, Andrew Patrick, Willie Crawshay, Preston Thomas and Tina Eagle, Parish Clerk

Also present

County Councillor Alison Thomas and 1 member of the public

1. Apologies

Apologies were received and accepted from District Councillor Michael Edney, Keith Read and Matthew Read.

2. Declaration of interest for items on the agenda and applications for dispensations

Geoff Merchant declared an interest in Agenda item 9g as being related to a member of the organisation.

3. Minutes of the meeting held on Tuesday 16th February 2021

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Geoff Merchant all in favour.

4. Minutes of meeting held on Tuesday 2nd March 2021

Due to no planning applications being received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) Marlpit Lane Land

It was confirmed that statutory declarations are not required and all the necessary documentation is accessible to complete this registration.

b) Online Banking

It was noted that documentation is still being waited on from Barclays. Standing Orders and Financial Regulations also need to be reviewed to incorporate the procedures for online banking before processing this matter further.

c) Allotment step

It was reported this had now been repaired.

d) Church Hill hedge

It was noted that the hedge had been inspected by Norfolk Archaeological Trust who **agreed** to schedule the work in, however due to time constraints it might not get undertaken before the Wildlife Act comes into force.

e) Clerk's Appraisal

It was noted that as the meeting had only just taken place the report would be considered at next meeting.

7. Correspondence

- a) District Council guidance on protocol following the death of a member of the Royal Family
Guidance previously circulated relating to the protocol to be followed in the event that a senior member of the Royal Family should pass away.
- b) Poringland Safer Neighbourhood Team Public Meeting
Details previously circulated of the upcoming public virtual meeting being held by the Police on 29th March 2021. It was noted that Keith Read had indicated he would attend and report back.
- c) CPRE Norfolk's response to GNLP Regulation 19 consultation
As previously circulated

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the opening of the hall is still restricted but continues to comply with the current Government legislation.

It is the intention to decorate the main hall in the Easter period, hoping that it will be ready, in time for when the Hall is able to fully open.

There is a concern, that there has still been no response, for someone to take over the role of Treasurer. It was agreed to make wider enquiries to try to resolve this issue.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£463.71/£33.04
b) Norfolk Pension Fund	Pension Contribution	£139.95
c) Norse Eastern Ltd	Printing of Quarterly	£393.00
d) Norse Eastern Ltd	Printing of Yellow Pages	£49.00
e) Norse Eastern Ltd	Printing of Church News	£45.00
f) Community Action Norfolk	Annual Subscription	£20.00
g) Norfolk Parish Trg & Support	Annual Subscription	£217.16

The payments presented were **agreed** proposed by, Adrienne Watts seconded by, Willie Crawshay all in favour.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Alison reported that the Highway Engineer had walked the length of Low Road to ascertain what measures could be considered to improve pedestrian safety for residents on Low Road.

A member of the public connected to the meeting

It was noticed there was a lack of 30mph repeater signs which would have an impact on being able to lobby the Police to enforce the speed limit along this stretch of road. The proposal being made would be to increase the number of 30mph repeater signs from four to twelve. This would also provide extra locations for the positioning of the SAMS which they would be

prepared to authorise. Exact costings are still to be confirmed but possibly in the region of £2500-£4000. As funding is not available from Highways, Alison kindly agreed to fund this from her local member budget. With an election forthcoming it might mean holding someone else accountable to Alison's pledge. It was **agreed** this proposal would be considered under Agenda item 14ii.

Funding had been set aside to undertake any work following the completion of the flood investigations likely to be published in the summer resulting from the recent flooding issues over the Christmas period.

County elections are approaching and will be extremely different in a Covid environment. Alison advised she had made a personal decision not to canvass door to door but would be sending out election leaflets. Alison advised that due to other commitments she may not be able to attend the April meeting.

A query was raised with regards to the traffic proposal on Low Road of the Councils previous request to pursue placing road white pedestrian lines on the bends approaching the Grange and the double bends on Grove Lane. Alison **agreed** to check with the Highway Engineer and advise accordingly. **AT**

b) District Councillor Michael Edney

No report available

c) Public Comments

A member of public enquired whether anything had been done to keep the Outreach Post Office open. It was noted that this is not a service commissioned by the Parish Council. Whilst initial enquiries made would indicate that a member of staff is currently in the process of being trained to continue offering the service it was suggested contacting Mulbarton Post Office direct for further information.

A member of the public, raised concerns with regards to the use of the pedestrian road signage and the findings they had previously provided that suggested this measure had little effect in protecting pedestrians. Their concerns were noted.

Preston Thomas reported that whilst the hand railings on the Ford Bridge had been replaced repaired he noticed that 2 of the floor boards were rotten. It was **agreed** to report this to the Bridges Team. **Clerk**

The meeting was reconvened

11. Planning

a) Planning Applications

None received

b) Planning Decisions

None received

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **6th April 2021**. Preston Thomas, Geoff Merchant, Adrienne Watts and Jill Casson confirmed their attendance and Adrienne Watts **agreed** to take the plans.

12. Consultations

None received

13. Advisory Groups

a) Neighbourhood Plan

Draft minutes of the meeting held on 2nd March had been previously circulated. Several ideas are being considered to hold a September event and a report is currently being put together by the group for the Annual Parish Council meeting.

b) Procedural Advisory Group

Brian Hill reported that the group had met on 5th March. It was **agreed** to accept the recommendations made to the Freedom of Information Scheme, Health & Safety Policy, Risk Assessments and Insurance Asset Register as outlined in the minutes previously circulated proposed by Brian Hill, seconded by, Geoff Merchant all in favour.

The member of the public disconnected their video

14. Ongoing Projects

a) Community traffic calming schemes including SAMS2

i) SAMS location and impact to the current rota.

It was reported that the SAM machine had now been relocated to Saxlingham Lane. It was **agreed** to wait to see where the 30mph repeater signs are located and delay any discussion on additional SAMS positioning until the posts are in place, proposed by Willie Crawshay, seconded by Geoff Merchant all in favour.

ii) Highways proposal for Low Road

Consideration was given to the proposal put forward by Alison previously under Agenda Item 10a. In order to secure police prosecutions where there are no street lights in place clearly the current four 30mph repeater signs are insufficient and more are required. It was **agreed** to accept the proposal put forward by Highway Engineer to increase the 30mph repeater signs from four to twelve proposed by Brian Hill, seconded by Andrew Patrick all in favour. Thanks were extended to Alison for her agreement to fund the additional signs.

b) Repairs to Upper & Lower Village signs

It was reported that repairs to the base of the village sign on Church Road would be undertaken by the next meeting. Repairs to the Low Road village sign would be undertaken sometime in April/May weather permitting and when the air temperature has improved. **AP**

15. Ongoing Items

a) Covid-19

i) Tasburgh Community Snake Rock

It was **agreed** to schedule a socially-distanced site visit to confirm the exact location of the display board on the village green. This information is required to ensure that the necessary permission is attained from Highways before the display board can be finally secured in place. **AP/BH/Clerk**

ii) Return of face to face meetings

It was reported that the legislation enabling Councils to meet remotely is due to end 7th May and it had been advised to start preparing for the return of face to face meetings. The Small Committee Rm in the Village Hall was considered too small to hold meetings and enquiries had been made with regards to availability of the Main Hall subject to a risk assessment for those Council meetings scheduled in May, June and July. It was **agreed** that it should be an individual decision to return to face and face meetings and would be an Agenda item for next meeting. **Clerk**

The member of the public reconnected their video link to the meeting

b) Community Emergency Plan

The smaller version of the Community Emergency Plan for the website previously circulated was considered. Key holder details are needed for the Village Hall, in the event it needs to be used. Brian Hill **agreed** to put on the Agenda for consideration at the next Village Hall Management Committee Meeting and will report back. It was **agreed** to accept the suggestions regarding when the plan would be activated on Page 10. With further details to still be incorporated it was **agreed** to Agenda item for next meeting. **BH/Clerk**

The member of the public disconnected from the meeting

c) Multi-play equipment repair

Following further investigation into the multi-play post/s rot it was **agreed** to keep the area taped off and obtain quotes to replace all six posts to include galvanised steel ground supports as proposed by Geoff Merchant, seconded by Andrew Patrick all in favour. **Clerk**

16. New Items

a) Platinum Jubilee June 2022

It was reported that a four day weekend is planned to celebrate this event from 2nd-5th June. Various ideas were considered from planting a tree, helping towards rebuilding the village hall and placing a community bench on the piece of land next to the Heritage field. It was **agreed** to Agenda item for next meeting.

17. Items for next month's agenda

As previously minuted
Burrfield Park

Congratulations were extended to Geoff Merchant and Brian Hill on their achievement of serving an amazing 40 years as Parish Councillors.

18. To note date of Annual Parish Meeting –Tuesday 27th April 2021 to be held remotely via Zoom

19. To confirm date of next meeting, Tuesday 20th April 2021, 7.30pm

The meeting closed at 8.55pm

CHAIR