

**Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on  
Tuesday 21st March 2023, 7.30pm**

**Present**

Jill Casson, Adrienne Watts, Geoff Merchant, Brian Hill, Preston Thomas, Andrew Patrick, Keith Read and Julie King (Clerk for the meeting)

**Also present** one member of the public

**1. Apologies**

Apologies were received and accepted from Tina Eagle, Willie Crawshay and Matthew Read. Alison Thomas, County Councillor, had also sent her apologies.

**2. Declaration of interest for items on the agenda and applications for dispensations**

Geoff Merchant declared an interest in item 9d. Julie King declared an interest in item 9d. Keith Read declared an interested in item 9i.

**3. Minutes of the meeting held Tuesday 21st February 2023 and Extraordinary Parish Council meeting held 7th March 2023**

The minutes of the last meeting and the Extraordinary Parish Council meeting previously circulated were considered.

With regard to item 14a of the minutes of Tuesday 21<sup>st</sup> February, it was noted that the bent post on Grove Lane, which Highways had indicated had been resolved, was still bent. Tina Eagle had raised this with Highways.

It was **agreed** to accept the minutes of the 21<sup>st</sup> February as a true record of the proceedings proposed by Brian Hill, seconded by Adrienne Watts, all in favour.

With regard to the minutes of 7<sup>th</sup> March, it was noted that it had been agreed to amend TAS9 so that vehicular entry to the site would be from Church Road only, with access from Henry Preston Road restricted to pedestrians. It had also been agreed to make a similar comment in response to the Village Cluster consultation.

It was **agreed** to accept the minutes of the 7<sup>th</sup> March with the necessary amendments detailed above proposed by Preston Thomas, seconded by Geoff Merchant, all in favour.

**4. Minutes of meeting held on Tuesday 7<sup>th</sup> March 2023**

Due to no planning applications received the meeting was cancelled.

**5. Urgent Items to be raised through the Chair**

None

**6. Update on matters arising from the minutes**

a) Henry Preston Road Parking

It was agreed to move this item until later in the meeting.

b) Community Emergency Plan

The Clerk had updated the plan as much as had been possible at this stage, it had been suggested that the plan be updated with new councillor details in May and then publicised.

c) H M Land Registry

HM Land Registry had confirmed receipt of the first application.

d) Church Hill wall

An officer from the District Council had undertaken a site visit and confirmed that the wall accorded with planning approval. It was noted that it appeared a long way forward of the hedge line and it was **agreed** to raise with Highways, proposed by Geoff Merchant, seconded by Brian Hill, all in favour.

## 7. Correspondence

a) Clerks and Councils Direct

This was circulated.

b) The Big South Norfolk Litter Pick

The Litter Pick had been undertaken on 18<sup>th</sup> March, there had been a good turnout with most of the village covered and several bags of litter collected.

## 8. Reports on Meetings Attended

a) Village Hall Management Committee

Brian Hill reported that bookings were improving, with a new theatre group commencing that week. The new website, once running satisfactorily, should improve the booking system. The Historical Society had held a murder mystery evening with the proceeds being donated to the village hall.

b) New Deal for Norfolk

Keith Read had attended a briefing by Norfolk County Council hosted by Norfolk ALC. He explained that there would be a directly elected mayor for the county who reported back to Westminster. It was felt that it would open up revenue streams and restore faith in communities. Should it go ahead the necessary change to legislation would come into force at the beginning of 2024 with the mayor elected in May 2024.

## 9. Finance

It was resolved to pay the following:

a) Tina Eagle	Clerk's Salary/expenses	£506.05/17.60
b) HMRC	National insurance contribution	£12.76
c) Norfolk Pension Fund	Pension contribution	£157.97
d) Norfolk Parish Training & Support	Annual subscription	£246.74
e) Paws Print & Web Ltd	Quarterly printing	£643.82
f) South Norfolk District Council	Annual dog bin charge	£446.40
g) Community Heartbeat Trust	Replacement de-fib battery	£354.00
h) Compass Point Planning	Neighbourhood Plan consultant	£483.75
i) Keith Read	Tree surround	£114.00

The payments presented were **agreed** proposed by Adrienne Watts, seconded by Brian Hill, all in favour.

The following payment was considered and agreed later in the meeting – item 15a

j) Eastern Tree Care	Tree Inspection	£560.00
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## 10. Public Participation and Exchange of Information

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

A member of the public spoke about their continued concerns regarding parking outside the school. They demonstrated, with the use of photos, that the visit from the Police had not made the desired improvements. They thanked the Parish Council for their assistance but asked what further could be done.

It was suggested that they could attend the upcoming Police priority setting meeting and a councillor agreed to forward the link. It was also suggested that they attend a surgery that the local police officer was holding at the Village Hall that coming Thursday.

Jill Casson and Keith Read agreed to arrange a meeting with the headteacher to discuss the matter directly.

*The meeting was reconvened.*

## 11. Planning

- a) Planning Applications  
None received.

- b) Planning Decisions  
It was noted that the planning applications for the Long Stratton developments including the bypass had been approved by the District Council passed work start next year.

- c) Planning Appeals  
None received.

- d) Next Planning Meeting  
It was **agreed** that the next planning meeting would be held on **4<sup>th</sup> April 2023**. Adrienne Watts, Jill Casson and Preston Thomas confirmed their attendance and Jill Casson **agreed** to take the plans.

## 12. Advisory Groups

- a) Update on Neighbourhood Plan  
The draft minutes of the meeting held 7<sup>th</sup> March had been circulated and all documentation was now on the website. The public exhibition was being held on Thursday at the village hall and would set out the elements of the draft plan, inviting those who attended to give their views on the policies and context of the plan.

## 13. Consultations

None received.

## 14. Ongoing Projects

- a) Traffic Calming - SAM2  
Both machines had been moved that day. It was **agreed** to ask Highways for permission to install the bracket removed from Saxlingham Lane on the post on the north side of Church Road outside numbers 55/56.

## 15. Ongoing Items

### a) Burrfield Park

Gully filtration – it was suggested that a grid be installed in front of the open pipe, the estimated cost was in the region of £200-£250, a written estimate would be provided for the next meeting.

Memorial plaque and surround for Rowan tree – both the plaque and surround had been received and would be installed in due course.

Re-inspection of trees – the amended report had been circulated and had addressed previous concerns. The report identified work required to four trees with a timeframe of 6-12 months. It was **agreed** to request a quote for the identified work, proposed by Geoff Merchant, seconded by Keith Read. It was also **agreed** to pay the invoice for the inspection, proposed by Adrienne Watts, seconded by Preston Thomas, all in favour.

### b) Norfolk Archaeological Trust (NAT) Heritage Field

There was no further update on the car park proposal.

The reminders to the public to keep dogs on a lead didn't appear to have made any difference. It was noted that a meeting between NAT, the Police and the Parish Council was being proposed.

### c) Tasburgh Allotment Society

The work to the step would be carried out the following week.

### d) Play area repairs

Jill Casson would follow up with the contractor who installed the gate to get their opinion, and the repair to the tractor would be carried out the following week.

The swings had been 'locked up' using a cheap padlock, this was assumed to be vandalism.

### e) Tasburgh Long Stratton cycle link

No further update.

### f) May Elections

It was noted that completed nomination forms needed to be delivered to South Norfolk Council at Broadland Business Park by 4pm on 4<sup>th</sup> April.

## 16. New Items

### a) Kings Coronation Grant

It was noted that this grant could only be applied for by parish councils but that they could apply on behalf of local groups or organisations. It was **agreed** to apply on behalf of the Village Hall Committee for events being held over the Coronation weekend, proposed by Geoff Merchant, seconded by Keith Read, Brian Hill abstained, all others in favour.

### b) LGA Code of Conduct

The Code along with the amendments recommended by the District Council was considered. It was **agreed** to adopt with amendments, proposed by Keith Read, seconded by Preston Thomas, all in favour.

c) Clerk's appraisal

It was agreed to move this item to the end of the meeting.

d) Defibrillator

It was noted that the last inspection had flagged up condensation in the cabinet, it had been suggested that a floor tile be fixed to the inside of the unit. It was **agreed** purchase a pack of 6 at a cost of £16 and Andrew Patrick agreed to undertake the installation.

*It was agreed, under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed.*

c) Clerk's appraisal

The appraisal had been carried out, It was **agreed** to accept the appraisal, proposed by Adrienne Watts, seconded by Keith Read, all in favour.

**17. Items for next month's agenda**

None.

**18. Date of next meeting**

The meeting would be held on **Tuesday 18<sup>th</sup> April 2023**, 7.30pm, Tasburgh Village Main Hall.

**19. Date of Annual Parish Council meeting**

The meeting would be held on **Tuesday 25<sup>th</sup> April 2023**, 7.30pm, Tasburgh Village Main Hall, with the theme of 'what those present would like the new Council to consider for their next 4 year period'.

The meeting closed at 8.33pm