

**Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on
Tuesday 18th January 2022 7.30pm**

Present

Jill Casson, Willie Crawshay, Preston Thomas, Brian Hill, Adrienne Watts, Geoff Merchant, Andrew Patrick and Tina Eagle, Parish Clerk

Also present no members of the public were present.

1. Apologies

Apologies were received and accepted from County Councillor Alison Thomas, Keith Read and Matthew Read would be arriving late.

2. Declaration of interest for items on the agenda and applications for dispensations

None

3. Minutes of the meeting held on Tuesday 14th December 2021

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Brian Hill seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 4th January 2022

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Preston Thomas seconded by, Adrienne Watts all in favour.

5. Urgent Items to be raised through the Chair

A request had been received from the Village Hall for the Council to complete a Fire Safety Training questionnaire as a matter of urgency. The form was completed and it was **agreed** that Andrew Patrick would attend the Fire Extinguisher training course being organised by the Village Hall.

6. Update on matters arising from the minutes

a) Horseshoe Footpath posts

It was noted that the necessary repairs had been undertaken.

b) Emergency signage for play area

The signage had been collected and fitted to play area railings.

c) Long Stratton Parish Council

Due to the current situation with rising Covid cases members from Long Stratton felt it would be wise to reschedule plans to meet in February. **Clerk**

7. Correspondence

a) Request for higher internet speeds

Information as previously circulated. It was **agreed** an article could be placed in the forthcoming Quarterly signposting residents to the scheme. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee

Tasburgh play group had found a qualified Deputy Supervisor, but are still in the process of appointing a Supervisor. Refurbishment of the front toilets is currently in progress. It had been

agreed that the groundsman will deal with the mole hills and the situation would be reviewed at the next meeting. A copy of the email indicating the Parish Council's representatives for the working group to progress event ideas for the Queen's Platinum Jubilee had been forwarded on. Further Fund raising events, such as a quiz night are being planned and hall bookings remain fairly constant.

b) Norfolk Archaeological Trust

Jill Casson, Matthew Read and the Clerk had a meeting with the recently appointed Director. It was reported that Church Hill hedge is currently covered by the Higher-level Stewardship Agreement and as such the Trust are required to cut the hedges back no more than every three years which would be monitored on a yearly basis. The idea of a car park on the site would be forwarded onto Historic England for their consideration. It was **agreed** that the cutting back of any hedge on the Highway should be treated in the same way as any other landowner and a request be made that the hedge on the Highway be cut on a yearly basis, proposed by Willie Crawshay, seconded by Geoff Merchant, all in favour. **Clerk**

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£463.71
b) Norfolk Pension Fund	Pension Contribution	£142.30
c) Norse Eastern Ltd	Quarterly printing	£393.00
d) Norse Eastern Ltd	Church News printing	£48.00
e) Norse Eastern Ltd	Yellow pages printing	£55.00
f) Bartlett Signs	Emergency signage	£31.20

A late payment was also received from
Ben Burgess Brushcutter £327.93

The payments presented were **agreed** proposed by, Willie Crawshay seconded by, Andrew Patrick all in favour.

g) 3rd Quarter Budget Comparison

The budget comparison previously circulated was noted and **agreed** proposed by Andrew Patrick, seconded by Preston Thomas all in favour.

h) Quarterly Inspection of Accounts

Willie Crawshay had inspected the accounts and found them to be in order and well presented.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Report as follows: given the current Covid situation public health/NHS are stretched but hopefully under control.

The Health Scrutiny Committee had been postponed this month as The Clinical Commissioning Group could not produce the reports needed for Dentistry and GP services. These items will therefore be discussed in March.

b) District Councillor Michael Edney

No report available

c) Public Comments

The Chair noted that concerns had been raised with regards to overhanging hedges encroaching onto the Highway on Low Road and Saxlingham Lane. It was **agreed** to contact occupiers to make them aware. **Clerk**

The meeting was reconvened.

11. Planning

a) Planning Applications

i) **Appl No: 2021/2771** Location: Lustre Coatings Ipswich Road Tasburgh NR15 1NS
Proposal: Retrospective Application for 3no workshop extensions including extraction units, chimney and associated housing, 18no containers and LPG Tanks.

ii) **Appl No: 2021/2773** Location: Lustre Coatings Ipswich Road Tasburgh NR15 1NS
Proposal: Retrospective Application for temporary consent for a further 5 years for 2no caravans

iii) **Appl No: 2021/2774** Location: Ormonde Ipswich Road Tasburgh Norfolk NR15 1NS
Proposal: Retrospective Application for use of annex as a dwelling for Rental Purposes (Not to be sold off separately from the host dwelling).

iv) **Appl No: 2021/2775** Location: Ormonde Ipswich Road Tasburgh NR15 1NS
Proposal: Retrospective permission for 2no Garage Buildings.

Geoff Merchant and Jill Casson had visited the site and spoke with the applicant. It was **agreed** to support the application proposed by Geoff Merchant, seconded by Andrew Patrick all in favour.

b) Planning Decisions

Appl No: 2021/2461 Location: Rannoch House Valley Road Tasburgh NR15 1NG
Proposal: Front porch extension and new inverted dormer with roof alteration

APPROVED WITH CONDITIONS

c) Planning Appeals

None received.

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **1st February 2022**. Jill Casson, Preston Thomas, Geoff Merchant and Adrienne Watts confirmed their attendance. Adrienne Watts **agreed** to take the plans.

12. Advisory Groups

a) Neighbourhood Plan

The draft minutes had been previously been circulated. Concern was raised with regards to the negative wording on the development of local facilities (bullet point 6) on draft minutes. It was agreed this would be re-addressed at the next meeting. It was noted that a second Community Drop-in event had been scheduled for 13th March 2022.

Matthew Read joined the meeting

13. Consultations

None

14. Ongoing Projects

a) Traffic Calming

i) Community Speed Watch

It was noted that no further sessions are currently scheduled but would resume again when more daylight hours are available. Speed watch members were reminded to sign and return their health & safety forms.

ii) Additional SAM2 locations

A map had been previously circulated indicating new SAM2 locations on Low Road. It was **agreed** to submit these new sites to Norfolk County Council for approval proposed by Geoff Merchant, seconded by Matthew Read, all in favour. **Clerk**

15. Budget Planning

a) Budget and Precept 2022/23

The draft budget presented previously circulated was noted. Minor amendments were made to increase the unallocated budget to £2561.00 and the cost to replace the noticeboards would be withdrawn from CIL money. With these amendments it was **agreed** to accept the budget, proposed by Willie Crawshay, seconded by Matthew Read, all in favour.

It was **agreed** to set the precept at £23,355.00 representing a 5% increase proposed by Willie Crawshay, seconded by Matthew Read, all in favour. **Clerk**

A colour swatch was circulated of possible colours for the noticeboards and green was the preferred option. **Clerk**

16. Ongoing Items

a) Tasburgh Community Rock Snake and Covid Memorial Token ceremony

Rev'd Austin had confirmed he was able to undertake the blessing on the Village sign on the village green which would also include the sign on Low Road. Individual invitations had been sent out and publicity had been shared on social media and publicised on the noticeboards.

b) Playarea

i) Repairs to Senior Multi-play equipment and swing basket

It was reported that repairs to the multi-play had been completed. The Play Inspector had visited on-site to identify which pair of legs on the Swing Basket the contractor needed to replace. On further investigation the other pair of support legs had now rotted and would also require replacing. It was **agreed** to re-tender the repairs needed to the Swing Basket, proposed by Willie Crawshay, seconded by Geoff Merchant, all in favour. **Clerk**

c) Burrfeld Park

i) Update on boardwalk

Report previously circulated of meeting held between Preston Thomas and Andrew Patrick in relation to the future maintenance required on the boardwalk and to the handrails around the pond. It was noted that the latter would need replacing within the next few years. It was **agreed** to obtain quotes to treat the boardwalk with preservative proposed by Andrew Patrick, seconded by Preston Thomas, all in favour. Andrew **agreed** to provide an exact specification for the tender invitation **Clerk/AP**

ii) Overhanging tree

It was **agreed** to appoint Eastern Tree Care to carry out the work to cut down the tree, proposed by Willie Crawshay, seconded by Matthew Read, all in favour. **Clerk**

d) Tasburgh Allotment Society

It was noted that the Tasburgh Village Hall Management Committee had scheduled a new date to clear the perimeter.

17. New Items

a) Health & Safety Inspections

Preston Thomas reported the inspections had been carried out with the following recommendation:

- Church Hill grit bin is half full **Clerk**

b) Quarterly articles

It was noted that the deadline for articles was 4th February 2022.

c) Topic, format and arrangements for Annual Parish Meeting

Councillors were asked to consider ideas for the theme and format for the Annual Parish Meeting, to be considered at the next meeting.

18. Items for next month's agenda

- Parochial Church Council noticeboard
- Triangle land
- Annual Parish Meeting

19. To confirm date of next meeting, Tuesday 15th February 2022, 7.30pm Main Hall

It was **agreed** to hold the next meeting again in the Main Hall and continue to review on a monthly basis.

The meeting closed at 9.30pm

CHAIR