

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: tasburghpc@btinternet.com
Clerk to the Council: Tina Eagle

To members of the Public you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 12th December November 2023**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

AGENDA

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 21st November 2023**
- 4. To confirm the minutes of the planning meeting held on Tuesday 5th December 2023**
- 5. Urgent items to be raised through the Chair**
- 6. Update on matters arising from the minutes not covered in Agenda items**
 - a) H M Land Registry
 - b) Online residents [Welcome Pack](#)
 - c) Adult fitness sign
 - d) Highway matters
 - e) Alternative assembly point for Personal Emergency Evacuation Plan (PEEPS)
 - f) Future Father Christmas visit
 - g) Department of Health Defibrillator Fund
- 7. Correspondence**
 - a) [Winter Pressures Grant](#)
 - b) Clean up and Bloom Grant
 - c) District Council Code of Conduct Training
 - d) Parishioner's complaint regarding work undertaken by Gigaclear
- 8. Reports on meetings/training attended**
 - a) Village Hall Management Committee (MB)
 - b) Tasburgh Allotment Society (KR/JC)
 - i) To consider request for surveillance equipment and agree next steps
- 9. Finance matters**

To consider payment and late payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£663.32/£4.99
b) Norfolk Pension Fund	Pension contribution	£246.68
c) HMRC	Income tax & NI	£140.36
d) Garden Guardian Ltd	Annual Grounds Maintenance	£4237.20
e) Paws Print & Web Ltd	Quarterly printing	£643.82
- 10. Public participation and exchange of information**
 - a) County Councillor Alison Thomas
 - b) District Councillor Martyn Hooton
 - c) Public Comments

11. Planning

- a) To consider planning applications received
- b) To hear decisions made to planning applications by South Norfolk Council
- c) To note any Planning Appeals / Tree Preservation Orders received
- d) Councillors who are available for a planning meeting on **Tuesday 2nd January 2024** and to nominate Councillor/s responsible for receiving plans before the meeting.

12. Advisory Groups

- a) To receive update Neighbourhood Plan Group (AW)
- b) To receive update on Burrfield Park (BMc)

13. Consultations/Reviews

- a) Parish Council briefing event 13/12/2023: [Village Clusters Housing Allocations Plan](#) - Alternative Sites & Focused Changes consultation

14. 2024/25 Budget Planning

- a) To consider re-occurring and draft project expenditure for 2024/25 (to be finalised in January)

15. Ongoing Projects

- a) Traffic Calming
 - i) To receive update on SAM2 data

16. Ongoing Items

- a) Play area
 - i) To receive update on re-turfing undertaken by working group and raising height of swing basket
 - ii) To receive update on play area equipment quotes and funding
 - iii) To consider additional repairs needed to tractor steps
- b) To receive update on Major Road Network study (MRN) and cycle link proposal (JC/PT)
- c) Biodiversity Duty
 - i) To consider draft Policy, Action Plan and agree next steps
- d) Horseshoe Footpath
 - i) To consider broken footpath posts and agree next steps

17. New Items

- a) To consider and agree future Chair role and agree next steps
- b) To consider response times for emails received and agree next steps
- c) To review Lone Worker Policy

18. Items for next month's agenda

19. To confirm date of next meeting, 16th January 2024 Tuesday 7.30pm Main Hall

Tina Eagle

Parish Clerk 5th December 2023