

Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 19th October 2021 7.30pm

Present

Matthew Read (Vice Chair), Willie Crawshay, Andrew Patrick, Keith Read, Preston Thomas, Brian Hill, Adrienne Watts, Geoff Merchant and Tina Eagle, Parish Clerk

Also present County Councillor Alison Thomas and District Councillor Michael Edney. No members of the public were present.

1. Apologies

Apologies were received and accepted from Jill Casson.

2. Declaration of interest for items on the agenda and applications for dispensations

Andrew Patrick item 9e, Willie Crawshay item 11b, Keith Read, Matthew Read and Brian Hill item 16f and Keith Read item 17d

3. Minutes of the meeting held on Tuesday 21st September 2021

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas all in favour.

4. Minutes of meeting held on Tuesday 5th October 2021

Due to no planning applications being received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None received

6. Update on matters arising from the minutes

a) Tractor roof repair

Thanks were extended to Andrew Patrick for completing this repair.

b) Logs by Ford

It was noted that the logs had now been cleared away.

7. Correspondence

a) Parishioners concerns regarding Outreach Post Office

It was **agreed** this matter would be forwarded onto the administrator to bring to the attention of the Village Hall Trustees for action. **Clerk**

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was reported that the Village Hall website is still under reconstruction and the caretaker role still remains vacant. It was noted that regular user group rates are due to be reviewed before July 2022 but until then fees will remain unchanged. A Quiz night is currently being organised and Tasburgh Pre-School & Playgroup have found a replacement Supervisor. A request was made for volunteers from the Parish Council to help out on the Joint Working Day planned for 24th October 9.30-3.00 to help clear away the debris around the area near the allotments. The situation would then be re-assessed with regards to the rabbit issue.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£463.71/66.00
b) Norfolk Pension Fund	Pension Contribution	£142.30
c) Norse Eastern Ltd	Storyboard themes	£72.00
d) P D Moore	Bus shelter cleaning	£33.00
e) Andrew Patrick	Tractor roof repair	£960.00

The payments presented were **agreed** proposed by, Keith Read seconded by, Willie Crawshay all in favour.

f) Quarterly Inspections of Accounts

A copy of the report had been previously circulated. Willie Crawshay confirmed the accounts had been inspected and found them to be in order with no matters to report.

g) 2nd Quarter budget comparison

The 2nd quarter budget comparison previously circulated was noted with no matters arising.

h) Tasburgh Village Hall user group hire charges

This was raised under Agenda item 8a

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

The main focus of her report was from the Flood Alliance meetings recently attended. Alison was really encouraged to hear the Parish Council had actioned the removal of the logs left at the Ford. It is really important that communities are able to action things promptly and also ensure that watercourses are kept clear. The extreme weather has encouraged significant vegetation growth of footpaths so patience would be appreciated, they are being dealt with. A reminder there is still time to submit additional comments if felt necessary on the Long Stratton Bypass application.

b) District Councillor Michael Edney

It was noted there was very little to report other than the District Council Accommodation Review which is still currently being considered.

c) Public Comments

Brian Hill expressed his concerns regarding the overgrown hedging along the Heritage field side of Church Hill. It was **agreed** to organise a meeting with the Norfolk Archaeological Trust and representative/s from the Parish Council to discuss the Church Hill hedge and how the Heritage site could be improved proposed by, Geoff Merchant seconded by, Keith Read all in favour. **Clerk**

The meeting was reconvened. District Councillor Michael Edney joined the meeting

Standing Orders were suspended to allow Michael Edney to speak, proposed by Keith Read, seconded by Geoff Merchant. Refer to Agenda item 10 for report.

The meeting was reconvened

11. Planning

a) Planning Applications

i) **Appl No:2021/2143** Location: Howard Low Road Tasburgh NR15 1LT

Proposal: Two storey side extension to dwelling.

Preston Thomas presented the application to members and noted the proposal is for a building which is almost a mirror image of the semi-detached cottage with no overlooking windows. It was **agreed** to support the application proposed by Preston Thomas seconded by, Andrew Patrick all in favour. **Clerk**

b) Planning Decisions

i) **Appl No:2021/1302** Location: The Grange Low Road Tasburgh NR15 1AR

Proposal: Conversion of outbuilding to new dwelling

APPROVED WITH CONDITIONS

c) Planning Appeals

None

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **2nd November 2021**. Adrienne Watts, Preston Thomas, and Geoff Merchant confirmed their attendance.

12. Advisory Groups

a) Neighbourhood Plan

The draft minutes of the meeting held on 12th October and a summary of the responses received from the Drop-in event previously circulated were noted. These will feed into the preparation of a draft Vision Statement and Objectives for the Parish Council to consider in November meeting. It was noted that £275.00 of the neighbourhood plan funding was used hosting the event. Thanks were extended to Councillors who attended and supported this event.

13. Consultations

a) South Norfolk Council's Gambling Policy Review

It was **agreed** that no comments would be submitted.

14. Ongoing Projects

a) Community Speed Watch and SAM2

It was reported that a recent speed watch session held on Church Road had reported six speeders and another two sessions have been planned. The recent data from the SAM2 from Church Road had been downloaded and would be circulated in due course.

b) Repairs to Low Road Village sign

Repairs to the village sign base had almost been completed, just a bit of polishing up needed. It was **agreed** to record a vote of thanks to Andrew for the magnificent job undertaken in restoring the base to such a high standard. It was **agreed** to invite Rev'd Austin to undertake an unveiling and blessing ceremony proposed by, Keith Read seconded by, Preston Thomas all in favour. **Clerk**

15. Budget Planning

a) Fees & Services for 2022/2023

It was **agreed** the fees for the Quarterly would remain unchanged for a further year proposed by Willie Crawshay, seconded by, Preston Thomas all in favour. **Clerk**

b) Precept projects

The following items were highlighted as being on the 'wish list' for the 2022/23 Projects budget: SAM Machine (via Parish Partnership) and subject to costings research, four recycled noticeboards, as agreed under Agenda item 17b. Agenda item for next meeting. **Clerk**

c) Parish Partnership Scheme

It was agreed to add four additional brackets at £50 per bracket to the Parish Partnership Scheme application proposed by Geoff Merchant, seconded by, Keith Read all in favour. **Clerk**
It was **agreed** to follow up with the Highways Engineer on the progress of the additional 30mph repeater signs for Low Road **Alison Thomas**

16. Ongoing Items

a) Tasburgh Community Rock Snake

It was noted that the display board had been finished but the wood would need to dry out at least until November before being located on the village green.

b) Covid Memorial Token

It was **agreed** to consider possible ideas of placement and presentation of token and defer to next meeting proposed by Brian Hill, seconded by, Keith Read all in favour **Clerk**

c) Playarea

i) Repairs to Senior Multi-play equipment

The contractor had advised that delays to construction supplies are beginning to look better and orders placed for timber should start to arrive from November. No specific orders have been confirmed as yet but they will continue to provide updates on the situation. **Clerk**

d) Burrfeld Park

i) Update on boardwalk

It was noted that the repairs to the boardwalk would be completed by the next meeting. **AP**

ii) Additional grounds maintenance

It was reported due to unforeseen circumstances the work had started but not completed. It was anticipated that it would be finished within the next two weeks. Following which, a Work Day would be organised with volunteers to tidy up.

iii) Brush cutter

Due to product shortages the supplier is not able to supply the strimmer until January but had agreed to honour the price as quoted. Keith Read kindly **agreed** to undertake any strimming in the interim period if required.

e) 1 Million trees in Norfolk

No further update was currently available.

f) Tasburgh Allotment Society (TAS)

This had been previously discussed under Agenda item 8a

g) Cycle path proposal with Long Stratton Town Council

Preston Thomas and Matthew Read indicated they would like to be included in the meeting when dates/times had been confirmed.

17. New Items

a) Quarterly Articles

The deadline for articles is 5th November 2021.

b) Health & Safety Inspection report

Preston Thomas had undertaken the inspections and noted the following recommendations:

- A temporary fix had been undertaken to the corner of the noticeboard on Church Road but needs major repairing. It was **agreed** to research costings for four recycled noticeboards for consideration of 2022/23 'wish list' of precept projects. **Clerk**
- Horseshoe Footpath posts 2,3,6,7 and 8 need replacing. It was **agreed** to obtain quotes. **Clerk**
- Several boards at Burrfield Park are showing signs of needing repair. It was **agreed** these would be looked at when the repairs to the boardwalk posts are being undertaken. **PT/AP**

c) Father Christmas visit

It was **agreed** there would be no further visits from Father Christmas and a letter would be obtained from him and placed in the next edition of the Quarterly.

d) Allotment Review

It was **agreed** there would be no change in the allotment rent of £250.00 for a further year proposed by, Willie Crawshay seconded by Geoff Merchant, all in favour.

e) Tasburgh United Charities

It was **agreed** to advertise the role of the Trustees in the next Quarterly, with Geoff Merchant and Keith Read continuing in the meantime proposed by Geoff Merchant seconded by Keith Read all in favour. **Clerk**

18. Items for next month's agenda

As previously minuted

19. To confirm date of next meeting, Tuesday 16th November 2021, 7.30pm Main Hall

It was **agreed** to hold the next meeting again in the Main Hall and continue to review on a monthly basis.

The meeting closed at 8.50pm

CHAIR