

# Minutes of the Meeting of Tasburgh Parish Council held in Tasburgh Village Hall on Tuesday 17<sup>th</sup> August 2021 7.30pm

## Present

Jill Casson (Chair), Keith Read, Matthew Read, Preston Thomas, Brian Hill, Adrienne Watts and Tina Eagle, Parish Clerk

## Also present

County Councillor Alison Thomas and 1 member of the public present

### 1. Apologies

Apologies were received and accepted from Willie Crawshay, Andrew Patrick, Geoff Merchant and District Councillor Michael Edney.

### 2. Declaration of interest for items on the agenda and applications for dispensations

Keith Read, Jill Casson, Brian Hill and Matthew Read declared an interest in Agenda item 15e

### 3. Minutes of the meeting held on Tuesday 21<sup>st</sup> July 2021

The minutes of the last meeting previously circulated were considered. It was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Preston Thomas, all in favour.

### 4. Minutes of meeting held on Tuesday 3<sup>rd</sup> August 2021

Due to no planning applications being received the meeting was cancelled.

### 5. Urgent Items to be raised through the Chair

Concerns had been raised for pedestrian safety on the newly laid footpath on Church Road outside No.29. With a very severe drop on one side of the footpath from the grass it was considered a potential trip hazard. It was **agreed** to report the matter to Highways. **Clerk**

It had been reported that a large amount of trees had been cut back and left by the ford on Low Road. With the potential for water levels to rise again it was **agreed** to contact the homeowners asking that the logs be removed as soon as possible. **Clerk**

### 6. Update on matters arising from the minutes

#### a) Church Hill tree

The property inspector for the Diocese had confirmed that the trees are due to be inspected next year but will ask the arborist to prioritise Tasburgh for the end of this year.

#### b) Horseshoe footpath

Thanks were extended to Keith Read who had repaired the post.

#### c) Handrail at Burrfield Park

Brian Hill was thanked for repairing the handrail.

#### d) Church Hill grit bin

The vegetation had been cut away from the bin so it was now visible.

#### e) Overgrown hedging

It was noted that correspondence is still to be sent out. The verges are still in need of cutting back and it was **agreed** to bring to the attention of Highways. **Clerk**

## 7. Correspondence

### a) Parishioner request

It was **agreed** this matter would be considered under Agenda item 14a

### b) Updated contact list for South Norfolk & Broadland District Council

Details previously circulated of new emails for District Council coming into effect 1<sup>st</sup> October.

### c) Long Stratton Neighbourhood Plan

Details previously circulated

### d) South Norfolk and Broadland Community Forum

Keith Read had **agreed** to attend this meeting being held on 26<sup>th</sup> August. Any questions or concerns to be raised to the District Commander must be emailed to Keith by **20<sup>th</sup> August**.

### e) Planning & Street naming updates South Norfolk & Broadland District Council

Details previously circulated regarding street naming for new developments.

### f) Norfolk Ass of Local Councils Highways webnair session

Details of a webnair on 7<sup>th</sup> September with Highways previously circulated.

### g) Norfolk Ass of Local Councils Covid Memorial Token

It was **agreed** to accept the offer of the Commemorative Token for the parish. **Clerk**

## 8. Reports on Meetings Attended

### a) Village Hall Management Committee

It was noted that bookings continue to improve following the recent restrictions being lifted. The position of the Caretaker had been filled on a temporary basis until a more permanent replacement can be found. Discussions continue with regards to the rabbit problem and the Trustees are dealing with the trees, some of which are dead at the side of the allotment. It is hoped to form a working group to try and resolve the matter. A Garage Sale had been organised for Bank Holiday Monday.

## 9. Finance

**It was resolved to pay the following:**

a) Tina Eagle	Salary/Expenses	£463.71
b) Norfolk Pension Fund	Pension Contribution	£142.30
c) Community Heartbeat Trust	Defibrillation pads	£46.80
d) Mike Amiss Signs	Repainting village sign	£145.00
e) P D Moore	Bus shelter cleaning	£33.00

The payments presented were **agreed** proposed by, Matthew Read seconded by, Brian Hill all in favour.

## 10. Public Participation and Exchange of Information

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

a) County Councillor Alison Thomas

It was noted that in relation to Agenda item 6e regarding the excessive growth of vegetation on verges, to be aware that Highways are currently having to prioritise the verge cutting of junctions. Alison had taken pictures of the surface water that had appeared on Low Road by Flordon junction which she would forward onto Highways.

As Chair of the Health & Scrutiny Committee members are currently looking at the East Anglian Ambulance Trust who had recently had their training licence revoked.

Finally, the new A140 by-pass in Long Stratton had received £26.2 million pound of Government funding. Planning applications had now been revised to incorporate a revised surface water drainage strategy and would be out for consultation shortly.

b) District Councillor Michael Edney

It was noted that Broadland and South Norfolk District Council are holding a consultation on an Accommodation Review for Town and Parish Councils to provide their feedback on.

c) Public Comments

No matters were raised.

*The meeting was reconvened*

## 11. Planning

a) Planning Applications

i) **Appl No:2021/1642** Location: 19A Church Road Tasburgh NR15 1ND

Proposal: Single storey extension to rear including alterations to landscape

Preston Thomas had viewed the plans and presented the application. He noted that the property was located on a very private site. He proposed that the Parish Council should have no objection to the application, seconded by, Keith Read all in favour.

ii) **Appl No: 2018/0111** Location: Land East Of The A140 Long Stratton Norfolk

Proposal: Hybrid Application on 109.7 hectares of land to the east of the A140 seeking outline planning permission for 1275 no. dwellings, 8 hectares of employment land for uses within Classes B1, B2 and B8 , 2 hectare primary school site, community facilities site, associated infrastructure and public open space. Together with application for full permission for a bypass including roundabouts and junctions.

It was **agreed** to re-affirm the previous comments submitted to include further concerns regarding delays in exiting the Church Road junction and the impact this will have on local traffic diverting and using Low Road as a preferred option of accessing the A140 via the Hempnall roundabout.

iii) **Appl No: 2018/0112** Location: Land West Of The A140 Long Stratton Norfolk

Proposal: Hybrid Application on 45.2 hectares of land to the west of the A140 seeking outline planning permission for 387 no. dwellings and 1.5 hectares of Class B1 employment land, associated infrastructure and public open space. Together with application for full planning permission for a western relief road (including a roundabout access at the north to the A140 and a priority junction access to Swan Lane at the south) and with phase 1 housing consisting of 213 no. dwellings, associated infrastructure and public open space. Comments to be submitted as above 11a (ii)

b) Planning Decisions

i) **Appl No:2021/1207** Location: Foundry Plant Centre Ipswich Road Tasburgh NR15 1NA

Proposal: Erection of a potting shed **APPROVED WITH CONDITIONS**

ii) **Appl No: 2021/1323** Location: 8 Curson Road Tasburgh Norfolk NR15 1NH

Proposal: Variation of condition 2 of 2020/1438 – Porch canopy extension and additional roof window to front and change of roof tiles. **APPROVED WITH CONDITIONS**

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **7<sup>th</sup> September 2021**. Jill Casson, Adrienne Watts and Preston Thomas confirmed their attendance. Preston Thomas **agreed** to take the plans.

## 12. Advisory Groups

a) Neighbourhood Plan

The draft minutes and publicity leaflet for the Drop-in event had been previously circulated. It was **agreed** to accept the recommendation made to the publicity leaflet and the request for funding of no more than £400.00 to cover the September event costs proposed by, Keith Read seconded by, Jill Casson all in favour. **Clerk**

b) Traffic Advisory Group

The draft minutes had been previously circulated. It was noted that the action to contact Norfolk Constabulary was undertaken within the role of the Community Speed Watch Co-ordinator role. It was **agreed** to accept the recommendations to contact PC Sherry Locke with regards to obtaining air tubes and widen the scope of the evidence log proposed by, Keith Read, seconded by, Brian Hill all agreed. **Clerk**

It was **agreed** to co-opt Jane Hope onto the Traffic Advisory Group proposed by, Keith Read seconded by, Brian Hill all in favour. **Clerk**

## 13. Consultations

None

## 14. Ongoing Projects

a) Community Speed Watch and SAM2

It was noted that Willie Crawshay had stepped down from being the scheme Co-ordinator. Jill Casson had agreed to take on the role. It was noted that publicity will be circulated advertising the need for more volunteers to join the group. **Clerk**

The SAM2 machine had recently been moved from its location in Low Road to Saxlingham Lane and the downloaded data would be circulated and uploaded onto the website. **Clerk**

It was **agreed** that the parishioner request under Agenda item 7a would be forwarded to the Traffic Advisory Group and they should be invited to attend the next meeting to discuss the matter directly with the group, proposed by Brian Hill, seconded by Matthew Read, all in favour. **Clerk**

b) Repairs to Low Road Village sign

It was noted that the repainting of the sign had been completed and returned. It was **agreed** that repairs to the base now needed to be undertaken as a priority. It was **agreed** to look into organising an unveiling ceremony once the project is completed. **Clerk**

## 15. Ongoing Items

### a) Covid-19

#### i) Tasburgh Community Snake Rock

It was noted that the wood for the display board had been collected and **agreed** that the project needs to be completed now as a priority **AP**

### b) Playarea

#### i) To receive quotes for Senior Multi-play equipment

It was **agreed** to accept the quote from NGF play for £6328.63 plus VAT on the proviso they are able to start the work within 6 weeks, proposed by, Matthew Read seconded by, Adrienne Watts, 3 in favour, 1 abstention. **Clerk**

#### ii) Update on repair to tractor roof

It was noted that the supplier had been chased for the material to complete the repairs. **AP**

### c) Burrfeld Park

It was reported that the supplies had been ordered and **agreed** that the completion of the work needs to be undertaken as soon as possible to ensure that the work is completed before winter. **AP**

### d) 1 Million trees in Norfolk

Information on what land would be available for use is still being awaited upon from Redwings.

### e) Tasburgh Allotment Society (TAS)

It was noted that there was nothing further to report on until the perimeter had been cleared.

## 16. New Items

### a) Parish Partnership Scheme 2022/23

It was suggested that a second SAM2 machine be considered under the 50/50 scheme to use specifically on Low Road. It was noted that the cost of a SAM2 to include bluetooth is currently £3150.00. It was **agreed** to complete an application for Highways consideration proposed by Matthew Read, seconded by Preston Thomas all in favour. **Clerk**

### b) Burrfeld Park

It was reported that due to exceptional vegetation growth additional grounds maintenance is required to some areas of the park. It was **agreed** to arrange a site visit with the contractor to discuss options up to a budget of £200.00 proposed by Matthew Read, seconded by Preston Thomas, all in favour. **Clerk/BH**

It was further **agreed** that when the Village Hall hedge is cut back the hedge in Burrfeld would be as well. **KR**

### c) SN4079 Land north of Church Road

It was noted that the Neighbourhood Plan drop-in event is intending to use this site as one of the themes for residents to have their say on in terms of what they would like to see if

planning was approved. It was **agreed** that feedback would be provided for the next meeting to consider. **Clerk**

*Standing Orders were suspended to allow Alison Thomas to contribute to the discussion*

Alison noted that preferences regarding development made in a Neighbourhood Plan document hold legal weight within the planning system so worth progressing the completion of the document as soon as possible.

*The meeting was reinstated*

**17. Items for next month's agenda**

Father Christmas visit  
Neighbourhood Plan Project Planner

**18. To confirm date of next meeting, Tuesday 21<sup>st</sup> September 2021, 7.30pm Main Hall**

It was **agreed** to hold the next meeting again in the Main Hall and continue to review on a monthly basis.

The meeting closed at 8.39pm

**CHAIR**