

**Minutes of the Meeting of Tasburgh Parish Council held remotely via
Go To Meeting on
Tuesday 18th August 7.30pm**

Present

Adrienne Watts (Vice Chair) Brian Hill, Keith Read, Geoff Merchant, Willie Crawshay, Matthew Read and Tina Eagle, Parish Clerk

Also present

County Councillor Alison Thomas, no members of the public were present.

1. Apologies

Apologies were received and accepted from Jill Casson, Preston Thomas and Andrew Patrick

2. Declaration of interest for items on the agenda and applications for dispensations

Brian Hill declared an interest in item 9c accounts for payment.

3. Minutes of the meeting held on Tuesday 21st July 2020

The minutes of the last meeting previously circulated were considered. An amendment was requested to page 4, Item 13 heading to remove 'Committees' and replace with 'Groups'. With this amendment it was **agreed** to accept the minutes as a true record of the proceedings proposed by, Keith Read seconded by, Geoff Merchant all in favour.

4. Minutes of meeting held on Tuesday 4th August 2020

As no planning applications were received the meeting was cancelled.

5. Urgent Items to be raised through the Chair

None

6. Update on matters arising from the minutes

a) A140 crossing

Standing orders were suspended to allow Alison Thomas to provide a report

Alison had raised this matter again with the Highway Engineer and the Network Safety Team. Unfortunately they are of the same opinion as before that the lighting levels are to an appropriate standard and there is no highway need for additional lighting at the pedestrian refuge.

Geoff Merchant noted that the original request should have been for a down lighter. Alison **agreed** to take back with regards to clarifying that the request was for an additional down lighter. **AT**

The meeting was reconvened

7. Correspondence

a) The Big South Norfolk Litter Pick

This has now been rescheduled by the Tasburgh Tidy Network and will be held on 13th September 9.30 at the Village Hall. The event will run slightly different due to national Covid-19 measures and will be subject to change dependant on government advice and any local lockdown restrictions.

b) CPRE Countryside Voice magazine Summer edition
Reading material

c) Norfolk ALC Wellbeing

Details of the Tasburgh Quarterly & Church News had been registered with Norfolk County Council including advertising rates to publicise information on Norfolk's Track & Trace Campaign.

8. Reports on Meetings Attended

a) Village Hall Management Committee

It was noted that the next meeting will be held 19th August.

9. Finance

It was resolved to pay the following:

a) Tina Eagle	Salary/Expenses	£452.47/£13.20
b) Norfolk Pension Fund	Pension Contribution	£136.46
c) Brian Hill	Petrol for strimmer	£5.90
d) PKF Littlejohn LLP	External Audit Fee	£240.00

The payments presented were **agreed** proposed by Keith Read, seconded by, Geoff Merchant all in favour.

e) External audit

It was noted that the external audit had been completed with no matters to report.

10. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

Reported the Scrutiny Committee are currently looking into services for vulnerable people and Children's Service provision. Support is also currently available to schools with regards to A level and GCSE results.

The County Council and District Council had joined forces to undertake the preparatory work to get the A140 by-pass planning application resubmitted for the end of the year. Various archaeological activities will be noticeable especially at the northern end of the village.

The road from Hapton remains closed until mid-September and there are also a number of other smaller road closures in place. The turning into Swan Lane is particularly difficult due to signage being placed incorrectly right on the junction so please be cautious. This matter had been raised with Highways.

There are concerns around children starting back to school in September and how to ensure those who may have missed the help provided during the lockdown period are supported.

b) District Councillor Michael Edney
Not available

c) Public Comments

Keith Read, enquired with cycling being heavily promoted would it be possible to pursue a cycle lane from Tasburgh to Long Stratton. Alison advised that if there is a suitable route she would be happy to take forward and look into putting a proposal together. A previous route had been looked into via the outskirts of the Solar Panel site through to Brands Lane some of which went across private lane but this was never taken forward. Alison **agreed** to discuss with Andrew Jamieson, cycling champion and will report back at September meeting. **AT**

Keith Read advised that a roadside mirror had been erected by the old garage on Low Road. It was **agreed** this would be an agenda item for September.

Brian Hill rejoined the meeting.

Matthew Read joined the meeting and apologised for late arrival.

The meeting was reconvened.

11. Planning

a) Planning Applications

Appl No: 2020/1438 Location: 8 Curson Road, Tasburgh NR15 1NH

Proposal: Extension and associated alterations

Adrienne Watts presented the application to the meeting. South Norfolk District Council had previously objected to this application. It was **agreed** to respond with no objection, proposed by Geoff Merchant, seconded Adrienne Watts all in favour. **Clerk** to respond to South Norfolk Planning.

b) Planning Decisions

i) **Appl No:2020/93** Location: Foundry Plant Centre, Ipswich Road Tasburgh NR15 1NS

Proposal: Erection of rear extension of coffee shop /cafe and kitchen area

APPROVED WITH CONDITIONS

ii) **Appl No: 2020/1216** Location: Greenmore Cottage, Low Road Tasburgh NR15 1AR

Proposal: Erection of two storey side extension.

APPROVED WITH CONDITIONS

c) Planning Appeals

None received

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **1ST September 2020**. Geoff Merchant, and Keith Read confirmed their attendance and Adrienne Watts **agreed** to take the plans.

12. Consultations

a) Norwich Western Link Access

Information previously circulated. It was noted that the consultation closes on 20th September for individual comments.

b) South Norfolk Council's Statement of Community Involvement

Information previously circulated. It was noted that the consultation closes on 4th September for individual comments. Information had also been displayed on the noticeboards.

13. Advisory Committees

a) Neighbourhood Plan

All documents had been previously circulated. The following amendments were suggested to the terms of reference. It was **agreed** these would be taken back for consideration by the Group

- 3.1d to change from 'regularly' to 'monthly'
- 4.4 remove '(no more than 4 should be Parish Councillor, if possible) and replace with 'No more than 4 Parish Councillors can vote'
- 6.5 remove (or other delegated Officer)
- 6.7 & 6.8 remove both paragraph
- 8.2 Add 'Parish' after 'The'. Remove the second paragraph starting 'The Parish Council.....finishing with Scheme of Delegation'.
- 9.2 & 9.3 remove both paragraphs.

The costings and funding letter previously circulated were considered. It was **agreed** to submit an application for funding proposed by Keith Read, seconded Geoff Merchant all in favour. **Clerk/AW**

14. Ongoing Projects

a) Community traffic calming schemes

Willie Crawshay reported that having received new Covid-19 guidance, with some willing volunteers the community speed watch group would hopefully restart again in September. It was noted that some free wheelie bin stickers had been obtained. It was furthermore **agreed** to obtain costs for the speed limit stickers used by Ashwellthorpe proposed by Willie Crawshay, seconded by Brian Hill all in favour. To be agenda item for September meeting **Clerk**

Geoff Merchant advised that the SAM2 had been moved to the next agreed location and as requested at a lower level. The Clerk confirmed the data would be downloaded for analysis and circulation.

Alison Thomas left the meeting

15. Ongoing Items

a) Burrfeld Park

It was **agreed** to accept the quote received by the current contractor for £105.00 plus VAT for the additional maintenance work required, proposed by Brian Hill, seconded by Geoff Merchant all in favour. **Clerk**

b) Covid-19

Adrienne Watts confirmed that a positive response had been received from the originator and parents to preserve the snake rock. It was **agreed** to support the project, however other methods of preserving the rocks should be looked into. It was **agreed** to set up a Working

Group to include the originator, Parents, and a representative from the Parish Council to help progress the project.

16. New Items

a) Father Christmas visit

It was **agreed** that due to the current Covid-19 situation and the uncertainty of future social distancing guidelines Father Christmas would not be visiting Tasburgh this year proposed by Keith Read, seconded by Geoff Merchant all in favour.

17. Items for next month's agenda

As minuted.

18. To confirm date of next meeting, Tuesday 15th September 2020, 7.30pm

The meeting closed at 8.57pm

CHAIR