

**TASBURGH PARISH COUNCIL**  
**17 Alder Close, Poringland, Norwich, NR14 7LY**  
**Tel: 01508 494569 Email: [tasburghpc@btinternet.com](mailto:tasburghpc@btinternet.com)**  
**Clerk to the Council: Tina Eagle**

**To members of the Public** you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 17<sup>th</sup> January 2023**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

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As part of the Government's living with Covid plan restrictions have now lifted and the wearing of face masks is a personal choice. However to keep everyone safe we would encourage you to stay at home if you have Covid symptoms.

## **AGENDA**

### **1. To consider apologies for absence**

### **2. Declaration of interest for items on the agenda and applications for dispensations**

### **3. To confirm the minutes of the meeting held on Tuesday 13<sup>th</sup> December 2022**

### **4. To confirm the minutes of the planning meeting held on Tuesday 3<sup>rd</sup> January 2023**

### **5. Urgent items to be raised through the Chair**

### **6. Update on matters arising from the minutes**

- a) Highway matters
- b) Community Emergency Plan
- c) H M Land Registry

### **7. Correspondence**

- a) To consider request from parishioner regarding Henry Preston Road
- b) South Norfolk Village Clusters Housing Allocations Plan Reg 19 pre-submission - briefing event for parish councils – 26<sup>th</sup> January 2023 Thorpe Lodge, Yarmouth Road Norwich

### **8. Reports on meetings attended**

- a) Village Hall Management Committee (BH)

### **9. Finance matters**

To consider payment of the following:

a) Tina Eagle	Clerks salary incl. backdated increase	£821.05
b) Norfolk Pension Fund	Pension contribution	£157.97
c) Land Registry	Registration Fee	£30.00
d) Mrs R H Leggett	Consultant fees Neighbourhood Plan	£1096.20

- e) To receive 3rd quarter budget comparison
- f) To receive quarterly Inspection of Accounts

### **10. Public participation and exchange of information**

- a) County Councillor Alison Thomas
- b) District Councillor Michael Edney
- c) Public Comments

### **11. Planning**

- a) To consider planning applications received

- i) [Appl 2022/2360](#) Location: 7 Valley Road Tasburgh NR15 1NG  
Proposal: Two storey rear extension and alterations
- ii) [Appl 2022/2351](#) Location: Mistletoe Cottage Marlpit Lane Tasburgh NR15 1NP  
Proposal: Installation of a pentice board above the south facing, first floor gable end window to prevent water ingress.

- b) To hear decisions made to planning applications by South Norfolk Council
- c) To note any Planning Appeals
- d) Councillors who are available for a planning meeting on **Tuesday 7<sup>th</sup> February 2023** and to nominate Councillor/s responsible for receiving plans before the meeting.

## 12. Advisory Groups

- a) To receive update from Neighbourhood Plan Group (AW)

## 13. Consultations

- a) Police Budget [Consultation](#) 2023/34
- b) The National Planning Policy Framework [Consultation](#)

## 14. 2023/24 Budget Planning

- a) To agree budget and precept for 2023/24

## 15. Ongoing Projects

- a) Traffic Calming
  - i) To receive update SAM2 and consider data downloaded from Saxlingham Lane and agree next steps

## 16. Ongoing Items

- a) Burrfield Park
  - i) To consider gully filtration and agree next steps (AP)
  - ii) To consider wording and quotes for memorial plaque for Rowan tree and agree next steps
  - iii) To receive update on re-inspection of trees
- b) To receive update on Norfolk Archaeological Trust car park proposal
- c) To receive update on play area consultation
- d) To receive update on Tasburgh Allotment Society
- e) To receive update on cycle link proposal

## 17. New Items

- a) To receive quarterly Health & Safety Inspection report (PT)
- b) Reminder for Quarterly articles
- c) Play area lease renewal
- d) To consider topic, format and arrangements for Annual Parish Meeting

## 18. Items for next month's agenda

## 19. To confirm date of next meeting, 21<sup>st</sup> February 2023 Tuesday 7.30pm Main Hall

*Cina Eagle*  
Parish Clerk 10<sup>th</sup> January 2023