

**TASBURGH PARISH COUNCIL**  
**17 Alder Close, Poringland, Norwich, NR14 7LY**  
**Tel: 01508 494569 Email: [tasburghpc@btinternet.com](mailto:tasburghpc@btinternet.com)**  
**Clerk to the Council: Tina Eagle**

**To members of the Public** you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 19<sup>th</sup> August 2025** 7.30pm at, **Tasburgh Village Main Hall** for the purpose of transacting the following business:

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## **AGENDA**

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensations**
- 3. To confirm the minutes of the meeting held on Tuesday 15<sup>th</sup> July 2025**
- 4. To confirm the minutes of the planning meeting held on Tuesday 5<sup>th</sup> August 2025**
- 5. Urgent items to be raised through the Chair**

### **6. Update on matters arising from the minutes not covered in Agenda items**

- a) Tasburgh Village Hall Fete
- b) Highways
- c) Installation of key safe for Community Emergency Plan cupboard

### **7. Correspondence**

- a) Request from Hempnall Parish Council
- b) 2025 Community Biodiversity Awards
- c) Additional consultation request from parishioner for a 20mph school zone

### **8. Reports on meetings/training attended**

- a) Village Hall Management
- b) Tasburgh Allotment Society Committee

### **9. Finance matters**

To consider payment and any late payment of the following

a) Tina Eagle	Clerk's Salary/expenses	£431.63
b) Norfolk Pension Fund	Pension contribution	£165.91
c) HMRC	Income tax & NI	£128.33
d) P D Moore	Bus shelter cleaning	£38.00
e) PKF Littlejohn LLP	External Auditors Fee	£252.00

- f) To confirm Councillor to approve online payments
- g) To note completion of external audit
- h) Update on removal/addition of bank signatories

### **10. Public participation and exchange of information**

- a) County Councillor Alison Thomas
- b) District Councillor Martyn Hooton
- c) Public Comments

### **11. Planning**

- a) To consider planning applications received
  - i) Appl No [2025/2260](#) Location Foundry Plant Centre Ipswich Road Tasburgh NR15 1NS  
Proposal: Erection of solar panels on existing earth mound
- b) To hear decisions made to planning applications by South Norfolk Council
  - i) Appl No: [2025/1368](#) Location: The Beeches, Church Hill, NR15 1NB

Proposal: Replacement of current sash windows with new engineered timber sash windows.

**APPROVED WITH CONDITIONS**

ii) Appl No: [2025/1784](#) Location: 19 Church Road, Tasburgh, NR15 1DN

Proposal: T1 Sycamore: reduce stem overhanging No 7 Everson Close, leaving a pollard head at the same height as the stem over number 5 around 7m in height – current height 14m

**APPROVED WITH CONDITIONS**

iii) Appl No: [2025/2261](#) Location : Land Adjacent To Howard Low Road Tasburgh

Proposal: Details of conditions 7, 10 & 11 of 2022/0063 - (7) details of materials used in the construction of the external surfaces, (10) details of the no-dig method of construction within the root protection area of the tree subject of Tree Preservation Order ref. SN0572 & (11) full details of the means of surface water drainage

**APPROVED WITH CONDITIONS**

c) To note any Planning Appeals/Enforcement/Tree Preservation Orders received

i) Suspected planning enforcement offence

d) Amended Planning Appl No [2025/0150](#) Location: Land East Of Low Road Tasburgh Norfolk

e) Councillors who are available for a planning meeting on **Tuesday 2<sup>nd</sup> September 2025** and to nominate two Councillors responsible for receiving plans before the meeting.

## **12. Advisory Groups**

a) To receive update on Burrfield Park (BMc)

b) To receive recommendations from the Procedural Group

## **13. Consultations/Reviews**

a) South Norfolk Council Licensing Act 2003: [Statement of Policy Review](#)

b) Public consultation on draft [South Norfolk Landscape Susceptibility](#) in relation to energy generation, storage and transmission Supplementary Planning Document (SPD)

## **14. Ongoing Projects**

a) Traffic Calming

i) To receive update on SAM2

## **15. Ongoing Items**

a) Play area

i) To consider repair to tractor and agree next steps

ii) To consider District Council Community Engagement Van - Outdoor Gym session and agree next steps.

b) Update on Major Road Network study (MRN) and cycle link proposal

c) To receive update on bug hotel

d) Update on drainage & surface water

e) Update on Horseshoe Footpath

f) Update on land known as 'the triangle'

g) Defibrillator

i) Registration of defibrillator on The Circuit

ii) To receive recommendations for replacement and agree next steps

## **16. New Items**

a) To consider submitting an application to Parish Partnership Scheme 2026/27

b) To consider proposal for PC website redevelopment including register of domain name

## **17. Items for next month's agenda**

## **18. To confirm date of next meeting, 16<sup>th</sup> September 2025 Tuesday 7.30pm Main Hall**

*Tina Eagle*

Parish Clerk 11<sup>TH</sup> August 2025